



Australian Endurance Riders Association Inc.

Minutes of the Committee of Management Meeting

Date: Commenced at 7.30 pm AEST on Wednesday 10 April 2024 and continued on Thursday 11 April 2024.

Venue: Webinar – please note that this meeting was recorded.

1. Meeting opening

Sioux Reid, President, declared the meeting open at 7.35 with a quorum present and thanked everyone for their attendance. Sioux advised on protocols for the meeting.

2. Attendance

2.1. Management Committee Members Present

Sioux Reid (President) (VERA), Clare Ashton-James (NSWERA), Wayne Hegarty (NSWERA), Dick Collyer (QERA), Kim Moir (Secretary) (QERA), Jil Bourton (SAERA), Andrew Miles (Vice President) (TEERA) (present for meeting on 10 April), Natasha Ellery (Treasurer) (WAERA).

Wayne Hegarty joined the meeting from 7.50 on 10 April.

Natasha Ellery left the meeting at 9.10 pm on 10 April

Andrew Miles attended the meeting on 10 April and was an apology for 11 April.

2.2. Apologies

Donna Nicholas, VERA Delegate; Stuart Lymbery, NSWERA Delegate; Richard Summerfield, WAERA Delegate.

2.3. Proxy Votes

Pat Hodgetts had one proxy vote for Andrew Miles who was not available for the second part of the meeting

2.4. Visitors

AERA Delegates – Andrew Bailey, Jolene Cole, Caitlin Langley, (NSWERA); Rod Strahan (QERA).

Honorary Members – Pat Hodgetts

Linda Tanian - DBSC

Kerry Fowler-Smith – AERA Awards

Belinda Hopley – Rule Changes – Ride and Tie rules

3. Portfolio Allocations

3.1 AERA Portfolio Allocations at 27 March 2024

3.1 Terms of Reference TQ Advisory Panel

It had been agreed to bring this back to agenda for this meeting from meeting of 27 March to allow people more time to consider portfolios that they may wish to join. Clare Ashton-James advised that Wayne Hegarty wanted to nominate himself for the Horse Welfare Sub-committee. This nomination was accepted.

Sioux Reid referenced the TQ Advisory Panel in the President's Report and Pat Hodgetts has provided similar comment that the "TQ Advisory Panel" does not operate as a group but is a list of individuals who may be contacted to advise on any aspect of a TQ Event. The recommendation from both Sioux and Pat is to remove this from the Portfolio list and leave the list of these individuals on the website - note there is a Terms of Reference.

Discussion

Rod Strahan (RS) – suggested a re-think to what input AERA has to the planning for a TQ event organisation, noting this as one of the main objectives of AERA with reference to the Business Plan. Suggested the formation of an AERA Sub-committee that has significantly more input than advice. RS view is that endurance is in survival mode rather than growth; important to keep the history and tradition but the direction of the sport needs to change

Dick Collyer (DC) indicated willingness to look at the purpose of the Quilty Advisory Panel, while supporting the current TQ model

Andrew Bailey (AB) noted that concerns had been presented to the AERA MC by NSWERA regarding how the TQ was run in TQ23 with a number of concerns raised that AB believed has not been addressed. AB suggested that the numbers were less in 2023 because of the course selected and unless addressed would have further impact on numbers attending. AB also referred to results that had been contested but still show on AERASpace and that tracking should be available as a priority for any Quilty event to ensure that everyone does the same course.

Dick Collyer as CS for TQ23 advised that the CS Report had referenced contested results, and this had been investigated on the day with no evidence to support a change of results. Dick also suggested that AERA had heard the concerns and the TQ23 Committee were advised of these concerns.

DC noted that one of the concerns raised was lack of connectivity on the track which is a local issue; the track marking was reported as good with only one person reported as losing their way; other issues are noted in the manual.

DC also noted support of RS concerns re membership numbers noting that ride entry numbers have been good.

RS emphasised that the TQ is important and moving forward having an advisory panel is not enough; noted his personal view that he does not support the state-by-state model; sponsorship is a significant part of the event and there needs to be an element of professionalism to a national championship event.

Jolene Cole noted interest in being part of this group.

Claire Ashton-James noted that work needed to be done on the Business Plan to make it more of a strategic planning document and would have to include any changes that might be made to AERA's involvement with a TQ event.

Pat Hodgetts (PH) stated interest in maintaining involvement with any review of the TQ Manual.

Kim Moir (KM) noted that there is a need for local input to the planning of a Quilty and we need to be sensitive to the sense of ownership that TQ committees have for the event in their local area and the different skill set that each group may have.

Actions

RS, DC, PH, AB and JC to review TQ Manual to look at the links between AERA, the DAs and a TQ Committee

RS, CAJ and Sioux Reid (SR) to work on review of Business plan.

KM to forward workplans that have been done for portfolios.

4. Register of Pecuniary Interest

Noted that anyone may indicate a conflict of interest as this arises during the meeting to be included on this register.

Committee Member	Point of Conflict	Reason
Andrew Miles	TQ25	Committee member

5. Previous meeting minutes

5.1. Amendments to the Minutes of the Management Committee Meeting held on 11 February 2024.

Nil amendments received

Motion: 2024/04/01 Moved: Dick Collyer / Andrew Miles

That the minutes of the AERA Management Committee Meeting held on 11 February 2024, be accepted.

Carried unanimously.

5.2. Amendments to the Minutes of the Management Committee Meeting, Subsidiary Agenda, held on 11 February 2024

Nil amendments received.

Motion: 2024/02/02 Moved: Dick Collyer / Andrew Miles

That the minutes of the AERA Management Committee Meeting, Subsidiary Agenda, held on 11 February 2024, be accepted.

Carried unanimously.

6. Business arising from the minutes – refer Action Sheet

6.1. Attendance at Ethics and Animal Welfare Symposium

6.1 S Reid Ethics and Animal Welfare Symposium 010324

Sioux Reig attended this and Lesley Hawson an endurance vet was also there but representing Harness Racing. Two thoughts from the symposium were:

- We cover our Social Licence well with reference to Horse Welfare
- We are seen on an international stage and some concerns in the overseas competitions with some very visible horse catastrophies, that let us down.

Dick Collyer asked if there had been any discussion about proposal for national identification of horses or standards for transport of horses; neither had been discussed at this Symposium but both of these have been raised as outcomes from the Martin Enquiry into slaughter of horses, with reference to very graphic presentation from 4 Corners report.

Sioux to seek comment from Lesley Hawson and Julie Fiedler.

6.2. Revised Terms of Reference and Bylaws

By laws for MC Office Bearers and Sub-committees, and AERA Honorary Members have been uploaded to the AERA website.

Reviewed Terms of Reference for Rulebook Sub-committee, Database Sub-committee and Finance Sub-committee have been uploaded to the AERA website.

6.3. AERA Awards

Updated Distance Award Forms have been uploaded to the AERA website with date for submission by 20 July 2024 to allow for presentation at TQ24.

6.4. Horse Welfare Sub-committee reporting

There are a number of reports available on the AERA Database that provide indicators relevant to horses' welfare. This was reported on at the AGM and is available through those minutes.

6.5. Integration with Yamamah

AERA received sponsorship from the Yamamah group to allow for ride results to be uploaded to the Yamamah app.

Agenda suspended to meet with Linda Tanian DBSC Chair 8.40 – 9.10 pm and Kerry Fowler Smith from 9.10 pm to 9.25 pm. Noted at Agenda items 14.4 and 14.1 respectively.

7. Online motions

7.1. Financial decisions

Payments from 6 February 2024					
No	Payee		Date	Amount	Description - comments
1	Peter Johnson	952	31/01/2024	6,714.13	Database upgrades and fixes
2	Australia Post	1013015065	3/02/2024	35.70	Postage
3	Kim Moir	Payment	31/01/2024	715.00	Secretariat honorarium January
4	Deb Edwards	197	31/01/2024	900.00	Bookkeeper hours
5	ATO	2023 Activity Stater	8/02/2024	1,871.00	BAS payment to Dec 2023
6	Fusion Financial Grou	22302	8/02/2024	165.00	BAS preparation to Dec 2023
7	Chris Nichols	Payment	31/01/2024	113.00	Webmaster honorarium
8	Ventraip	1350255	19/02/2024	123.50	Domain Renewal
9	J Mullins				Legal advice
10	Chris Nichols	Payment	29/02/2024	113.00	Webmaster honorarium
11	Kim Moir	Payment	29/02/2024	715.00	Secretariat honorarium
12	Australia Post				
13	Peter Johnson	954	29/02/2024	3,735.88	Upgrades and fixes
14	Deb Edwards	198	29/02/2024	1,687.00	Bookkeeper hours
15	Horse Deals	22907	21/03/2024	1,545.00	Advertising
16	Peter Johnson	949	14/03/2024	673.68	Azure x 3 mths; postage; Server 3 mths
17	Renner's Electrical	2157	18/03/2024	990.53	7 x CS vests
18	GJ Walsh	26212	19/03/2024	2,200.00	Association Review and financial reports
19	SUREWiSE	7075434	19/03/2024	34,809.37	Public Liability
20	SUREWiSE	7075430	19/03/2024	17,868.77	Public Liability
21	Mullins	268252	14/03/2024	8,487.60	Legal advice re AAF Matter
22	Equestrian Australia	4987	22/03/2024	9,854.90	2024 Annual Fee - affiliation
				82,567.73	

7.2. Other on-line motions and discussions

7.2.1. Decision re design and publishing of TQ24 Book

Motion (5 March 2024)

That AERA accepts the quote as received from Vink Publishing and as amended through further discussion for \$6640 for design and \$2587.20, total of \$9227.20 inclusive of gst, for 200 magazines for TQ24.

Moved Natasha Ellery; Seconded Sioux Reid

Voting: For - 7 votes; Against - 0 votes; non-vote - 1.

Carried by majority.

Action

Secretary to advise three parties who provided quotes of this outcome.

7.2.2. Amendment to AERA Online Nomination System Form

Motion (18 March 2024)

That the **ONLINE NOMINATION SYSTEM INFORMATION FORM** be amended to include the statement "Please note that the nominated bank account must be in the name of an incorporated association".

Moved; Kim Moir Seconded: Dick Collyer

Voting: For – 8 votes; Against – 0 votes

Carried unanimously

7.3. Nominations to AERA Hall of Fame

Motions (23 March 2024)

Motion 1

That Sasam, Winter Hill Alice, Ashbend Perazzi, Blake's Heaven Bombora, Shakista and Bullio Blue Sue (aka Haleh) be accepted into the AERA Hall of Fame as nominated by NSWERA and qualifications confirmed by the AERA Registrar.

Motion 2

That Fern Valley Peppi be accepted into the AERA Hall of Fame as nominated by QERA and qualifications confirmed by the AERA registrar.

Motion 3

That Alan Caslick, Clare Fleming, Sue Todd, Jennifer Gilbertson, Talea Hasko-Stewart and Alan Lindsay be accepted into the AERA Hall of Fame as nominated by NSWERA, and qualifications confirmed by the AERA registrar.

Moved by Kim Moir, seconded by Jil Bourton

Voting: For - 8 votes; Against - 0 votes

Clare Fleming declared a conflict of interest for motions 1 and 3 and did not vote for her or horse Sasam's nomination.

8. Correspondence

8.1. Correspondence Inwards

No	Date	Correspondence Inwards	Action
1	05/02/2024	NSWERA – Proxy for meeting of 11 February 2024	Noted
2	10/02/2024	QERA nominations to AERA MC and AERA delegates	Noted
3	10/02/2024	RM Williams re sponsorship	Agenda at TQ
4	13/02/2024	NSWERA re potential conflict of interest re legal engagement	Noted
4a	13/02/2024	QERA re vets for NVP	Noted
5	13/02/2024	WAERA – signed Affiliation Agreement – signed and returned	Resolved
6	14/02/2024	C Ros re AERASpace correction for TQ66	Fwd to Registrar
7	17/02/2024	EA re change to AERA Medication Control Protocol	Resolved
8	18/02/2024	J Shillabeer, SAERA re OLNS	Fwd to DBSC
9	20/02/2024	S Jackman, QERA re refund for ride	Resolved
10	22/02/2024	QERA EOY Financials and AGM Minutes	Noted
11	22/02/2024	QERA AERA Affiliation Agreement – signed and returned	Resolved
12	23/02/2024	NSWERA AERA Affiliation Agreement – signed and returned	Resolved
13	23/02/2024	VERA query re ride supply costs – directed to website	Resolved
14	23/02/2024	VERA AERA AGM Nomination	Noted
15	23/02/2024	WAERA AGM Minutes and Financial Reports	Noted
16	23/02/2024	WAERA nomination to AERA Management Committee	Noted
17	26/02/2024	TEERA Special Resolution to AERA AGM Const 25.1	AGM Agenda
18	26/02/2024	WAERA appointees to NVP	Resolved
19	26/02/2024	WAERA nomination of Honorary Member – Anne Barnes	AGM Agenda
20	27/02/2024	M Derycke request for confirmation of rider history – fwd to EA	Resolved
21	27/02/2024	SAERA nomination to AERA Management Committee	AGM Agenda
22	27/02/2024	WWC for member – fwd to VERA Registrar	Resolved
23	28/02/2024	VERA Special Resolution to AERA AGM Const 15.2	AGM Agenda
24	01/03/2024	EA acknowledgement of email re M Derycke	Noted
25	06/03/2024	N Ellery nominations as AERA Office Bearer	Noted
26	07/03/2024	GJ Walsh Management Letter re review of reports	AGM Agenda
27	07/03/2024	NST to AERA – advice re procedures	Noted
28	07/03/2024	NSWERA – AERA delegates and AERA MC Members	Noted
29	08/03/2024	NST to AERA further explanation on procedures	Noted
30	09/03/2024	R Summerfield apology for meeting and proxy vote	Noted
31	11/03/2024	A Fortsch response re DBSC membership - resigning	Acknowledged
32	12/03/2024	NSWERA re vet appointment to TQ24	Noted
33	12/03/2024	S Pollard Williams re Willowvale discussions	Noted
34	13/03/2024	VERA Affiliation Agreement – signed and returned	Noted
35	16/03/2024	G Norton re SC participation and comments on research	Agenda
36	17/03/2024	L Jordan SAERA Member re AERA Online – advice re use of help	Resolved
37	18/03/2024	J Soper re lost TQ Buckle	Agenda
38	18/03/2025	TQ25 Committee – Minutes of meeting on 23 Feb 2024	Agenda
39	19/03/2024	S Lymbery NSWERA Delegate Confidentiality Agreement	Noted
	19/03/2024	VERA re nomination for AERA Hall of Fame	Fwd to Registrar
40	20/03/2024	B Swan NSWERA re points from Willowvale – fwd to Registrar	Resolved
41	20/03/2024	D Nicholas, VERA – AERA Confidentiality Agreement	Noted

42	24/03/2024	NSWERA re CS Rep to TQ24	Noted
43	26/03/2024	C Ashton-James – AERA Confidentiality Agreement and Code of Conduct	Noted
44	27/03/2024	A Brown QERA – AERA Confidentiality Agreement	Noted
45	27/03/2024	C Langley NSWERA – AERA Confidentiality Agreement	Noted
46	28/03/2024	E Walker NSWERA re logbook	Fwd to Registrar

8.2. Correspondence Outwards

	<i>Date</i>	Correspondence Outwards	<i>Author</i>
1	10/02/2024	TEERA re cost of OLMR	KM
2	11/02/2024	DAs re appointment of TQ24 Vets and CSs by 30 April 2024	KM
3	12/02/2024	DAs re requirement of ROS to be incorporated associations	KM
4	12/02/2024	Yamamah Team re sponsorship for integration with app	KM
5	20/02/2024	NSWERA re management of appeal – clarification of NSWERA Constitution	KM
6	24/02/2024	Hancock Prospecting re sponsorship for TQ events	KM
7	27/02/2024	NSWERA re Hearing Committee	MD
8	06/03/2024	DAs re Special Resolutions for AGM	KM
9	08/03/2024	M Derycke rider history for international competition	KM
10 - 16	08/03/2024	Belinda Hopley, Linda Tanian, Adam Garvin, Tom McCormack, Anita Fortsch, Kerry Fowler Smith, Noni Seagrim, Gertraud Norton re ongoing membership of Sub-committees.	KM
17	08/03/2024	NST re advice on Arbitration Agreement	KM
18	08/03/2024	NSWERA re AERA's position on Willowvale ride	KM
19	10/03/2024	DAs and others – meeting notes from meeting on 11 February	KM
20	17/03/2024	10 x AERA Delegates re induction information	KM
21	18/03/2024	DAs and others – minutes of AERA meeting on 11 February	KM
22	19/03/2024	DAs and others notice of meeting of 10 April	KM
23	19/03/2024	Jon Soper re request for replacement TQ buckle	KM
24	20/03/2024	EA request to share EA AERA Affiliation agreement	KM

Motion: 2024/04/04 Moved: Dick Collyer /Claire Ashton-James

That the inwards correspondence is received, and the outwards correspondence is endorsed.

8.3. Business arising from Correspondence Inwards

8.3.1. Item 35 – Gertraud Norton re use of AERA data for research (abridged)

8.2.1 Data Usage Agreement

Confirmation of continuing as a member of the Welfare Sub-committee, concern about sharing data with overseas entities (reference results available on Mindari and Yamamah) and access to data to support research.

Discussion

Response to advise that application for research must be made to AERA and provide the form to be completed if data use is required. Also to clarify what data is available to Mindari and Yamamah

Action

Secretary to write

8.3.2. Item 37 – J Soper re lost TQ Buckle via TQ website general enquiry

Jon Soper won a TQ buckle in 2002 riding as Heavyweight and achieving 11th place. He had been a member of NSW ERA from 1998 to 2004. Jon advised that he became aware that his buckle was missing and suspects that someone known to the family has taken it. He is hoping it can be replaced.

Discussion

Similar requests have been responded to with sale of older buckles at \$150 plus gst – similar buckles in stock have a book value of \$188. Some thought that buckles should be sold at value but also noted that they are better sold than sitting in stock.

Motion: 2024/04/05 Moved: Andrew Miles / Jil Bourton
That AERA provide a buckle to Jon Soper at price of \$150 plus gst.
Carried unanimously

Action

Secretary to respond to Jon to advise on outcome; request invoice to be sent by Bookkeeper; and request that Gerard Bou send a buckle to J Soper.

8.4. Business Arising from Correspondence Outwards

No business arising from the Outwards Correspondence

9. President's Report – Sioux Reid

As of 27/3/24 we have our management committee for 2024.

As the incoming president I would like to echo the sincere thanks to our outgoing president and treasurer, Mark Dunn. Mark has led our AERA MC with quiet determination and diligence. We will all miss his calming presence and ready wit.

I would also like to thank everyone for your confidence in nominating me as the incoming president. Mark is a hard act to follow but I will do my utmost best.

Welcome also to our new members, Andrew Miles, TEERA, Clare Ashton-James and Wayne Hegarty, NSWERA. Thanks also to the continuing management committee members for your dedication and hours of commitment overseeing the sport of endurance at the national level.

Portfolio allocations were allocated last week but I would like to encourage you to look at the various portfolios and consider where your strengths and interests lie and whether there are additional areas any of you would like to be involved in.

It is interesting to note that there seemed to be some confusion as to the Quilty Advisory Panel. This panel is made up of members who have a vast knowledge and expertise in all things Quilty and are available to any TQ committee to contact for advice. It does not set the rules or procedures for a Quilty. This is done in the TQ Manual which is available online at www.aera.asn.au. As such it may be of more value for TQ Advisors to be listed on the website only, with contact details, and removed from portfolio allocations. We can discuss this at the meeting next week.

That will be a wrap for me for this meeting.

Sioux Reid

AERA President

President's Report received

10. State Reports

10.1. NSWERA Report – Annette Bailey

No report received

10.2. QERA Report – Dick Collyer

Membership

Membership uptake continues to be similar to the last couple of years, but not back to pre-Covid numbers.

Finances

We have received a grant to cover the cost of another ETS and large digital clocks and a few other things. Our ongoing financial position is sound, without any expectation that we will either lose or make much profit this year.

Ride Calendar

Our Ride Calendar is almost complete, with not a lot of spaces left except at the end of the year and if there are ride cancellations.

The EnduraFest Carnival of rides in May/June is shaping up as a great promotion for our sport. There is a lot of information about this event via their dedicated facebook page :

<https://www.facebook.com/groups/143347932368063/user/61554098070149/>

Ride entries for the first few rides of the year have been very solid, although the overall entries for the Easter Carnival weekend were fewer than expected. The weather leading up to this event was quite bad, but it also appears that the cost of living – and of owning and competing a horse – is certainly having an impact.

Our State Championships this year will be held at Widgee (near Gympie) in July.

TQ24

We have a couple of vets and Chief Stewards who have indicated a willingness to attend TQ24. Just waiting for the details for personnel who are needed to be finalised.

TQ26

We have called for EOI for TQ26 - with submissions to be made by 30 April, and we plan to make a decision on this soon after.

Horse Health Declarations and temperature logs

It was brought to our attention that the Burrumbuttock Ride required a 3-day temperature log for horses from NSW and Victoria but a 10-day log for horses from Qld. When asked for the reason for this, the first response was that the HHD form was an AERA form and had this printed on it. I replied that that was not correct and sent the link to the correct form. I was then told that they used an old form from the EI era and that the 10-day log must be related to hendra virus. I replied that 5 of the last 6 hendra cases have been in NSW. I was then told that the form came from AERA Online and that they didn't really care about the form anyway.

I think this is an unsatisfactory situation and ask that AERA clarifies to all DAs the use of the HHD and the need for a biosecurity approach which is consistent with government requirements and the AERA Biosecurity Statement. Kind regards, Dick Collyer

Discussion

Comment regarding Burrumbuttock ride's requirement for 10-day temp logs from Queensland but 3 days from others. This highlighted that we should be looking at standardising this so through the HWSC and the Bios Committee we will look at some research on this and come back with a recommendation.

10.3. SAERA Report – Jil Bourton

No report received

10.4. TEERA Report – Andrew Miles

No report received

10.5. VERA Report – Sioux Reid

No report received

10.6. WAERA Report – Natasha Ellery

No report received

Report from QERA received.

Meeting adjourned at 9.50 pm to reconvene at 7.30 on Thursday 11 April 2024

Meeting re-convened at 7.32 pm with a quorum present on Thursday 11 April 2024. Attendees and apologies as listed above.

11. Treasurer's Report – Natasha Ellery

Google Drive Documents

11.1 AERA February Profit & Loss Budget Analysis

11.2 AERA February YTD Profit & Loss Budget Analysis

11.3 AERA February Profit & Loss with Year to Date

11.4 AERA February Balance Sheet

11.5 AERA Aged Receivables Summary as at 15th February 2024

11.6 AERA Item List Summary as at 10th October 2023

11.7 AERA September Category Profit and Loss Statement

11.1. Treasurer's Report –

Comments on February Reports from outgoing Treasurer, Mark Dunn

Some very late comments on early 2024 financials.

For the new people, the best file to look at to get a sense of things is the YTD profit and loss v budget.

There isn't much of note at this early stage. The income and expenditure on insurance (both liability and PA) is always uncertain early in the year as its difficult to make an accurate forecast of when it will come in – particularly the PA component. AERAspace costs are up because of money spent on the new membership platform and on integrating Yamamah into our system however Yamamah contributed \$1500 to the cost of integration.

Note that \$70000 has been transferred to a fixed term deposit account at interest rate of 4.88% to mature at 13 October 2024.

Discussion

Natasha Ellery (NE) was experiencing connectivity issues so Kim Moir, as a member of the Finance Team spoke to the report.

KM advised that MC Members receive copies of the financial reports each month with some comments from the Treasurer.

Motion: 2024/02/05 Moved: Kim Moir /Dick Collyer
That the Treasurer’s Report is received.
Carried unanimously

Motion: 2024/04/06 Moved: Kim Moir / Claire Ashton-James
That Natasha Ellery be added as a signatory to the AERA bank accounts and Mark Dunn be de-activated as a signatory.
Carried unanimously

12. Insurance Report

12 Claims Experience 2018 to 2023

Personal Accident insurance

The attached claims experience report shows no claims for 2024. This report shows 21 claims (2018 – 2023) ranging in payouts of \$0 to \$14,000.

DA	Adult	Junior	Total	Membership
NSWERA	82	6	88	374
QERA	89	19	108	266
SAERA	13	1	14	54
TEERA	16	3	19	102
VERA	31	1	32	120
WAERA	29	1	30	95

KM noted that approximately 30% of members take out Personal Accident Insurance. Also noted that claims to date have all come from incidents not at an event.

13. National Ride Entry Statistics 2024 to 3 April

Division	Endurance	Intermediate	Introductory	FEI	Total
NSWERA	79	190	149	-	418
QERA	93	204	140	-	437
SAERA	-	14	7	-	21
TEERA	107	56	62	-	225
VERA	35	62	58	-	155
WAERA	-	-	-	-	-
Totals	314	526	416	-	1256

Comparative figures to be provided for the next meeting.

NE noted that WAERA figures are down due to a very hot start to the season and not a lot of opportunity to train – their first event was cancelled.

SR also reported numbers are down for VERA but also that there have been some new ROs offering events.

14. Portfolio Reports

14.1. AERA Registrar – Jo Bailey

Data entry of old data will be a bit slower than usual for next few months due to me breaking my arm and requiring surgery, rest for next 4 weeks however I can still type albeit very slowly so I will keep chugging away.

Hall of Fame applicants still rolling in along with requests to amend ride records which is awesome as gives me the idea of what is missing, generally it will be several rides from a particular year or else horse is listed as 'missing unknown', always love getting those amended.

I only have a very small amount of scroll paper in stock so could another ream be ordered or, if in stock, sent to my address below, I feel that Neil Clarkson was the person who may have printed these for AERA.

I have moved house and have a new postal address:

Po Box 55, MURRURUNDI NSW 2338, Email: baileyjo68@gmail.com

Could any old forms please be amended along with the website, also need to inform members of the final submission date for rider/horse distance scrolls - to allow for presentation at this year's TQ (trophies and embroidery take time).

Presented for your information

Secretary note

Additional supply of scrolls held by Secretary to be posted to Registrar.
Forms and website have been updated.

Action

Facebook post to advise members of cut off dates for applications for awards.

Report from Kerry Fowler-Smith

Decade teams awards

Unable to contact previous supplier for these awards (wooden plaques with clock) and think the company, Bronze Realities, has ceased trading. The plaques were valued at about \$30 each and it has been difficult to source others with similar look and value. KFS noted that she has been unable to find a comparable item for less than \$45. Options go up to \$60. Last year we presented 15 of these awards.

Action

KFS to consult with Auswide Badges re options from them – they are located in SA – and to email options to the AERA MC members.

Other awards – Annual Distance and Points awards

Assume a similar budget to previous years, average of \$200. Freight will be cheaper this year because many suppliers are in SA.

Kerry thanked the Committee for the opportunity to continue helping with the annual and lifetime awards.

KM advised Kerry that Anne Barnes has been accepted as an AERA Honorary Member – Kerry to follow up with Anne re a suitable gift to acknowledge her nomination.

[Kerry Fowler Smith left the meeting at 21.30 pm]

Agenda resumed at item 7.1

14.2. Website / Webmaster – Chris Nichols

No report received but note updates re contacts, honorary members and distance awards

14.3. Communications and Promotion

14.3.1. Social Media – Sioux Reid

No report received

14.3.2. Promotion – Jil Bourton (verbal report provided)

Studs and Stallions – have been working on the article which is being sponsored by payment of an ad from AERA and will also include an advert for TQ24. Editorial includes an article on the history of endurance written by an AHSA member and edited by Jil and follows on to a series of profiles and photos of 10 members from across all states. This will promote the sport in Australia and NZ.

DC noted the recent article Horse Deals as “excellent” and also noted the photo (Danny Wall and son) as a signature photo for the sport. Also that there was an excellent article by Alexandra Toft on the EA website.

JB – suggested that we continue to use this photo for promotion through 2024 as it fits with pushing for grass root members and juniors.

Action

Seek to post EA article on the website - SR

Website

KM – noted that the photo on the website has been the same one for several years now – a good photo but suggest that it could be time for a change.

Suggestion that we call for submissions of photos from DAs to have on the AERA Website, with various ideas about how to achieve this – asking each DA to call for photos to be put forward to AERA versus AERA putting out a direct call to members to submit to AERA or put photos on Facebook and allow the general public to vote – JC noted that Endurance Chatter has 1200 members.

Opportunity to refresh the photo weekly.

Action

Circulate an email to generate ideas

14.4. AERA Database Sub-committee – Linda Tanian

14.4.2 Draft AERASpace User Access Agreement

14.4 AERA Database Sub-committee report – April 2024

Linda Tanian spoke to her report

Membership renewals – these continue to be received and the first disbursement of funds went well. Feedback from three DA Treasurers has been positive. The initial rush was hectic, and problems experienced were mostly related to incorrect email addresses, user error and lack of attention to the instructions provided. There have been problems with PA forms not being submitted but work is being

done to digitalise this. Linda noted that contact has been made with the insurer who was not overly concerned and willing to accept an electronic signature.

Online Nomination System - manual nominations are at 156 of the year to date which is a loss of income to the system. ROs are generally supportive of the system.

TQ24 requirements re campsite allocation – email sent to MC Members seeking approval of expenditure of \$1140 to set up campsite sales so this is a self-managed process by the RO. Noted that this would be for a small number of events, mainly TQs and Marathon events where horses are on site for longer and larger campsites are preferred.

Motion: 2024/04/03 Moved: Kim Moir / Jil Bourton

That AERA approve expenditure of \$1140 to develop the AERA Online function for campsite sales. Carried unanimously.

Yamamah app - this is up and running but some problems experienced with updates when reliant on hotspot from a phone.

FEI Rule changes – there have been 20 new rules that may have to be accommodated including:

- FEI Ride Weights
- Closure of FEI Nominations (separate date to the close date for AERA nominations)
- Present times in ride results
- Removal of AERA Officials from ride results and addition of the President of the Ground Jury
- Addition of two decimal places for average speed

KM – note that there still needs to be separation of Retired and DNE as a ride outcome.

Consultation with Robyn Parnell to prioritise these changes and a quote will be forthcoming. A number of issues have been identified through the EnduraFest with International Riders to be accommodated through the ONS

Internet access at events – JC suggestion that AERA invest in a Starlink option to go to events but noted that AERA does not own the ET systems and suggest this is probably an issue for DAs or Ride Organisers, with 8 or so systems in use.

CAJ recommends that AERA should communicate to ROs via the DAs.

CL also note the need to improve connectivity at checkpoints and DAs can look at grants to support this. LT noted that AERASpace does have its own network to allow for access to results but there is a limit on how many can access that.

DBSC on other agenda items

- Rule change to 47.3 regarding the number of rides for a novice horse on the day and note that any change needs to be able to be checked in the system.
- Concussion policy – any decision about stand-down times needs to be advised to DBSC to consider how this can be captured in the database.

Database Sub-committee Membership

With resignation of Anita Fortsch, AERA advertised for expressions of interest for a new members and only one received. A follow up discussion will occur and a recommendation will be made to AERA. Once on board, some training will be offered and explanation about the system changes that are the responsibility of the DBSC.

[Natasha Ellery left the meeting at 21.05]

LT noted that her report included information for new members re contact email and DBSC reporting schedule.

Also noted with reference to correspondence from Gertraud Norton that there is no historical data provided to Mindari or Yamamah and they only have access to what is publicly available.

Database User Access Agreement Form

KM noted that this had been discussed at the February AERA MC Meeting and it had been agreed that signing in to the Database and ticking the box to acknowledge the user access agreement and the AERA Digital User Access Policy was sufficient.

LT explained that we need to ensure that everyone who has access to the Database, which contains personal identifying information, has been made aware of their requirements in terms of providing a safe and secure environment on their home computer. The log in message is a reminder of their responsibilities. There is the opportunity for identity theft and we could be responsible for that and fines are hefty. AERA needs to know that people are aware that they have agreed to the terms of use as a back-up for us regarding due diligence if someone hacks into that database. This form is stored on the database in the person's record.

Consensus that this form being signed by each person given user access remains as part of the process.

Horse Health Declaration form – note that this is being discussed and the OLS only provides one form. Request that the DBSC is given the opportunity to review any changes before they are implemented to ensure it fits with the system.

[Linda Tanian left the meeting at 21.20 pm]

Move to agenda item 14.1 to allow Kerry Fowler Smith to speak to her report.

14.5. Chief Stewards and TPRs – Jil Bourton

Nothing to report

14.6. National Vet Panel – Andrew Miles, NVP Liaison

No report received

Kim Moir presented information from Chris Nichols (CN), Webmaster

The process to access the AERA Training and Accreditation Course for Endurance Veterinarians:

1. Completion of online form
2. Invoice generated
3. Welcome email
4. Webmaster sends a user email and password which must be activated in 48 hours – for some applicants this has meant multiple resetting of passwords as they let the time lapse.

Suggestion from Chris is that we set a subscription-based service that would be more efficient; attracts a cost of \$5 and we would have to decide on whether we add that to the cost of the training. This could also be used for CS and TPR written tests.

Consensus from MC members that this proceeds.

Written tests from CS and TPR would still come back to DA portfolio holder to assess and recommendation for CS still to come from the DA to AERA. Note that written tests can still be done at training days for TPRs, and all practical tests still have to be completed.

Action

Confirmation with Chris about setting this up.

Secretary Note

Advice received about NVP nominees:

NSWERA	Rhys Powell and Chris Dowey
QERA	Harry Wever and Bruno Ros
SAERA	Lachie Cameron
TEERA	Celine Lee and Alice Mitchell
VERA	Narelle Cribb and Helen Spencer
WAERA	Anne Barnes and Kerry Jorgens

14.7. Horse Welfare and Invasive Treatments – Dick Collyer

No report received

14.8. EADCM Panel review – Sioux Reid

No report received

14.9. Medication control – Marylou Locke

No report received

14.10. Biosecurity – Dick Collyer

Proposal to standardise the HHD/Temperature Log

Current situation

Ride Organisers are required by the AERA Rules to have a Biosecurity Plan which is consistent with the AERA Biosecurity Statement and with any specific governmental policy or legislative requirement.

The HHD is/should be a product of a Ride Organisers' Biosecurity Plan.

The number of days required for a temperature log on the HHD ranges from 3 to 21, depending on the RO's Biosecurity Plan, with typically 10 days for rides affiliated with QERA, 3 days for rides affiliated with other DAs, and up to 21 days for the TQ.

The proposal -

To standardise the HHD/temperature log requirements for all endurance horses entered in all affiliated events.

This should simplify, clarify and help to educate riders/owners/Ride Organisers.

It may also give more consistency for data collection if this was ever needed.

What should be the standard for the temperature log?

This needs to be based on the available science of equine communicable diseases in relation to temperature symptoms/contagion/etc?

Group to meet mid- to late-May to look at research and review current requirements.

14.11. EA Endurance Committee – Sonya Ryan / Dick Collyer

14.11 AERA Horse logbook_FEI

14.11 All clear Quote v 3

14.11 All Clear Quote v 4

EAEC meeting is scheduled for 8 May – waiting for appointment of replacement of Endurance Liaison personnel for EA.

Aim is to have AERA logbook and FEI passport combined to satisfy requirement for the FEI national passport. This would only be for FEI 1* events and FEI passports would still be required for entry into 2* and 3* events. This would reduce the costs for entering 1 * events by \$200. The previously presented mock-up has been presented to DAs and feedback from QERA raised some concerns. Feedback from DAs is required to progress this and MC Members to discuss with the DA Management Committees.

The proposed changes will add some pages to the logbook and so there will be a slight increase to the cost, suggested approx. \$1.20. QERA's concern was that all members would bear the increased cost and only a few will require the FEI components.

JB proposed setting a date to begin the introduction of the new logbook.

Motion: 2024/04/08 Moved: Claire Ashton-James / Dick Collyer

That AERA moves in principle that AERA will introduce a new AERA Logbook that is compliant with the EA National Passport document from 1 July 2024.

Carried

Noted that the motion is “in principle” and subject to further feedback being present to the AERA May Meeting.

Action

Dick to confirm the logistics of the next print run and cost.
Mock-up of logbook to be circulated again to DAs.

14.12. Governance and Policy

Nothing to report

14.13. Tom Quilty Gold Cup

14.13.1.TQ 24 – SAERA

14.13.1 AERA Rep notes from TQ24 Meeting

14.13.1 TQ24 Minutes 17 January 2024

Sioux reported from the most recent meeting and noted that most aspects of planning and preparation are underway.

- Sponsorship has been slow to come in and they have only recently sent out sponsorship packages to DAs
- The Traffic Management Plan has become a costly exercise with a requirement for all road crossing operators to be qualified as per Main Roads requirements.
- Photographer appointed to do official events at a cost of f \$1650; there is an option to also include a videographer who would collate a number of 5-minute segments from drone footage of tracks, interviews etc that could be later used as a promotional video. This would be a similar cost to the photographer and productions would be free to AERA to use and available to riders to purchase.
- Campsite layout has been looked at by Tom and Digger es were being inspected and consideration given to how bigger vehicles will be accommodated.
- Trevor Knight will be in attendance to sing the Quilty song.
- Still to present an updated budget and biosecurity plan so that Final Event Agreement can be signed.

KM noted that website is still showing as showing as TQ23? JB to follow up with Mel Bright.

DA Rep Vets and CSs as advised to date:

NSW	Chris Dowe	Marylou Locke
TEERA	Alice Mitchell	Trenton Huxtable
WAERA	Anne Barnes	John Anderson

Other DAs have been reminded to provide this information.

14.13.2.TQ25 - TEERA

14.13.2 TQ25 Minutes of meeting on 24 March 2024

Pat Hodgetts provided an update.

Test event is in planning and will be run with shorter rides.

Most aspects of planning for TQ25 are underway and going ahead strongly.

The vet area has been levelled out and the report from the Test Event should be available for the next AERA meeting, including comment on the track and management of cross-overs – tracks at test event are as planned for TQ.

Venue for event is at Sassafras and pre-entry checkpoint is 15 minutes from the ferry stop.

Tracks provide variety and information about elevations will be provided.

Pat will aim to have a Test Event Report available for the next meeting.

14.13.3.TQ Book

14.13.3 TQ Advertising

Previously distributed excel document showed that potentially cost of 250 magazines by Vink would be covered by advertising.

Note AERA normally contributes approximately 25% of overall cost to allow for AERA historical data to be included.

Much of advertising is given to sponsors as part of their sponsorship deal and TQ24 will pay the advertising component to AERA.

JB – suggestion that we increase numbers published and give to each member as part of the AERA promotion strategy. Most organisations have a magazine of sorts, and this could be the national magazine that has been spoken of often.

Pat – queries re how much of sponsorship will remain with TQ Committee; will competitors still get a free magazine or is entry fee increased to cover the cost.

KM clarified that sponsorship money is paid to TQ Committee and AERA would invoice the TQ Committee for the advertising component.

Action

Costings to be redistributed.

Costings for larger number plus mail out cost to be sent to each member.

Explore digital option – note AERA does have capacity to produce a digital magazine.

PH to confirm thoughts from TQ25 re options for their magazine.

15. Rule Book

15.1. Rulebook Sub-committee report – Andrew Miles

No report received

15.2. Proposed rule changes for a first vote

15.2.1. Rule 47.3 – QERA

47.3 A novice horse may only enter (proposed change in red)

- a) one *ride* on any particular day, **unless a second ride is 20 kms or less**
- b) a maximum of 2 *endurance or mini-marathon rides* in any 22-day period
- c) a maximum of 4 *endurance or mini-marathon rides* in any 90-day period

Rationale

With multi-event programs offered including short rides to support the concept of a family sport we have often seen parents ride in the morning and then do a 5km or 10 km in the afternoon with a child. A novice horse can ride up to 120 km in any one day. The horse will be assessed by vets to enter the second ride regardless of distance.

Discussion

DC spoke to this as a change that should occur as a novice horse can enter a ride of up to 120 kms but could offer an amendment so that the change would read “**unless a second ride is 40 kms or less**”.

Comments from others supported that any ride combination would not be more than 120kms in any one day, noting that all entries are subject to a pre-ride vet assessment.

AB suggested that the novice horse rule needs to be revised more thoroughly and suggested a longer qualifying period with out-of-competition periods.

DC agreed that a further review would be good but should be based on relevant data. The rule change now is a small one to fix something in the rulebook now.

Action

A revised rule change to be brought back to the next meeting

15.3. Proposed rule changes presented for a second vote

15.3.1. Rule Change Proposal – S2 Complementary Competition (Carried forward from AERA MC Meeting on 12 November 2023)

Motion: That the Ride and Tie Rules detailed below replace those currently in the AERA Rulebook S2 Complementary Competition Rules

Ride and Tie - GENERAL RULES

1. All AERA Inc. Rules and procedures apply, except as provided within these Ride and Tie Rules.
2. All Novice horses and or Riders including day Members competing in Ride and Ties shall comply with a minimum riding time determined by the ride committee in consultation with the Chief Steward and Head Veterinarian. The minimum riding time shall be calculated by dividing the distance of the ride or leg by 14 kms per hour or less.
3. All horses competing in Ride and Ties will comply with a maximum heart rate criterion of 55 beats per minute or below on all legs of the ride. Horses must be a minimum of 4.5 years of age on the day of the ride.
4. A Horse may enter only one Ride and Tie event per day.
5. Each team will consist of two persons who are members of a Division of the AERA Inc or are day members. The minimum age for participation is 12 years old on the day or the ride.
6. Each team must tie its horse and switch from rider to runner and runner to rider at least two (2) times during an event. Teams may tie as many times as they desire anywhere along the trail as long as the ties do not obstruct the trail or are not made in designated “No Tie Areas.”
7. Allowable tie points are anything that exists along the course for all participants to tie to unless in designated ‘no tie’ areas. Artificial ties are not allowed. Hand ties are not allowed unless with the express permission of the Chief Steward.

[An artificial tie is anything that does not exist along the course for all participants to tie to. For example, a participant cannot carry a metal stake and hammer with them and create an "artificial tie" as they go. Trees, fences, roots, bushes etc. are all allowable ties since all participants can use them. A "hand tie" is when support personnel hold the horse for the team.]

8. Both riders and the horse must be present at all vet examinations. Only contestants may take a horse through the vet checks before, during and after the ride.

9. It is not permissible for both members of a team to use their horse at the same time for forward movement. "Tailing" (meaning the rider dismounts, grips the horse's tail and allows the horse to pull him/her) is allowed but it is not permissible for one team member to ride while another tails.

10. A team has not completed the event until both human teammates and their horse have reached the finish line.

RIDE AND TIE RIDERS

1. There are no riding divisions for Ride and Ties. Riders do not need to weigh.
2. All riders must attend the pre-ride briefing or risk disqualification.
3. All riders entering Ride and Tie rides must be identified as Ride and Tie riders.
4. All riders must wear an equestrian standard helmet that complies with the Equestrian Standards in Australia, the U.S.A. or Europe, current at the time of manufacture.

RIDE AND TIE DISTANCE

1. The ride distance must be between 5 kms and 40 kms.

RIDE AND TIE AWARDS

1. All successful ride and tie teams must receive a completion award.
2. Placing awards are allowed.

Motion: 2023/09/14 Moved: Dick Collyer / Clare Fleming
That the Ride and Tie Rules as presented replace those currently in the AERA Rulebook S2 Complementary Competition Rules.

Voting: KM – abstain; JB – abstain ; CF – yes; DC – yes; SR –yes; NE – abstain; WH – yes; MD – yes.

Voting outcome: For – 5 votes: Abstain – 3 votes.

Carried by majority and passed for a first vote.

Discussion

Reminder that need for rule changes had come about from the need to align these rules with what was passed for implementation in 2016. Belinda Hopley has provided advice on shortcomings of the rules as they are now and also responses from Talea Hasko Stewart responses to questions put by AERA.

Belinda Hopley had provided a revised version of the rules that had missed inclusion on the agenda for this meeting. This revised version included:

- Ride distance was between 5 and 40 kms
- Only one ride in any day

- Minimum age of rider is 12 years
- Concern about tie-points being in unmanned areas and with access to a road if a horse is loose
- Ride and Tie events not to be included in distance awards
- Ride and Tie event not counted as a 40 km completion or rider to progress to entry to an 80 km event
- If ride distance is less than 40 km, the Early Warning System won't apply for the horse or rider
- There are no rider divisions
- Only completion awards
- Both rider names to appear in the ride entry and signed by both individually.

Discussion

Note that there are no Ride and Tie events scheduled for this year so revised rules to come back to next meeting for discussion.

Action

Look at rule change proposals and bring back to next meeting
Belinda to seek advice from DBSC about how this might be included in AERASpace.

15.3.2. Proposed rule changes – Rule 27.4 – as per report

As discussed at AERA MC Meeting on 11 February

The presentation of a current DA membership card shall prima facie be proof of membership. If a rider cannot produce a current DA membership card for whatever reason, the ride secretary may validate the membership through AeraSpace. If no membership card is produced and the membership cannot be validated through AeraSpace for whatever reason, the rider cannot enter a ride requiring such membership.

Given that memberships are now processed through AERASpace, this might be changed to:

Validation of membership through AERASpace records shall prima facie be proof of membership. A DA Membership card will still be accepted as proof of membership. If the membership cannot be validated through AeraSpace for whatever reason, or by presentation of a current DA Membership card the rider cannot enter a ride requiring membership.

Motion: 2024/02/09 Moved: Sioux Reid/ Kim Moir

That Rule 27.4 is changed to read “Validation of membership through AERASpace records shall prima facie be proof of membership. A DA Membership card will still be accepted as proof of membership. If the membership cannot be validated through AeraSpace for whatever reason, or by presentation of a current DA Membership card the rider cannot enter a ride requiring membership. “

Carried unanimously for first vote

No further discussion was required, and the motion was moved by Dick Collyer, since Sioux Reid was now chair of the meeting.

Motion: 2024/04/09 Moved: Dick Collyer/ Natasha Ellery

That Rule 27.4 is changed to read “Validation of membership through AERASpace records shall prima facie be proof of membership. A DA Membership card will still be accepted as proof of membership. If the membership cannot be validated through AeraSpace for whatever reason, or by presentation of a current DA Membership card the rider cannot enter a ride requiring membership. “

Carried unanimously for a second vote to be implemented from 1 January

16. General Business

16.1. Availability of Office Bearers

Noted that Sioux Reid, President, not available from 13 – 23 June – Sioux to liaise with Andrew Miles, Vice President regarding any matters to attend to.

16.2. Horse registrations and breeding – Dick Collyer

DC proposed that horses which are not registered with a relevant breed society do not have their breeding entered in the AERA Database. There are a lot of unregistered horses, many with purported breeding with no evidence to support what is recorded. There is a need to update the integrity of the database in general and this would add to that.

Discussion

WH – suggested that a disclaimer would cover us eg “AERA is not responsible for the breeding notes of unregistered horses”.

DC - noted that this is on AERASpace but that he supported that we should only put on AERASpace what we know to be accurate. Also one of our objects is to encourage the breeding of endurance horses.

RS spoke in support of DC’s suggestion noting that AERA does not provide a breed registry and there are associations who do this. AHSA support us and we should support them.

NE also spoke in support of the proposal and suggested a script could be written to remove data where there is no registration number given.

KM asked how this would happen and should it be referred for comment to DAs.

JB supported the proposal but suggested this be implemented gradually through the process of applying for logbooks.

This will be noted in the report to DAs and MC Members and Delegates to ensure this is discussed at DA level.

DC to talk to Linda about how this might be best done if the proposal is accepted.

16.3. Costs for invasive treatments – Jil Bourton

Rider has sought payment from SAERA for a vet call out fee and attendance fee when the TV was not at ride base. The horse had an allergic reaction to something and was after pre-ride vetting.

JB to email further details to group to clarify timeframes and who contacted the vet, to seek further advice.

16.4. Use of photography at events – Natasha Ellery

WAERA has been discussing use of photographs taken at events and how these may be used for promotion. noting that QERA has a tick box as part of membership for people to advise that photos can’t be used, which WAERA will look at including for their members, but how can this be captured for Day Members.

This could be added as a declaration that a rider may be photographed and that photos may be used for promotion or include in pre-ride info. Suggest that riders should advise the photographer on the day or add to ride info?

16.5. Legal representation at National Sports Tribunal – Kim Moir (email sent to MC)

KM had contacted 4 Barrister's on the list provided by NST. All responded immediately with one advising that they were not available for the Hearing day. The three remaining have all expressed interest in being involved and acknowledge the complexity of the matter.

Barrister Jack Kelly advised he is available and that his fees are \$2000 per day and \$210 per hour for preparation and conference. I have provided him with documents to review so he can provide some opinion on what the overall cost might be.

Barrister Rebecca Gall and solicitor Simon Berry initially offered to do the prep work and one day hearing pro bono and advised that their fee for second and subsequent days would be at a cost of \$8000 per day for both. In discussion today with Simon he advised that they "would look at a discounted rate" for the other days or charge what would be covered under our insurance policy and would charge for travel expenses if they were obliged to appear.

Barrister Andrew Wilson asked to review documents before advising on costs. In discussion with him today he has advised that he will also do prep work and one day hearing pro bono and is willing to work with Rebecca Gall, as his senior at the bar, and her solicitor, again noting that this is an "interesting matter".

Recommendation that we engage with Rebecca Gall, with Simon Berry as Solicitor, and invite them to accept Andrew Wilson's offer to assist.

I have also spoken to John Keledjian, ARFL, today. He is working on providing a response to the document from Steven Barker, which we will be able to present in our submission. We have permission to provide the Sigma -Aldrich document that is the international standard for analysis of this sample which matches with the molecular structure as presented in the report from the ARFL.

Andrew Wilson did suggest that we may have to seek out our own expert witness to refute the other party's expert witnesses. John Keledjian had suggested that the ARFL might seek to do this but had not found anyone when this was discussed maybe a month ago.

John also advised that he is participating in a zoom meeting with FEI delegates on Friday and he will put this substance on the agenda to be considered for review as a banned substance on the FEI Prohibited Substance List and to ask that they consider having it listed as a specified substance. This would cause it to be noted as an atypical finding and further research would have to be done to have it found to be an Adverse Analytical Finding.

***Motion: 2024/04/10 Moved: Dick Collyer / Claire Ashton-James
That AERA engage Rebecca Gall and Simon Berry to represent AERA for the matter before the National Sports Tribunal and invite them to accept the offer from Andrew Wilson to assist.
Carried unanimously***

NE expressed thanks to Kim Moir and Mark Dunn for their time and effort in this matter.

17. Next meeting dates

Discussion about evening meetings versus day meetings with the majority in favour of evening meetings but a number also preferring a day meeting. It was agreed to attempt to vary this and with reference to the current calendar it proved difficult to find weekends that were free.

AERA Meeting standards require us to have 6 meetings per annum and suggest future meetings would be May, June/July, September to present budget and insurance quotes and November (to determine fees)

The following dates are confirmed

22 – 23 May – 7.30 pm start with priority to receive TQ24 budget and Biosecurity / Risk Management plan

2 - 3 July - 7.30 pm

Dates proposed

4 – 5 September – to present budget for 2025

17 November – to determine fees for 2025

18. Meeting closure

Sioux Reid thanked all for their attendance and declared the meeting closed at 9.58 pm.

President: Sioux Reid

Signature:  _____

Date: 11/06/2024