



Australian Endurance Riders Association Inc.

Minutes of the Committee of Management Meeting

Date: Commencing at 10.00 am AEDT on Sunday 27 November 2022.

Venue: Webinar – please note that this meeting was recorded.

Details to join the meeting

1. Meeting opening

Mark Dunn greeted everyone and thanked members and visitors for their attendance, and for giving up part of their Sunday. Aim to get the agenda completed today so ask that comments are focussed and relevant.

2. Attendance

2.1. Management Committee Members Present

Mark Dunn (President & Treasurer) (TEERA), Kim Moir (Secretary) (QERA), Noni Seagrim (NSWERA), Dick Collyer (Vice President, QERA), Jil Bourton (SAERA), Natasha Ellery (WAERA).

2.2. Apologies

Belinda Hopley (NSWERA)

Mark Norton, Kerry Fowler-Smith (NSWERA Delegates)

2.3. Proxy Votes

Noni Seagrim for Belinda Hopley

2.4. Visitors

AERA Delegates - Andrew Miles, (TEERA).

Honorary Members – Pat Hodgetts

Linda Tanian joined the meeting from 1.00 pm to present the report from AERA Database Sub-committee

3. Portfolio Allocations

To note any additions or changes

4. Register of Pecuniary Interest

Committee Member	Point of Conflict	Reason
Kim Moir	TQ23	Organising Committee
Kim Moir	Honorariums	Recipient of payment

5. Previous meeting minutes

5.1. Amendments to the Minutes of the Management Committee Meeting held on 22 October 2022.

Sections 15.3.3, 15.3.4, 15.3.5 and 15.3.6 (in two places) to be changed to show implementation date for rule changes is 1st January 2023 instead of 1st January 2024.

Motion: 2022/11/01

Moved: Jil Bourton / Dick Collyer

That the minutes of the AERA Management Committee Meeting held on 22 October 2022, as amended, be accepted.

Carried unanimously

5.2. Amendments to the Minutes of the AERA Management Committee Meeting, Subsidiary Agenda, held on 22 October 2022.

Nil received

Motion: 2022/11/02 Moved: Kim Moir / Natasha Ellery

That the minutes of the AERA Management Committee Meeting, Subsidiary Agenda, held on 22 October 2022 be accepted.

Carried unanimously

5.3. Amendments to the Minutes of the AERA Management Committee Meeting, to discuss hosting of TQ23, held on 26 October 2022.

Nil received

Motion: 2022/11/03 Moved: Natasha Ellery / Noni Seagrim

That the minutes of the AERA Management Committee Meeting held on 26 October 2022, to discuss hosting of TQ23, be accepted.

Carried unanimously

5.4. Amendments to the Minutes of the Management Committee Meeting, to discuss proposal to host TQ23, held on 10 November 2022.

Nil received.

Motion: 2022/11/04 Moved: Natasha Ellery / Jil Bourton

That the minutes of the AERA Management Committee Meeting held on 10 November 2022, to discuss the proposal to host TQ23, be accepted.

Carried unanimously

6. Business arising from the minutes – refer Action Sheet

6.1. National Ride Calendar

National Ride Calendar looking healthy for 2023 and still waiting on rides to be registered for VERA and TEERA. MC Members to follow up.

6.2. AERA Constitution

AERA sought feedback from Division Associations about the AERA Constitution which has been in place since 2020. No feedback was received but review to occur in line with recent changes to model rules by Fair Trading NSW.

6.3. AERA Affiliation Agreement with EA

A final version of this Agreement was presented at the AERA Management Committee meeting and further correspondence has been sent to EA.

6.4. AERA Website

Webmaster Chris Nichols has done some work to archive TQ information to the AERA Website.

6.5. Hall of Fame

The Webmaster has commenced work on creating an AERA Hall of Fame and criteria for nominations to this have been decided. Forms will be available for nomination to the Hall of Fame shortly.

7. Online motions

7.1. Financial decisions

Payments from 16 October 2022					
No	Payee	Invoice No	Date	Amount	Description - comments
1	SUREWISE	S27967	12/10/2022	1,706.00	PA premiums for 3rd quarter 17 members
2	Peter Johnson	884	9/10/2022	940.50	Payment for ONS work
3	Chris Nichols	Payment	31/10/2022	103.00	Webmaster honorarium
4	Kim Moir	Payment	31/10/2022	649.00	Secretariat honorarium
5	Peter Johnson	886	31/10/2022	3,638.25	AERASpace costs
6	Sarah Pollard Williams	Payment	1/11/2022	500.00	Vet Training Coordinator
7	Deb Edwards	182	31/10/2022	1,350.00	Bookkeeping - 33.75 hrs inc 19.25 ONS
8	All Clear Print and Signs	057654	23/10/22	3,100.90	1000 Logbooks
				11,987.65	

7.2. Other on-line motions

Nothing to record

7.3. Online Discussions

I (MD) have a CS candidate in Tas (Trent Huxtable) who is close to completing his accreditation requirements. In the normal course of events he would shortly sit a final oral exam with me.

He is going to act as 2IC under Sandy at our SCs in two weeks and I thought I'd grab the opportunity presented by Sandy's presence to ask him to do the oral exam with Trent during the course of the event.

For those who aren't familiar with the process, the oral exam is basically a discussion between me and the candidate around 15-20 scenarios.

Before I ask Sandy if he is happy to do this, I wanted to check with you all that you're happy with this approach to managing this accreditation. I haven't yet run this past the TEERA SMC but I believe they'll be OK with it.

One of Trent's rides as probationary CS was under me - I believe he's good to go.

Action

Consensus that Sandy Little could conduct CS exam as recommended by Mark Dunn.

Note that this task was completed with Trent Huxtable having passed the final exam to be an accredited Chief Steward.

8. Correspondence**8.1. Correspondence Inwards**

No	Date	Correspondence Inwards	Action
1	13/10/22	S Pollard Williams re Biosecurity at events	Agenda
2	20/10/22	C Banwell refunds for cancelled ride – MD responded	Resolved
3	21/10/22	C Fleming re place plaques for TQ Buckles – G Bou advised	In Progress
4		NSWERA Proxy to N Seagrim for B Hopley	Noted
5	25/10/22	EA confirmation of corrected invoice for swabbing	Resolved
6		VERA to advise that TQ23 not being hosted by VERA	Noted

7	26/10/22	VERA Proxy to P Nugent for S Little	Noted
8	28/10/22	J Ord request to merge two histories for same horse – fwd to AERA Registrar	Resolved
9	2/11/22	S Dumbrell to repay for flight not used due to Covid	Resolved
10		T Walsh – Mindari information – fwd to AERA Database SC	In progress
11	6/11/22	A Martin query re PA insurance	Resolved
12	6/11/22	South Burnett Endurance Club – request for review of QERA process re selection of TQ23 committee via M Dunn	Resolved
13	7/11/22	R Brown query re The Challenge promotion	Resolved
14	10/11/22	A Bailey re Tom Quilty events and ideas for the future	Agenda
15	12/11/22	EA communication with D Collyer re meeting attendance	Agenda 14.10
16	14/11/22	C Ros corrections to AERA Database re horse breeding	Agenda
17		M Wade seeking update on progress of second TQ Cup	Resolved
18		TEERA re Affiliation Agreement	Noted
19	17/11/22	EA Memorandum of Understanding 2022 to 2025	Agenda 14.10

8.2. Correspondence Outwards

No	Date	Correspondence Outwards	Author
1	21/10/22	I Crookshanks re proxy voting	KM
2	24/10/22	DA Secretaries – update on TQ 23	KM
3	27/10/22	DA Secretaries call for EOIs to host TQ23	KM
4		DA Secretaries, Delegates and Honorary Members re Meeting Notes	KM
5	28/10/22	J Barlow response to correspondence as discussed at November meeting	KM
6		QERA response to correspondence as discussed at November meeting	KM
7	03/11/22	Al Maghaweer Stables re sponsorship	KM
8	05/11/22	DA Secretaries re Fees and Charges for 2023	KM
9		SUREWiSE acceptance of Renewal Report	KM
10	07/11/22	A Martin, VERA member, re PA Insurance	KM
11	07/11/22	South Burnett Endurance Club acknowledge correspondence	MD
12	10/11/22	South Burnett Endurance Club response to request for review of TQ23 process	MD
13	14/11/22	SAERA advice re TQ24 proposal	KM
14		TEERA invitation to host TQ25 - acknowledged	KM
15	15/11/22	TQ23 Committee response to proposal	KM

Motion: 2022/11/05 Moved: Dick Collyer / Kim Moir

That the inwards correspondence is received and the outwards correspondence is endorsed.

8.3. Business arising from Correspondence Inwards

8.3.1. Item – late correspondence from October Meeting from Sarah Pollard Williams

Concern raised that the management of biosecurity at rides was not visible and her experience had been that she had never seen a biosecurity officer identified at a ride.

Suggestion that divisions need to have it made very clear that they have to follow the AERA biosecurity policy, and ROCs need to be more diligent in organising this.

Discussion

Comments from MC members suggested that there was some variance in how this was done from one DA to the next. It was noted that riders may not be aware of what is happening behind the scenes. The Rulebook 16.5 does require all Ride Organisers to have a Biosecurity Plan and there is a template provided. Also that CS should confirm a Biosecurity Plan is in place and would be involved in management of any Biosecurity issue that might arise.

Action

Response to advise of processes in place.

Reminder to all DA Secretaries that all Ride Organisers must ensure this happens and to provide the template.

8.3.2. Annette Bailey re future TQ events

Comments relating to criteria for selection of hosts for TQ23 and comments on organising of future events.

- Concern re a Quilty in Queensland being held in September and recommending only June of July date.
- Concern about the future running of the Tom Quilty and the demand on a small group to form a committee each year in a differing location.
 - Comparison to Tevis Cup prestige and coverage <https://teviscup.org/>.
 - Same location with similar time of year to fit with a full moon.
 - Managed by a board of governors that make up a core managing committee under the sanction of the American Endurance Ride Conference.
 - Sophisticated marketing and social media presence and is treated and respected by endurance riders all over the world as the pinnacle of endurance riding.
 - Because of the way it's been run over the years, it is financially stable and finances itself.
 - Fundamentally, I'm not opposed to the Quilty being rotated around Australia. However, I argue that the weather cannot be controlled at any time of year and holding the Quilty on or near what was the traditional June Long Weekend gives a focal point for the National Calendar and allows for future planning for it, and other events, as the date is the "given" and all things work around that date. Once the Quilty date started to be moved, I believe our sport started to lose its way.
- Suggest that a Management Quilty Committee (MQC) be established that incorporates local knowledge, national input and events skillsets based on the following –
 - An over-riding MQC made up of a max. of 7 people from the National membership which is a workable size for decision making.
 - Prerequisites for people nominating are previous experience in running Quilts and other large championship events and have strong endurance skills. It would be appropriate that some people on this committee also have core accounting/business and promotional/sponsorship skills.
 - This committee is based on a nomination and/or ballot system from each State. However, not restricted to being nominated from each State.
 - As people resign, these people can be replaced from the membership by ballot or nomination.
 - An AERA Representative to act as a consultant for the Rules & Regulations of the AERA and Quilty Guidelines.
 - Terms for committee members would be max. 6 years, then a 2-year break before reapplying
 - Working sub-committees can be formed to assist management of MQC
 - An additional MQC member would be a professional Events Consultant (from either inside or outside the membership) on a consultation basis to ensure that the Quilty has the prestige and quality of a national event.
 - A local subcommittee (LSC) under the MQC made up of 3-4 people where the Quilty is to be run to manage the course, venue and volunteers.
 - Financing of the annual Quilty would become the responsibility of this MQC to source major sponsorship. Over time, it would be hoped that the Quilty could become self-funding. However, initial financing may require some support from the States and AERA

combined. Once self-funding is achieved, these monies could be returned to the States/AERA.

- It would also be appropriate for sponsorship to be sought locally by the LSC.
- Overriding all of the above would be the need for the Quilty to have its own Business Plan that initially outlines the pathway for the growth and sustainability of the event. This would require a big undertaking and business skills commensurate with such a document.

Discussion

Noted that there are similar thoughts expressed from SAERA as from Annette Bailey. There have also been similar comments on Facebook and there is a document from NSW ERA providing comments from NSWERA members giving thoughts on how the Quilty could be better run.

This may warrant a dedicated meeting to consider the future of the event and may be seen by the general membership as the most responsible thing to do.

Action

Response to Annette acknowledging comments and these will be considered in looking at the re-structure of the TQ.

Schedule a dedicated meeting to pull together comments on a national basis.

8.3.3. Chris Ros – corrections to AERA Database

Chris Ros has provided 14 pages of corrections related mainly to horse lineages.

Discussion

Advice from Registrar is that she will do as time permits but will confirm information also.

Action

Respond that this will be done but not as a priority.

9. President's Report – Mark Dunn

Most of AERA's activity since our last regular meeting has been taken up with consideration of matters related to TQ23.

Only one bid was received from a DA – QERA – and that bid was accepted at our 10 November meeting. While some dissatisfaction with the selection process was communicated to AERA, I am comfortable with the way the process was managed. Thanks to Stirling's Crossing for putting their hand up to run the event and I look forward to being there to see it happen.

Recent dialogue between MC members, correspondence to AERA and discussions elsewhere have suggested that there is a need to have a critical look at how the planning for and staging of future TQs is managed. A common observation is that TQs are complex events, perhaps beyond the capabilities of most ROCs.

As noted in our treasurer's report, while our finances are not quite in the shape we had hoped, AERA remains both solvent and in good shape to meet its 2023 financial commitments. The process of setting 2023 fees and charges and framing the 2023 budget has concluded. These numbers have been circulated to DAs with no feedback so far, either positive or negative.

Negotiations with EA continue around the MOU with AERA. At the time of writing (15/11) it is hoped that an EAEC meeting scheduled for 16/11 will get the MOU close to finalised. Dick will provide a verbal report at the 26 November AERA meeting.

The Horse Welfare SC has prepared its report into the recent equine catastrophe in Qld – this is on the meeting agenda for discussion and follow up.

Work on the new vet training and accreditation program has progressed considerably since our last meeting – three of the four course modules are close to completion, and it is anticipated the program will be rolled out

early in 2023, very likely hosted in Google Classroom with the online seminar component hosted in GoToMeeting.

Through the course of 2023 the AERA MC has tweaked a number of Rules, and these will come into play on 1 Jan 2023.

Finally, I express my thanks to all MC members for their efforts in keeping the sport running, both at national and DA levels, through 2022.

President's report received

10. State Reports

10.1. NSWERA Report – Noni Seagrim

As 2022 draws to a close and our last rides being cancelled due to rain, the members of NSW reflect on what has been a challenging three years with fire, Covid and flooding rains (and more and more rain).

We had 18 rides lucky and brave enough to go ahead, with 14 cancellations or postponements throughout the year. Several of our ride clubs tried valiantly multiple times to get their events up and running.

Our 2023 calendar is beginning to shape up nicely with 15 rides already booked and approved at the time of writing this report. These events include some unique and new rides which we are excited to welcome to our calendar. We hope, with luck, all will be able to go ahead as scheduled!

The NSW SMC is running a Promotional Workshop to try to bring forward some new ideas from our membership on the 26th of November – hopefully I may be able to speak to some of the outcomes at this AERA Meeting.

NSW SMC had an email discussion surrounding the future of the Tom Quilty and I have put together a document to collate these ideas for AERA to consider going forward into the years ahead and the many ongoing challenges that are faced by the host clubs. We have begun encouraging our ride clubs to start thinking about 2028 and if they may think about hosting it that year and to plan ahead with 160km events, suitable venues etc.

Our AGM is scheduled for the 18th of February 2023 and will be our first using all electronic voting and with technology on our side, will also be a live feed via an online platform for members to attend remotely. We hope that this will allow greater participation for all members.

Wishing you all a safe festive season, less rain and lower fuel prices in 2023!

Noni Seagrim

Secretary note – reference document 10.1 NSW SMC Discussion re TQ included with this report but also referenced at AGENDA ITEM 15.6.5.2 for discussion.

Discussion

The Members Workshop from 26 November went well and still waiting for the formal report from that. Aware that there is support for connection to the Mindari and Yamamah apps and also that they are looking into a GPS tracking system to make the sport more interesting.

10.2. QERA Report – Dick Collyer

Not a lot to add from the previous report in October.

Ride Calendar

The last ride of the year was a very successful one at Inglewood, with FEI divisions.

Our Ride Calendar will be reviewed and altered to allow for the TQ23 to be added. Expressions of Interest have been called for a ROC to host QERA State Championships.

Chief Stewards and Vets

Two Chief Stewards are close to completing their probationary status and one vet will be put to the next SMC meeting for accreditation.

Work has commenced to ensure that QERA Vets are able to meet TQ Standard for TQ vetting.

AGM

The QERA AGM is on Saturday, 10 December. The same SMC as this year will be continuing for next year. There were only enough nominations to fill the vacancies, so no ballot was required.

Our AGM Agenda and audited financial reports have been put on the QERA website, and also emailed to all members.

Discussion

KM and DC attended the EQ Awards Night on 26 November.

Working to establish a good relationship with EQ and this is important in the relationship we have with EA.

10.3. SAERA Report – Jil Bourton

South Aussie riders enjoyed 11 events this year with no cancellations and one rescheduling. Rider numbers were strong earlier in the year with quite a number of short riders taking advantage of our 2x CATE ride & instruction days. Development Officer Julie White has worked hard all year guiding & encouraging “newbies” via our fb page and private messaging with promising results with new members coming on board for next season. Our ride calendar was somewhat patchy with the result that after TQ22 rider numbers did taper off towards the end of the season, resulting in lost revenue over the last four rides. The SMC contemplated cancelling at least two of these rides with low entries, but it was decided to press ahead so at least our dedicated riders & some newer potential members were able to complete the goals set for themselves for 2022.

My argument was that if we start cancelling rides RO's would be even harder to find and riders would have second thoughts about keeping their horses in work just for the odd ride, resulting in a spiralling downturn in the growth of the sport.

Three new provisional TPR stewards were processed during the year with two of them hopeful to go on to be CS's in the future.

A TQ24 committee was formed recently with the date of October 18-20 for the event to be held at Wirrina on the Fleurier Peninsula and there will be two rides held at the venue next year.

Our State Championship was held this last weekend after the original event - to be held alongside the dual affiliated VERA ride at Dergholm was suddenly cancelled. Two of our members put their hands up to reschedule the event in a record time of two and a half weeks at Starkey's reserve in Mt Crawford forest - a good fall back for such an important ride, as SC's have been held there many times in the past. Due to the different date (clash with Equitana) and some uncertainty it would actually go ahead unfortunately numbers in the 160k were low and attracting four Vics over the border got us across the line. The upside was more local riders had the opportunity to ride in the shorter distances than if the event had been held at Dergholm, the downside was a weather change and a series of storms passing through well after all rides had started resulted in a few of us getting very wet!

Ultimately the border raiders took all, but all three SAERA members completed, and it was deemed a successful State Championship and of a good standard considering the hurdles it faced.

Our AGM is scheduled for December 4.

10.4. TEERA Report – Mark Dunn

One more ride has been staged in Tasmanian since the TEERA report sent along for the October AERA MC meeting – the Oss Foley. It was a successful, if tough, ride with about 50 horses riding across the three rides.

As I write (10/11/22), planning is almost complete for our state championship event, to be held at Santarena Park on 18 November. Santarena Park was the venue for TQ18. We will have the services of an interstate head vet in Harry Wever, who stepped in at the last minute to cover for the injured Khyle Stewart, and an interstate chief steward in Sandy Little. I will report verbally on this event at the 26 November meeting.

Planning is also nearing completion for our annual awards night and dinner to be held at the Tasmanian Axeman's Hall of Fame in Latrobe on 3 December.

Finally, 2022 saw the election to our SMC of a number of young members who have performed exceptionally well throughout 2022. All SMC contributed significantly to the Division's work through the year.

Discussion

State Champs held last week and went really well.

Khyle Stuart, who was to have been the head vet, had an accident with his paraglider 3 weeks ago and finally home after 3 weeks in hospital.

Andrew Miles – comment that State Champs was a really enjoyable event and thanks to Harry Wever and Sandy Little, attending from interstate. Also lost treatment vet due to an accident a few weeks out which resulted in Celine Lee having to step in and unfortunately having to forego the opportunity to ride.

10.5. VERA Report – Sandy Little

No report received

10.6. WAERA Report – Terry Sweeney

I cannot believe that another year is just about over. WAERA had a good year with 120 members which was down on the 2021 numbers and will be one goal in 2023 to endeavour to increase the membership numbers. WA had 15 rides on this year's calendar and out of those 15 rides, we had to cancel two. The Wandering Waltz was cancelled due to the ride coordinator being unavailable and we were unable to find a replacement to run the ride. Our last ride of the year was at Demark which is about 400km from Perth and a 5-hour drive for many members. Unfortunately it was the ride after our State Championships, so with the price increase of fuel and many riders resting their horse it was agreed to cancel. Instead, a handful of us went down for the weekend to farewell the 2022 calendar. We all had a great time sitting around the fire eating, having a few drinks and telling stories. It was a great way to end the season.

WAERA will be holding the 2022 AGM with Awards and Presentations on the 26th November. The Executive members of President, Vice-President and Secretary will continue in 2023 to complete their two-year term. The Treasurer has completed her third year and decided not to run again. A new Treasurer will be elected at the AGM. Four members of the committee will be staying on, with only one new member nominating to join the SMC, make up the required numbers.

WAERA 2023 calendar has been prepared with 16 rides for the year. The SMC has decided to try a couple of new events on the 2023 calendar. We will be holding a Twilight ride of one leg 40 km intermediate distance followed by a sausage sizzle at the presentation which will be two weeks before a first main ride at Wilga. We are holding the ride for members to see how their horse are going and get all their floats and tack ready for the new season. WAERA will also be holding an Introduction to Endurance Clinic with a short 10km ride to encourage new members into our wonderful sport of Endurance. This will be held over one day before the start of the ride season.

WAERA is looking forward to a fantastic 2023 season with good riding and great times of comradeship.

On the behalf of the WAERA SMC and members, we wish all AERA members a Merry Christmas and a safe New Year.

To Complete Is To Win.

Discussion

AGM was yesterday and there was discussion of fees and charges. The MC will only increase fees by the increase applied by AERA with regard to other cost increases. A new Treasurer was appointed, Lyn Summerfield, and a couple of new members who are long time participants in the sport, and two new life members inducted.

State Reports received

11. Treasurer's Report – Mark Dunn

Note reports to end of October 2022 were circulated to Management Committee members on 15 November 2022.

- 11.1 AERA October Profit & Loss Budget Analysis
- 11.2 AERA October Profit & Loss Budget Analysis with Year to Date
- 11.3 AERA October Profit & Loss with Year to Date
- 11.4 AERA October Balance Sheet
- 11.5 AERA Aged Receivables Summary as at 11 November 2022
- 11.6 AERA April Item List Summary as at 11 November 2022
- 11.7 AERA October Category Profit and Loss Statement

11.1. Treasurer's Report

Treasurer's report for November AERA MC meeting

In short, we are in pretty much the same position as we've been in for the last several months.

We are approx. \$30k worse off than forecast in the 2022 budget and, except for a bit of to'ing and fro'ing, this is almost entirely as a consequence of:

- lower member numbers than forecast
- lower ride / rider numbers than forecast
- less TQ income than forecast
- higher AERASpace costs than forecast
- less income from the online nomination system forecast

The decision made at our last meeting to invoice DAs for the shortfall in recovery of PL insurance has been actioned, hence the reduction in deficit from approx. \$45k to approx. \$30k.

While our budget shortfall is unfortunate, it is not catastrophic as we have a reasonable cash reserve. We look like heading into 2023 with approx. \$90-100k (perhaps a little more) in the bank, sufficient to meet our commitments.

Discussion

Dick Collyer thanked MD and the Finance Team for efforts in maintaining a sound financial position in difficult circumstances.

***Motion: 2022/11/06 Moved: Dick Collyer / Jil Bourton
That the Treasurer's report is accepted.
Carried unanimously***

11.2. Review of AERA Fees and Honorariums

Honorariums

Conflict of interest noted for Kim Moir as recipient of an honorarium payment as Secretary.

It was noted that Linda Tanian has not sought payment for the AERASpace Administrator role.

Note the motion from last year –

Motion: 2021/11/09 Moved: Mark Dunn / Sarah Dumbrell

That all honorariums are increased by 2.5% or CPI annually whichever is the greater, each year going forward.

Current payments are

<i>Position</i>	<i>Honorarium for 2022</i>	<i>Honorarium with 2.5% increase</i>	<i>Honorarium with 5% increase as per motion</i>
<i>Secretary</i>	<i>\$649 per month</i>	<i>\$665 – \$7980 per annum</i>	<i>\$681 - \$8172 per annum</i>
<i>AERASpace Administrator</i>	<i>\$314 per month</i>	<i>\$322 – \$3864 per annum</i>	<i>\$330 - \$3960 per annum</i>
<i>National Registrar</i>	<i>\$262 per month</i>	<i>\$269 – \$3228 per annum</i>	<i>\$275 - \$3300 per annum</i>
<i>AERA Webmaster</i>	<i>\$103 per month</i>	<i>\$106 – \$1272 per annum</i>	<i>\$108 - \$1296 per annum</i>

Discussion

MD noted that CPI is currently 7.3%

DC acknowledged that these honorariums are important and given the difficult financial circumstances would be hesitant to apply the full CPI, but to be fair to the people concerned suggested an increase of perhaps 4%. MD advised that 7.3% takes us for example for the Secretary, from \$649 to \$696 per month; 7.3% effectively keeps things as they are. Noted these are token payments largely, suggesting that each person in receipt of an honorarium probably does more. Do we demonstrate some restraint with current budget.

JB – appropriate that payments move with the times

Motion: 2022/11/07 Moved: Mark Dunn / Sarah Dumbrell
That the previous motion is rescinded and that all honorariums for 2023 are increased by 5%.
Carried unanimously (K Moir abstained)

Action

Advice to recipients of honorariums and to AERA Bookkeeper about increases to apply from 1 January 2023.

Vet Fees

These were increased by 2.5% last year

2022 AERA Veterinary Fees and with increase of 2.5%

<i>Ride Distance</i>	<i>Accredited Fee 2022</i>	<i>Fee with 2.5% increase</i>	<i>Fee with 5% increase as per motion carried</i>
<i>80 kms</i>	<i>\$740 plus gst</i>	<i>\$759</i>	<i>\$777</i>
<i>Pre-ride vetting / Ride</i>	<i>\$175 plus gst</i>	<i>\$180</i>	<i>\$184</i>
<i>Daily rate (eg marathon)</i>	<i>\$540 plus gst</i>	<i>\$554</i>	<i>\$567</i>
<i>120 kms</i>	<i>\$833 plus gst</i>	<i>\$854</i>	<i>\$875</i>
<i>160 kms</i>	<i>\$1038 plus gst</i>	<i>\$1064</i>	<i>\$1090</i>

Non-accredited vets will be paid 75% of the accredited vet fee. Vets may only be paid the GST providing that they supply a tax invoice.

Motion: 2022/11/08 Moved: Dick Collyer / Natasha Ellery
That the 2023 Vet Fees are increased by 5% commencing 1st January 2023.

Discussion

NE – questioned whether vets would expect an increase in line with the CPI and that CPI may differ between states

DC – noted the difficulty in assessing this on an hourly rate, which for an 80 km ride is approx. \$75 per hour which may not be a bad rate and generally not dealing with a sick horse – also noting the significant commitment to being away for a weekend.

AM – support Dick’s comment but may not equate to what may be earned for callouts but vets who are there are generally they are there because they enjoy the sport.

Motion: 2022/11/08 Moved: Dick Collyer / Natasha Ellery
That the 2023 Vet Fees are increased by 5% commencing 1st January 2023.
Carried unanimously

Action

Advice to DAs re Vet Fee Increases – cc to NVP and to Webmaster

12. Insurance Report

SUREWiSE advised that we have accepted their quote for 2023 and am awaiting advice on when forms will be available.

Relevant documents were received in time for this meeting. There have been no changes to the policies so the documents are unchanged.

Documents received are:

- AERA Certificate Form 2023
- AERA Personal Accident Form 2023
- AERA Members Insurance Program (Comm Pack) 2023

We will receive a *No Material Changes Declaration* which has to be signed to state that we know of no pending claims on the policy for 2022.

Motion: 2022/11/09 Moved: Dick Collyer / Natasha Ellery
That Mark Dunn is authorised to sign the No material Changes Declaration Form to SUREWiSE.
Carried unanimously

Suggestion that DAs are asked to remind Ride Organisers to request an Insurance Certificate for their rides and to ensure that either one is done per ride or that all information covering interested parties in particular. This may be particularly relevant when last minute changes are made.

DC noted that Marsh Insurers for EA were present at their Awards Night and asked if we had sought advice from them as an alternative insurer as a company that does cover equestrian events. MD advised they had been contacted in 2021 and as already flagged, we will revisit a tendering process next year.

NS asked if we have talked to SUREWiSE about the validity of signatures on online memberships and this is noted in the AERA Database Sub-committee.

Action

Forms / documents on AERA website

Letter to DAS that documents on website and reminder re insurance forms being updated to reflect any changes to ride circumstances.

13. National Ride Entry Statistics

Ride entries at 15 November 2022 (end of year data) with last ride in Qld still to be verified and State Champs in Tasmania to be run, leaving us with possibly 600 less entries than in 2021.

Division	Endurance	Intermediate	Introductory	FEI	Total
NSWERA	965	451	402	13	1831
QERA	814	575	410	47	1846
SAERA	149	73	90	-	312

TEERA	293	148	101	-	542
VERA	553	253	192	-	998
WAERA	246	215	272	-	733
Totals	3020	1715	1467	60	6262

Ride Entry Statistics for 2021

Division	Endurance	Intermediate	Introductory	FEI	Total
NSWERA	647	541	667	19	1874
QERA	1092	835	484	15	2426
SAERA	158	81	143	-	382
TEERA	400	264	134	-	798
VERA	244	167	105	-	516
WAERA	404	207	308	-	919
Totals	2945	2095	1841	34	6915

Note that total ride entries for 2022, with all rides completed is 6407, including 76 FEI entries so 500 less than in 2021.

14. Portfolio Reports

14.1. AERA Registrar – Jo Bailey

Advice from Jo and Kerry about cut-off date for AERA Awards and suggested 23 March. Jo has responded that information should go out sooner and that we need to stress that applications must be received by the set date to be presented at the Quilty in June 2023.

Action

Post on AERA Facebook page and share to Division Association pages/groups.

14.2. Website / Webmaster – Chris Nichols via Kim Moir

Chris has commenced thinking about tasks in hand:

- Hall of Fame set up is not difficult and he will replicate what had been forwarded to all AERA MC Members since no objection was noted.
- Tom Quilty – to create a sub-domain of the website as tq.aera.asn.au which minimises the risk of damage from hacking; note that old sites are based on hold software that can't be patched. ROC can use tomquilty.com.au which can then be transferred to the sub-domain.
- Website can show sponsors if we want if a high-resolution image rather than as advert which can be dodged if people choose to block advertising.
- Traffic to the website has possibly increased since the inception of ONS as this seems to be what people are going to and then clicking through to the calendar or rules, results etc – November had 693 unique viewers with 2323 views.

Discussion

Noted that TQ17 and TQ19 have been saved to the AERA website but TQ22 has not been able to be recovered. Now set up to automatically save to the subdomain.

Sponsors can be acknowledged via a high-resolution image which can't be blocked – for example RM Williams.

Measure of traffic to the website is important in giving concrete information to sponsors. Chris has been asked to report on this as not sure who else has access to this.

14.3. Social Media – Natasha Ellery

The latest stats show that our target audience is 18 – 65 plus with the biggest demographic groups being 35 – 40 and 45 – 54 years' followers are 86% female and 16% male; highest location of members is Melbourne,

Sydney, Perth and Brisbane; obviously highest country by usage is Australia followed by USA and NZ; there has been an increase of followers in the last month of 18.

Noted that this information is also useful to support requests for sponsorship.

Action

NE to send to JB.

Meeting adjourned 11.16 to 11.30 am AEDT

14.4. AERA Database Sub-committee – Linda Tanian

14.4.1 AERA Database Sub-committee Task List

Linda Tanian spoke to the report

Membership renewals

Insurance perspective – waiting on feedback from SUREWiSE re Personal Accident Insurance forms.

Membership declarations – can set up so that each DA has its own declaration or could work towards a national approach. Preliminary discussions have happened and some support for a consistent approach but expect resistance from at least one DA. Ultimately, we will work towards providing the ability for each DA to have the information entered as they wish it to be seen on the declaration, also taking into account the address, with specific note of NRZ memberships.

Photography clause is in place for a couple of DAs and it doesn't seem that it is implemented well. The legal ramifications of having something in place that is not enacted is of concern. It is easier to remove this and let the DAs setting a separate form that those individuals for whom it is relevant to manage this. KM noted that this had been introduced as part of the Member Protection Policy. The concern was not to stop photographs being taken but that QERA would not publish these photographs. The QERA registrar keeps a list and advised on publishing. LT suggested the member renewal process was separate from Members Protection.

Communication to DAs went out on 24 November and meetings will be arranged. AERA Members are all on DA MCs so will participate anyway but did they want someone to attend all six meetings – not required.

QERA Gold Card membership can be set up within the coding and so less complex and less costly.

Uploading of ID documents – they will be uploaded, and the Registrar will have to validate individually. MD asked if is necessary in current environment to upload ID documents and presents an increased risk. KM – can ID be confirmed in another way by Registrar. Sub-committee to look at an alternative way to do this.

If not ready to go by 1 January members will renew memberships and insurance as they do now. As the membership renewal system is set up, renewals will be done online.

Considered unlikely that any DA will opt out, but the system can start without all DAs being in – can still be done manually unless AERA MC determines that they can't.

Confident that this will be delivered on budget. The budget can't accommodate new functionalities that may not have been included in the original planning and this is why the ONS went over.

AERA Online Nomination System

Members will have the option to maintain their own details but change of name will raise a warning to note that this can flow through to records and awards. A record of name changes will be maintained.

There will be no ability to change horse details.

FAQs are structured into menus for Ride Organisers and Riders with the aim that this will be available by the start of 2023 season.

Declaration Acceptance Report will be available as part of the end of year release.

Full Ride Cancellation functionality has been developed and is currently being tested. Different menus will be available for cancellation of a ride, a service or a merchandise item.

The Ride Organiser will have the ability to determine if they want to refund the full nomination or to amend that and give a percentage return. Once the RO has done the ride cancellation the rider or trainer can't access to do a separate request for refund. Reconciliation report will show that refunds have been processed.

AERA Fees and whether they should be charged against a cancelled ride.

Query from the Database Sub-committee with reference to cancelled rides and whether AERA would still apply admin fee for use of AERA Online Nomination System.

A service has been provided and processed their payments and disbursements may have been done to the club. Do we charge the \$2 transaction fee in the event of a full ride cancelled.

Discussion

KM – Ride Organising Committees have a refund policy, and this may state that refunds will be minus any admin fees – this would include the bank fee, the AERA fee.

DC – There is a difference between an individual seeking a refund and a ride being cancelled and preference for a full refund.

NE – Ride Organiser to choose their own refund policy and determine what to apply in the event of the ride being cancelled.

MD – could this be incorporated into the refund policy

LT – noted this is cost recovery and is a contribution to labour costs

NS – the AERA fee is taken before we disburse funds to the Ride Organiser. It could be sold on the basis that the rider pays the fee, noting ride organisers have costs that are non-recoverable and cancellation for any reason would be less any fees.

LT – noted that the system is set up to disburse entry fees minus the AERA fee. The fee should be charged – the service has been provided. Any Ride Organiser can set a full refund policy as they choose.

KM – other systems do not give a refund of fees.

MD – this discussion arose from a recent situation when a ride was cancelled, and a full refund was given leaving no money to pay the AERA Fee. Summarised that the prevailing view, though not unanimous, is that members would pay the admin fee. This will be advised to DAs that a decision to fully refund by a ROC does not negate the AERA fee.

Year in review

Linda acknowledged the contribution made by all members of the AERA Database Sub-committee and the input from Peter who is always solution-focussed.

KM acknowledged Linda's efforts in leading the group and being patient in explaining activities to the MC.

Action

Letters of thanks to Sub-committee members.

Other business

Contact has been made by WICEN seeking to reengage in discussions to access technical aspects to access data from the ETS. This had been on the agenda, but it had been decided not to progress with this.

Mindari App – information has been provided by Mindari to support AERASpace integration with this app. This would include functionality to determine that live updates are being provided – a tick box to be done by the RO. A parcel of data would be sent off and a message will advise if update has successfully been uploaded. If there is an interruption to the internet the function would not be turned on. Most of the work is involved in managing the “retry” and testing. Once in place, integration to a second app would be less work. A rough estimate for the cost in setting this up is around \$5000.

General consensus that it would be good to proceed with this to support the promotion of the sport and increase “spectator” participation. NS confirmed that this had been one of the recommendations from the Member Workshop held on 26 November.

Actions

LT to confirm with Peter Johnston his availability to commence this work.

Letter to Mindari to confirm interest and request financial support to develop the current system to allow integration.

Once confirmed AERA Database SC will communicate with Mindari to ensure all technical information is provided.

AERA Database Sub-committee Task List.

This lists tasks going back to 2020, some of which may have been completed as part of works done.

Action

Kim to re-send task list for review.

14.5. Chief Stewards and TPRs – Mark Dunn

At the time of writing (10/11/22) I have nothing to report since our last meeting.

The CS Liaison role involves:

- Conducting the stage 2 oral exam for CS candidates
- Supporting CS's and DA CS liaisons across the country in various ways including answering queries about Rule interpretations

I am hopeful that in 2023, after four years in the role, I will be able to hand this on to another MC member.

Discussion

Noted that there has been interest expressed in taking on the CS and TPR portfolio.

Everyone who is going to be on AERA MC next year to be thinking about their capacity to take on portfolios.

14.6. National Vet Panel – Mark Dunn, NVP Liaison

Work on the new vet training and accreditation program has progressed considerably since our last meeting – three of the four course modules are close to completion, and it is anticipated the program will be rolled out early in 2023, very likely hosted on Google Classroom with the online seminar component hosted either in Google Classroom or in GoToMeeting. Thanks to Chris Nichols for his assistance in assessing various platforms to host the material.

NVP members believe the pre-ride respiration count serves no useful clinical purpose. This is on the agenda for the next NVP meeting where a proposal will be discussed for either removing or amending it.

The NVP discussed the use of microchips that read temperature. Members see a future use for these and believe an appropriate course of action now is simply to alert riders and connections that these are now available. That said, NVP members see rectal temperature readings needed for HHDs as a useful behavioural training tool.

The NVP considered a number of Rule change proposals – there was no disagreement with any of the proposed changes and overt support for most.

Two NVP members have offered to prepare a set of guidelines to guide vets in the appropriate rest order duration for any given clinical situation.

NVP members have concerns that Rule 15, which deals with vet / horse ratios, is not fit for purpose. It will draft a change proposal for consideration by AERA during 2023.

As previously advised NVP members feel a vet should be formally involved in the review of equine catastrophes. I will inform them that the HWSC TOR will be amended to mandate that at least one of the HWSC members must be a vet.

Discussion

Vet to horse ratio will be on their agenda for next meeting. Current interpretation of the rule is that a RO is not required to have a 3rd vet until they have 90 entries.

DC – not the best to wait until those numbers are reached and those entry numbers may be spread over two or more days so not 90 horses on track.

MD – the major issue is the cost.

KM – need to also be able to allow for the potential for swabbing and the need to have a vet available to do bloods.

MD – there is a need to keep it flexible and ride numbers are not the only concern.

Comments noted and topic will probably come back for further discussion at the next meeting.

14.7. Horse Welfare and Invasive Treatments – Belinda Hopley

14.7.1. General report – Belinda Hopley

14.7.1 Crash Card for Endurance Vets

14.7.1 Veterinary Equipment list for Endurance Events

The Horse Welfare Sub-committee, during their discussions on the catastrophe at Mt Larcom, suggested the Crash Card be updated. In the absence of a treatment vet (and the line vets being new/having little treatment experience with endurance horses), this guide would allow the head vet to have confidence in the commencement of treatment by the line vet and not have to leave the vet ring (potentially for periods of time). This can be sent to the Head Vets, Chief Stewards and ROC's. A comprehensive treatment equipment list would also be a valuable addition.

Could the National Vet Panel please review this document and provide their thoughts on its use please.

Many thanks

Belinda, Pat, Noni and Alana

Secretary note – I have included in the meeting documents the list that is currently on the Website.

Discussion

PH – Some thinking that the situation could have been better handled and that the vets could have been better supported. The "Crash Card" as a ready reference and numbers to call for assistance.

KM – suggestion that the resource might be better named as the "Horse Welfare Emergency Response Card" or similar.

NS – supportive of comments from PH and resources may assist.

Also note the Veterinary Equipment List that is currently on the website and is dated 2016 so may be worthy of review.

Action

MD to refer "card" and Vet Equipment List to NVP for review.

14.7.2. Report on horse catastrophes

14.7.2 HWSC Report Mt Larcom Horse Catastrophe

The report from the Horse Welfare Sub-committee was accepted.

Action

Letter to QERA re outcome of report and any recommendations as per Appendix 1 of the rulebook.
Summary report to all DAs from HWSC – Secretary to remind HWSC.

14.8. Medication control

14.8.1. Swabbing Report – Marylou Locke

No report received

Conversation with Marylou re continuing in the role after 3 years. Marylou is happy to do this, and I have asked her to engage directly with DA Portfolio people to try to get the processes happening as we need to. Marylou still receives no information from QERA or SAERA.

Consensus that Marylou continue in this role for a further 2 years with the expectation that there is active engagement with DAs.

Marylou reported that results from VERA State Championships have still not been posted on EA website.

Request to AERA MC members to update at this meeting on swabbing issues being faced and to give understanding about why Stewards are not communicating to AERA EADCM Coordinator.

Reports from DAs to update on swabs done:

NSWERA – via Noni Seagrim

The only swabbing done in NSW during 2022 was at the TQ.

Unfortunately we have a huge shortage of swab stewards (Mary-Lou is our only current one) and "importing" them from interstate is cost prohibitive.

We have tried to get other discipline stewards but have had no luck. We have also tried to re-accredit some of our stewards but there is a lack of available courses or a lack of communication from EA about scheduled courses.

QERA – via Kim Moir

A total of 24 swabs have been done at QERA rides this year using the same Steward for all events attended. Unfortunately the QERA State Champs were not done as there was no EA Swabbing Steward available to attend in the Far North.

13 QERA members attended an EA swabbing instructor course. Some of these members have also completed some of their probational training at endurance rides. Over the next 12-18 months we should have a bank of swabbing stewards at our disposal.

SAERA – via Jil Bourton

Five swabs done in SA this year, which were all done at the State Championships. I think it was 4x 160's & 1 x 80km. If the original date had gone ahead no swabbing would have been done as they had not been able to source a steward in Victoria.

TEERA

Total of 11 swabs done for 2022 including 6 at recently completed State Champs. Also two TEERA members have done the course this year but still need to do probationary rides to be accredited.

VERA

No report received.

WAERA – Natasha confirmed that 3 swabs were done at the WAERA State Champs. They only have one person available to do swabbing.

Secretary note – EA lists on their website a total of 5 Swabbing Stewards in NSW; 4 in Qld; 5 in SA; 4 in Tas; 7 in Vic; and 5 in WA. General agreement that these stewards are not available for endurance events.

Noted that if there is no Affiliation Agreement with EA, swabbing can still continue, using the Victorian laboratory and vets can do the samples. Kits are provided by NSW racing.

Action

Advice to DAs that the swabbing target for 2023 is 2% of endurance entries

14.8.2. EADCM Matters – AERA President

Nil to report

14.9. Biosecurity – Dick Collyer

Nothing to report

14.10. EA Endurance Committee – Sonya Ryan / Dick Collyer

14.10 EA AERA Memorandum of Understanding

Also note incoming correspondence from EA - item 15

DC – reported that there had been protracted discussions to arrive at the document now presented and noted that this is marked as “confidential”. DC had provided responses in the documents and stated his belief that this should be a statement about how both parties can work together to support the relationship and should not include a fee. He noted that EA only deals directly with their own members. The fee equates to about 10 weeks of full-time work for a small number of events. Historically the fee was in recognition of AERA members and AERA registered horses being able to enter FEI 1* and 2* rides without EA membership and passports. This changed about 10 years ago.

Note there has been no agreement since end of 2018 and there had been agreement that while EA was going through restructure we would continue to operate in partnership. There have continued to be FEI endurance rides held in conjunction with AERA affiliated events. Applications to hold FEI rides and entries are processed by EA.

PH noted that EA will only deal with one recognised group which has been AERA. DC - There has been concern that another national association may be affiliated but this was considered unlikely.

KM – FEI only talks to one national body and EA is the governing body for all other disciplines.

PH – there has always been an issue about whether AERA riders need FEI rides or should FEI section break away from AERA. There was a thought that we should provide a pathway for our members to graduate to national and international levels but to rise to the elite level they would have to travel to other countries.

DC has been discussing another model with EQ. Example of carriage driving or vaulter, the club affiliates with the state branch and applies to run a FEI qualifying ride so in Queensland, EQ will process that ride at no charge. Endurance could operate that way but not sure if there would be a roadblock from EA. Currently there are 3 clubs who are hosting FEI events and 67 entries (1%) out of over 6000 entries. Not justified that all members have to pay this cost for small number of competitors.

MD – what’s the best outcome?

DC – propose another MOU and propose that if EA want to charge this should be on a fee for service rather than a bulk fee amount. This would perhaps elevate the conversation to a higher level to the Finance Officer and to the EA board.

JB – with respect of 1% and suggest that the general membership would not support this seeing it as for the commercial interest of a few.

AM – it is about providing for an elite level, and we should have a pathway to allow members to go further. Would like to explore the alternative method with EQ. If we can still achieve the international pathway that would be good. There may be financial support FEI to fund riders and officials to get qualified

JB – noted her own experience as an FEI rider in several countries and has done this on her own.

MD – suggestion that the best outcome would be to accept the affiliation agreement as is but with no fee

DC – essentially yes but not happy with one comment re EA is responsible for conduct at endurance rides.

MD – so we tell them that in the first instance. They have a long list of what they do but AERA does a lot to support EA members. If we stay with them, we retain access to the swabbing framework and no risk of another association evolving.

DC – suggest they develop a schedule of fees but that may not be preferred by them as it involves a lot of administration.

NS – agree that we get as close as we can to the changes DC has mooted in the document and aim for an agreement with no or minimal cost. Can we present them with the revised document and endeavour to negotiate on these points.

Action

Resolved that MD have a discussion with Victoria Farr to foreshadow that a response will be provided. MD to frame a response.

JB – noted that it would be good sometime in the future to have an Asian or South Pacific group.

14.11. Governance and Policy

14.11.1 AERA Affiliation Agreement v 2022

14.11.2 AERA Bylaw Sponsorship and Donations

Note that Affiliation Agreements are due to be re-signed for 2023.

Note that TEERA have advised that they have accepted in current format for re-signing.

Action

Secretary to send out affiliation agreement to be signed by 1 March 2023.

The AERA Bylaw Sponsorship and Donations was circulated to all DAs and no feedback has been received.

Motion: 2022/11/10 Moved: Dick Collyer / Kim Moir
That the AERA Bylaw Sponsorship and Donations is adopted.
Carried unanimously

Action

Secretary to format and forward to the Webmaster to post on the website.

14.11.1. Strategic planning

14.11.1.1. AERA Business Plan 2023 – 2025 – Mark Dunn

14.11.1.1 AERA Business Plan 2023 – 2025

The Business Plan had been forwarded to all DAs to consider.

- TQ Banner – VERA has passed this on to Sandy to hold with Vet Vests and Megaphone. We need to be confident in how these will get to Qld.
- TQ Vests – option to add an A5 sleeve on back to insert a sponsor name – cost for 25 vests is minimal and could be used for a different sponsor each year? Likely sponsor – could eventually recoup cost of vests.
- TQ Book – updated information to be provided

14.12.3. TQ 24

Advise of AERA Advisor and AERA Member to Committee

Action

Interim agreement to be sent for signatures – need to know HV and HCS – requested in recent correspondence. Agreement with TQ24 will include a comment about planned use of surplus funds.

Meeting adjourned from 12.42 to 13.00 AEDT

Agenda to resume with consideration of report from AERA Database Subcommittee presented by Linda Tanian.

14.12.4. TQ Manual – Belinda Hopley

14.12.4 TQ Manual updated version

14.12.4.1 TQ Agreement between DA and TQ Committee

Discussion

Kim Moir noted -

- That the TQ Manual refers to The Quilty as being trademarked in three places –
Pg 7 The Quilty is the registered trademark of the AERA and therefore is legally owned by the AERA,
Pg 8 whilst the AERA provides the trademark name, and
Pg 14 As the owner of the Tom Quilty Trademark, the AERA is duty bound to ensure that the event is conducted to the highest possible standard.
- A search of Australian trademarks provides no reference to the Tom Quilty Gold Cup and search of the minutes back to 2000 shows no reference to this being done. This creates the risk that the name could be used by another body.
- Informal legal advice was that it would not be difficult to register but it may be worthwhile having it done professionally; and that this risk of the name being used by another party could be defended given the history of the event being run by AERA, but this could be a costly legal battle.
- The website referred to suggests that the words and logo should be registered so there may be benefit in waiting until we have discussed the option of a national logo. Cost about \$600 for 10 years.
- Also noted that the TQ Manual could be copyrighted and that this may be an easy first step.

Motion: 2022/11/12 Moved: Dick Collyer / Natasha Ellery

That AERA works towards trademarking The Quilty.

Carried unanimously

Consensus that this be carried over to the next meeting.

Agreement that the TQ Manual as is can be sent to the TQ23 and TQ24 Committees.

Noted that there are some further amendments to be made and that the manual include the TQ Agreement between the DA and the Committee and the checklist as appendices and that and the interim agreement be amended as agreed by email in discussions about the Interim Event Agreement being signed for TQ23.

Action

Secretary to provide these documents to the TQ Manual Review Committee.

14.12.5. TQ events in the future

14.12.5 SAERA TQ Feedback

Reference correspondence from Annette Bailey, SAERA and report from NSW ERA Secretary

There are lots of suggestions being offered about how to run the Tom Quilty Gold Cup in the future and there is agreement that there is a need to have a dedicated meeting for this.

TQ23 seems to be progressing but we need to hear from SAERA about how they are progressing with plans for TQ24.

Action

This is to be noted as an agenda item to convene a dedicated meeting in the early part of 2023.

Sponsorship proposal

Draft letter and responses to the RM Williams Sponsorship Request Form provided by Jil Bourton.

The request is for funding to cover a 6-year cycle to commence in 2024 to support the hosting of the Quilty events and also the development of other aspects of the sport.

Consensus that this should be advanced noting that sponsorship is essential regardless of the future model of the Quilty.

The amount of \$1 million over the 6-year timeframe was thought appropriate for the company's relationship with the sport and better to start high and can be negotiated down.

Action

Letter, to be signed by Mark, and sent with the form and photos of the cup and RM

Meeting adjourned 14.28 to 14.45 AEDT

14.12.6. Other TQ Matters

4 Trophies to be housed somewhere

- BC Winners 1966 - 1999



- Endurance Horse of the Year 1975 – 1992

- Endurance Rider of the Year 1973 – 1991
- Distance Horse of the Year 1980 - 1991

Discussion

Only option offered was to show these as part of the display at the Stockman's Hall of Fame.

Action

Request to Stockman's Hall of Fame if they can accommodate these four trophies

15. Rule Book

15.1. Rulebook Sub-committee report – Mark Dunn

Nothing to report / no activity since last meeting.

15.2. Proposed rule changes to come to the table for a first vote

No rule changes proposed

15.3. Motions for rule changes – second vote

15.3.1. Presentation of current DA membership card

Current Rule says:

27.4 The presentation of a current DA membership card shall prima facie be proof of membership. If a rider cannot produce a current DA membership card for whatever reason, the ride secretary may validate the membership through AeraSpace. If no membership card is produced and the membership cannot be validated through AeraSpace for whatever reason, the rider cannot enter a ride requiring such membership. At every ride, riders should show their current membership card to the ride secretary and must have their membership number recorded on the ride entry form.

The Rule is about validating membership when it is required to enter an event.

In light of the development of AERAOnline something like this might do:

27.4 The presentation of a current DA membership card shall prima facie be proof of membership. If a rider cannot produce a current DA membership card for whatever reason, the ride secretary may validate the membership through AeraSpace. If no membership card is produced and the membership cannot be validated through AeraSpace for whatever reason, the rider cannot enter a ride requiring such membership.

Motion: 2022/10/15

Moved Mark Dunn / Natasha Ellery

That Rule 27.4 be changes to read “ The presentation of a current DA membership card shall prima facie be proof of membership. If a rider cannot produce a current DA membership card for whatever reason, the ride secretary may validate the membership through AeraSpace. If no membership card is produced and the membership cannot be validated through AeraSpace for whatever reason, the rider cannot enter a ride requiring such membership.”

Voting: NS – no; BH (proxy NS) – no; DC – yes; TE – yes; KM - yes; DC – yes; MD – yes.

Voting: For – 5 votes; Against – 2 votes.

Carried by majority

Discussion

KM acknowledged that KFS recalled an incident that had prompted this change and felt that this extra sentence was still relevant. KM also noted need to not have rules dependent on one circumstance.

NS noted that there had been other circumstances but also that NSWERA is going to have digitalised membership cards in 2023.

Rule change presented for a second vote

Motion: 2022/11/13

Moved Mark Dunn / Natasha Ellery

That Rule 27.4 be changes to read “ The presentation of a current DA membership card shall prima facie be proof of membership. If a rider cannot produce a current DA membership card for whatever reason, the ride secretary may validate the membership through AeraSpace. If no membership card is produced and the membership cannot be validated through AeraSpace for whatever reason, the rider cannot enter a ride requiring such membership.”

Voting KM – yes; JB – yes; NE – yes; NS – yes; BH (proxy NS) – yes; DC – yes; MD – yes.

Voting: For – 7 votes; Against – 0 votes

Carried unanimously and passed for second vote to be implemented from 1st January 2023.

15.3.2. Rule 52 REST ORDER

Motion: 2022/10/15

Moved: Mark Dunn / Dick Collyer

That the rule change passed for a first vote be amended to “Add the clause 52.6 Once imposed a rest order cannot be revoked”

Voting: NS – yes; BH (proxy NS) – yes; DC – yes; TE – yes; KM - yes; DC – yes; MD – yes.

Voting: For – 7 votes; Against – 0 votes

Carried by majority

Motion: 2022/10/16

Moved: Mark Dunn / Dick Collyer

That Rule 52 REST Order be changed to include the clause “ 52.6 Once imposed a rest order cannot be revoked”

Voting: NS – yes; BH (proxy NS) – yes; DC – yes; TE – yes; KM - yes; DC – yes; MD – yes.

Voting: For – 7 votes; Against – 0 votes

Carried by majority

Rule change passed for a first vote.

Motion: 2022/11/14

Moved: Mark Dunn / Dick Collyer

That Rule 52 REST Order be changed to include the clause “ 52.6 Once imposed a rest order cannot be revoked”

Voting KM – yes; JB – yes; NE – yes; NS – yes; BH (proxy NS) – yes; DC – yes; MD – yes.

Carried unanimously and passed for second vote to be implemented from 1st January 2023.

16. General Business

No other general business

17. Next meeting dates

We have agreed to have six meeting per annum while they remain as one-day meetings.

22 January – no rides on the calendar at present

22 March – AERA AGM and short meeting afterwards to determine Office Bearers and Portfolio

Other dates to be confirmed

15 April – rides on calendar are Tooraweenah (N) and Wetherby (Q)

10 June – rides on calendar are Kholo (Q) and SA State Champs but thinking this may move to align with TQ24 dates? – but is two weeks before TQ23

5 August – New Italy (Q/N)

14 October – clear at present but maybe the test event for TQ24

23/24 November 2022

18. Meeting closure

There being no further business the meeting was declared closed at 14.58 pm

President: Mark Dunn

Signature:  _____

Date: 2/2/2023 _____