



Australian Endurance Riders Association Inc.

Minutes of the Committee of Management Meeting

Date: Commenced at 8.00 pm AEDT after conclusion of AERA AGM on Wednesday 23 March 2022.

Venue: Webinar – [the meeting was be recorded.](#)

1. Meeting opening

The purpose of the meeting is to elect the Office Bearers of the AERA Management Committee.

2. Attendance

2.1. Management Committee Members Present

Noni Seagrim (NSWERA), Belinda Hopley (NSWERA), Kim Moir (QERA), Dick Collyer (QERA), Jil Bourton (SAERA), Mark Dunn (TEERA), Linda Tanian (VERA), Natasha Ellery (WAERA).

2.2. Apologies

Nil received

2.3. Proxy Votes

Nil received

2.4. Visitors

AERA Delegates - Kerry Fowler-Smith, Mark Norton, Andrew Miles, Kaye Mitchell
AERA Honorary Member – Pat Hodgetts

3. Chair and Minuting of Meeting

Meeting chaired by Linda Tanian, President 2021

Meeting minutes by Kim Moir, Secretary 2021

4. Appointment of Office Bearers

Process as determined by the Management Committee.

Tom McCormack was available as Scrutineer if required.

The following nominations have been received:

President	Linda Tanian
Proposer	Kim Moir
Seconder	Mark Dunn

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Proposer	Linda Tanian
Seconder	Kim Moir

Mark Dunn withdrew his nomination for position of President

Voting outcome

The number of nominations did not exceed the positions available and so no vote was required.

Linda Tanian was elected as AERA President.

Vice President	Mark Dunn
Proposer	Linda Tanian

Secunder Mark Dunn

Vice President Linda Tanian

Proposer Kim Moir

Secunder Mark Dunn

Linda Tanian withdrew her nomination for position of Vice President

Voting outcome

The number of nominations did not exceed the positions available and so no vote was required. Mark Dunn was elected as AERA Vice President.

Treasurer Mark Dunn

Proposer Linda Tanian

Secunder Kim Moir

Voting outcome

The number of nominations did not exceed the positions available and so no vote was required. Mark Dunn was elected as AERA Treasurer.

Secretary Kim Moir

Proposer Noni Seagrim

Secunder Jil Bourton

Voting outcome

The number of nominations did not exceed the positions available and so no vote was required. Kim Moir was elected as AERA Secretary

5. Portfolio Allocations

Legend:

- Red Text – Non MC Member – all confirmed
- Reporting – Reporting requirement for MC meetings

All members of Sub-committees have been contacted to confirm their ongoing participation. Those shown as strike-through have withdrawn from these groups.

Portfolio	Chair	Members	Reporting	TOR
AERA Distance Registrar Liaison	Linda Tanian		NA	NA
AERA/Quilty Awards	Kerry Fowler-Smith	Jodie Luck, Lainie Ray, Ieva Peters, Natasha Ellery	✓	✓
AERA Rulebook	Mark Dunn	Dick Collyer, Marylou Locke	✓	✓
AERA Webmaster Liaison	Linda Tanian		✓	✓
Biosecurity	Dick Collyer	Craig Renner, Sioux Reid, Andrew Miles.	✓	✓
Chief Steward & TPRs	Mark Dunn		✓	✓
Database	Linda Tanian	Adam Garvin, Anita Fortsch, Tom McCormack	✓	✓
EA – International		Sonya Ryan (EAEC Chair), ?? Liaison		

EADCM Review Panel	Linda Tanian	Mark Dunn, Pat Hodgetts , Dick Collyer		✓
Finance Committee (budget, insurance, sponsorship and grant review)	Mark Dunn	Kim Moir, Sioux Reid , Deb Edwards	✓	✓
Governance	Linda Tanian	Dick Collyer, Sioux Reid , Jil Bourton	✓	✓
Horse Welfare	Belinda Hopley	Linda Tanian, Alana Simpson , Noni Seagrim	✓	✓
Medication Control	Marylou Locke	Sioux Reid	✓	
National Vet Panel Liaison	Mark Dunn	Vets as nominated by each DA bi- annually	✓	✓
Quilty Advisory Panel		Pat Hodgetts , Ieva Peters , Dick Collyer Tom McCormack	NA	NA
Quilty Manual	Linda Tanian	Dick Collyer, Pat Hodgetts		
Social Media	Natasha Ellery	Noni Seagrim, Sioux Reid , Ieva Peters	✓	✓
Strategic Plan	Kim Moir	Jil Bourton, Sioux Reid	✓	Agenda

Changes

Linda stated that she would withdraw from the Governance Sub-Committee with other commitments not allowing her to lead that group. Kerry stated her willingness to re-engage in the Governance Sub-committee and asked what projects were ongoing. Kim stated that outstanding matters included the writing of the AERA By-law for Disciplinary Action and also noted that it had been proposed that a review of the AERA Constitution would be timely this year.

Mark Norton has indicated interest in joining the AERA Database Sub-committee. Linda noted this is very much a skill-based group with a need for a good grasp of technology and skills in IT. Mark N stated that he as an Agricultural Research Scientist with significant experience in utilising databases and with an understanding of the importance of a structure to enable the right questions to be asked to interrogate the content of the database. Linda identified that there is still a lot of work to do with scheduled developments and that anyone joining the Sub-committee now would have to be up to speed in IT development. Mark N asked if there is commitment to the current database structure. Linda suggested it would be too costly to look at another architecture. Mark assured that he would like to see the database use extended to its fullest extent. Linda and Mark to discuss further off-line.

Jil indicated her interest in being involved in the CS and TPR portfolio, noting that SA is lacking in people to fulfil these roles. Mark explained the role is generally about liaison with CSs, assessing exams for accreditation and fielding queries and Mark happy to have Jil involved. Linda suggested a need for more focus on accreditation. Kerry nominated Belinda Hopley to be on CS/TPR group and Belinda accepted this

Horse Welfare Sub-committee still needs to appoint a Chair. Linda explained that the focus has been on annual reporting which is dependent on getting accurate reporting from DAs. The committee is also responsible for the investigation of any horse catastrophe. Belinda Hopley accepted appointment to the chair of this committee.

6. Any other business

6.1. Online Nomination system

Jil Bourton asked if there was a date for the AERA Online Nomination system to start and noted that SAERA are keen to trial this. Linda advised that the hope had been to trial this at a number of NSW rides by now but a further meeting with TQ22 Committee had identified further adjustments that were required to cope with the full complexity of including merchandise and all the options for that. Further technology has been added with that functionality being tested with on-line merchandise sales having been opened. Linda said this has given the system a good test.

6.2. AERA Sub-committees

Kaye Mitchell asked if there was opportunity to consider membership of Sub-committees later and indicated interest in Strategic Planning and Constitution.


7. Next meeting date to confirm

Saturday 21 May 2022 9.00 AEST

8. Meeting closure

Linda thanked everyone for their attendance and participation.
The meeting was closed at 8.26 pm AEDT.

President: Mark Dunn

Signature:  _____

Date: 17/8/2022