



Australian Endurance Riders Association Inc.

Minutes of the Committee of Management Meeting

Date: Commenced at 10.00 am AEDT on Sunday 6 February 2022

Venue: Webinar –meeting is recorded

1. Welcome by Chair

President, Linda Tanian, welcomed everyone to the meeting and thanked all for the time given today as contribution to our sport.

2. Attendance

2.1. Committee Members Present

Linda Tanian (President) (VERA); Mark Dunn (Vice President) (TEERA) (Vice President and Treasurer); Kim Moir (Secretary) (QERA); Dick Collyer (QERA); Noni Seagrim (NSWERA); Jil Bourton (SAERA); Natasha Ellery (WAERA).

2.2. Apologies

Belinda Hopley (NSWERA)

Kerry Fowler-Smith, Pat Hodgetts

2.3. Proxy Votes

Noni Seagrim for Belinda Hopley

2.4. Visitors

AERA Delegates

TEERA – Andrew Miles

TQ22 Sonia Bonham joined the meeting to add to the discussion about progress of planning for TQ22.

EAEnC Sonya Ryan joined the meeting to comment on her report from the EA Endurance Committee.

3. Portfolio Allocations

3.1 Portfolio Allocations- amended 15 August 2021

Vacancies have occurred due to resignation of Jodie Luck and Sarah Dumbrell. Jil Bourton accepted appointment to the Governance and Strategic Planning Sub-committees. Natasha Ellery accepted appointment to the AERA Awards and Social Media Sub-committees. Natasha also accepted chair of the Social Media Sub-committee.

Appointment of Chair for Horse Welfare – to wait till after AGM

Action

Distribute Terms of Reference to those members newly appointed.

Confirm ongoing commitment from other Sub-committee members for 2022.

4. Register of Pecuniary Interest and Conflict of Interest

Addressed as arises during the meeting.

Committee Member	Point of Conflict	Reason
Linda Tanian	TQ23	TQ23 Committee Member
Natasha Ellery	Agenda Item 6.4 re sale of ETS	WERI Committee member

5. Previous Meeting Minutes

5.1. Amendments to the Management Committee Meeting held on 20 November 2021

Nil received

Motion: 2022/02/01

Moved: Mark Dunn / Kim Moir

That the Minutes of the AERA MC Meeting held on 20 November 2021 be adopted.

Carried unanimously

5.2. Amendments to the Management Committee Adjourned Meeting, held on 29 November 2021.

Nil received

Motion: 2022/02/02

Moved: Kim Moir / Jil Bourton

That the Minutes of the AERA MC Adjourned Meeting held on 29 November 2021 be adopted.

Carried unanimously

5.3. Amendments to the Management Committee Meeting, Subsidiary Agenda, held on 29 November 2021.

Nil received

Motion: 2021/11/03

Moved: Kim Moir / Mark Dunn

That the Minutes of the AERA MC Meeting held on 29 November 2021 to discuss the Subsidiary Agenda items are approved.

Carried unanimously

6. Business Arising from the Minutes (from Action Sheet)**6.1. AERA Horse Welfare Position Statement (March 2019)**

The AERA Horse Welfare Position Statement has been adopted and is now available on the AERA website.

6.2. AERA Website – update

The new AERA Website has been a significant undertaking for our new Webmaster, Chris Nichols, and this was launched in January 2022.

Honorary Members – profiles of all Honorary Members are now linked to their names on the “honour role”.

6.3. EADCM

Annual Report was posted to the AERA Website and Facebook page and shared to all DA Facebook pages / groups.

6.4. Sale of AERA ETS to WA

Quote was provided to WERI (Wheatbelt Endurance Riders Inc.) about the purchase of the second hand ETS that was utilised at the Quilty. Quote was for \$7,000 for the purchase of the system. WERI have advised that they will proceed with the purchase of the ETS but have asked for a payment plan to assist them manage their finances.

It was resolved that a Payment Agreement would be offered to WERI and that they should provide a copy of their financial reports or other evidence of their financial status.

6.5. AERA Affiliation Agreement

This has been sent to all DAs for further comment. Some preliminary feedback received from VERA with this to be formalized in a report from the DA. Some recommended changes for consistency of terminology

have been made. It was also noted that NSWERA Minutes of Meeting from September 2021 noted incorrect content, but no advice has been received about what should be changed.

Reminder has been sent to all DAs to have feedback to AERA by 26 February.

6.6. Helmet Tagging

This is being considered by the AERA Rulebook Sub-committee.

FEI have announced that this is to be implemented in Endurance between now and 30 June 2022 with the rule to be in place from 1 July 2022. EA will provide advice on Helmet Taggers, and tagging will be done at the first endurance event on the FEI calendar at the Canobolas Endurance Riders Club (NSW) event on 12 – 13 February.

6.7. AERA Biosecurity Statement

Note that this has been updated to include 2 LGAs and the updated version is available on the AERA Website

Meeting adjourned 10.25 to 11.35

7. Online Motions

7.1. Financial Decisions

Payments from 8 November 2021					
	Payee	Invoice No	Date	Amount	Comments
1	ATO	BAS	11/11/21	\$1,298.00	GST, tax instalments and withholdings
2	Fusion Financial Group	14747	11/11/21	\$143.00	Preparation of BAS
3	G Bou	Payment	29/11/21	\$375.00	5 Plaques
4	C Nichols	Payment	30/11/21	\$100.00	Webmaster honorarium
5	K Moir	Payment	30/11/21	\$630.00	Secretary honorarium
6	The Animal Hospital	1562761	14/10/21	\$2,200.00	HV Fee TQ 21 Dr Anne Barnes
7	Dr Rita Perry	Payment	4/10/21	\$1,813.12	AHV fee +travel TQ21 Dr Rita Perry
8	Australia Post	1011091998	3/12/21	\$19.20	Postage
9	P Johnson	840	1/12/21	\$4,776.75	Maintenance, upgrades
10	D Edwards	171	30/11/21	\$520.00	Bookkeeper - 13 hours
11	KwikKopy	89624	24/11/21	\$807.30	Day cards
12	P Johnson	839	30/11/21	\$6,884.03	ETS Components
13	Promtions only	17622128432	6/12/21	\$385.00	Lanyards and cards for ETS
14	P Johnson	833	15/12/21	\$601.01	3 x MS Azure and Server running costs
15	Jo Bailey	Honorarium	19/12/21	\$3,144.00	National Registrar Honorarium
16	Greg Garred	Payment	31/12/21	\$1,186.00	Receipt and distribution of AERA arrows and
17	Dr Arun Ramachandran	Payment	4/11/21	\$1,500.00	TQ21 On-course Vet Fee
18	TNT	62865127	31/12/21	\$55.00	Freight costs ETS parts
19	C Nichols	Payment	31/12/21	\$100.00	Webmaster honorarium
20	K Moir	Payment	31/12/21	\$630.00	Secretary honorarium
21	D Edwards	172	31/12/21	\$540.00	Bookkeeper - 14 hours
22	P Johnson	842	30/12/21	\$6,155.60	Components of ETS to FNQ
23	P Johnson	844	4/01/22	\$2,227.50	Maintenance, upgrades
24	Australia Post	1011176953	3/01/22	\$26.40	Postage
25	Tom McCormack	Reimburseme	17/01/22	\$32.85	Postage ETS components
26	ATO	BAS-D	28/02/22	\$1,899.00	BAS to 31 December 2021
27	Fusion Financial Group	15183	18/01/21	\$143.00	BAIS Statements
28	FedEx	62965361	8/01/22	\$66.00	Freight x 2 Consignments
29	Louise McCormack	Reimburseme	24/01/22	\$21.70	Postage of TQ 50th anniv book
30	FedEx TNT	62954461	15/01/22	\$257.66	Freight to Edmonton, Qld
				\$36,711.12	

7.2. Other On-line Motions

Motion: 2021/11/30 Moved: Kim Moir / Mark Dunn
That the Minutes of the AERA MC Meeting held on 1 September 2021 to discuss contingency planning for TQ121 are approved.
Voting: For – 5; Against – 0
Carried by majority

Motion: 2021/12/07 Moved: Belinda Hopley / Noni Seagrim
That Dr Nigel Brown (NSWERA) be accredited as an AERA Endurance Veterinarian.
Voting result: For – 7: Against - 0
Carried by majority

8. Correspondence

8.1. Correspondence Inwards

No	Date	Correspondence Inwards	Action
1	25/11/21	TQ21 thank you for sponsorship	Noted
2	27/11/21	J Radny, TQ21, revised event agreement	Noted
3	29/11/21	J Luck resignation from AERA and Sub-committees	Fwd to MC /responded
4		SAERA response to invite to host TQ24	Noted
5	30/11/21	SAERA notice of appointment of J Bourton to AERA MC	Fwd to MC
6		Dr Anne Barnes, invoice	Fwd to Bookkeeper
7		VERA Secretary – minutes of MC meetings	Noted
8	02/12/21	SUREWiSE Insurance documents	Fwd to DAs
9		QERA – profile for Erica Williams	Fwd to MC
10	05/12/21	B Hopley, NSWERA, request to accredit Dr N Brown	Actioned
11	06/12/21	VERA re Insurance query	Responded
12		J Bourton – AERA MC signed documents	Noted
13	14/12/21	A McIntosh response to AERA letter re TQ21	
14		N Ellery – AERA MC signed documents	Noted
15	15/12/21	SUREWiSE request for declaration of claims	MD response
16	17/12/21	R McCamish response to AERA letter re TQ21	
17	19/12/21	B Mudge – response to AERA letter re Decade Team	Acknowledged
18	04/01/22	WAERA request for Certificate of Insurance	Responded
19	12/01/22	EA response re swabbing and comment re Affiliation Agreement	Fwd to MC
20	14/01/22	WAERA request for advice re appointment of new MC member	Responded
21	15/01/22	A Lea re TQ 50 th Anniversary book purchase	Responded
22	17/01/22	WAERA – appointment of MC Member and Delegate	Noted
23	20/01/22	P Farrell, VERA Member re horse history	Fwd J Bailey
24	23/01/22	VERA re Delegate appointed to AERA for 2022	Noted
25	24/01/22	Horse Traceability Feedback Survey, Victoria	Fwd to VERA
26	25/01/22	Dept of Ag, Water and the Environment re Horse Disease Response Levy	Fwd to MC

8.2. Correspondence Outwards

	Date	Correspondence Outwards	Author
1	22/11/21	Dr Emily Shaw re accreditation as an AERA Vet	KM
2		TQ21 re AERA TQ Banner	KM
3	23/11/21	TQ22 signed Interim Event Agreement (r'ced)	KM
4	24/11/21	G Bou – order of 3 x 1000-mile buckles	KM
5		DA Secretaries re TPR badges in stock	KM
6		J Bailey, Registrar – history discrepancy form	KM
7	25/11/21	AERA Awards Sub-committee re cut-off date for 2022	KM
8	26/11/21	S Vacher re Quilty Qualifying rider request	KM
9		DA Secretaries re Adjourned AERA Meeting	KM
10		TQ22 various items	KM
11	30/11/21	D Edwards renewal of contract	KM
12		S Swan response re EA correspondence	KM
13	01/12/21	C Connors re TQ Qualifications	KM
14	02/12/21	DA Secretaries re Vet Fees for 2022	KM
15		DA Secretaries and Treasurers re AERA fees and charges 2022	KM / MD

16	03/12/21	D Ryan response to correspondence	KM/ MD
17	05/12/21	DA Secretaries, Delegates, Honorary Members – meeting notes	KM
18	06/12/21	DA Secretaries – Insurance documents for 2022	KM
19	07/12/21	DA Secretaries – Affiliation Agreement	KM
20	09/12/21	VERA response to insurance query	MD
21	11/12/21	Dr Nigel Brown accreditation – cc NSWERA	KM
22	13/12/21	Thank you to Pat Slater Judges – A McIntosh, F Overheu, L Mulcahy, R McCamish, T Smith	KM
23		Thank you letter to TQ21 Committee	KM
24	14/12/21	DA Secretaries re refunds, data entry and promotion of SUREWiSE	KM
25		L Taylor re Swabbing	MD
26	19/12/21	B Mudge re Decade Team Trophy	KM
27	20/12/21	WAERA re invoices for 2021	MD
28	20/12/21	J Bailey, C Nichols and L Tanian re Honorarium increases	KM
29	21/12/21	SUREWiSE – No Claims Declaration	MD
30	22/12/21	DAs and Honorary Members – Minutes of AERA Meetings	KM
31	03/01/22	DAs, Honorary Members, Delegates and Reportees re AERA Meeting on 6 February	KM
32	04/01/22	WAERA – response re Certificate of Insurance	KM
33	07/01/22	DAs – re-send of Summary of Rule Changes (error in first version)	KM
34	12/01/22	EA re swabbing	MD
35	13/01/22	DA Secretaries re NVP Panel appointments	KM
36	15/01/22	WAERA re appointment of AERA MC member	KM
37	16/01/22	DAs re TQ22 Officials and contribution to Yearbook – 24/01/22	KM
38		A Lea re TQ 50 th Anniversary Book purchase	KM
39		AERA to TQ22 re correct TQ Buckle photo	KM
40	18/01/22	AERA to Computer Sashes – order Pat Slater sashes for TQ22	KM
41	20/01/22	AERA to K Bodard, TQ23 – cc VERA Secretary	KM
42	21/01/22	AERA to P Farrell re horse history error – advised J Bailey	KM
43	25/01/22	AERA to VERA Member re PA Insurance	KM
44	26/01/22	AERA to TEERA – response to November correspondence	KM

8.3. Business Arising from Correspondence Inwards

8.3.1. EA re Swabbing procedures and comment re affiliation agreement – Item 19

IN response to EA about the AERA Endurance Medication Control Protocol to be reviewed they have advised that this has been removed from their website with a note “under review”. This is noted for discussion later in the agenda at 14.8.2.

There was also reference to the Affiliation Agreement which has not been renewed since 2020.

Discussion

It was noted that discussions did take place in 2019 with some approaches to EA in preparation for negotiating a new affiliation agreement and some new ideas had been put forward. This was put on hold while EA was going through re-structure.

Discussion about how a fee is justified as WA receives government funding to support the administration of equestrian sports in Australia and those members who participate in FEI events pay membership to EA and also costs associated with registration of horses and receipt of passports to record horses' ride histories. EA have justified the fees to cover the cost of the EAEnC as staff support and attend these meetings and provide administrative support.

Note that next meeting is scheduled for 8 February 2022.

Action

To circulate earlier discussion document and then decide on any formal response.

8.3.2. Department of Agriculture, Water and the Environment – Item 26

Invitation to submit to review of the Horse Disease Response Levy – last reviewed in 2016.

Action

Horse Welfare Sub-committee to undertake response.

8.4. Business Arising from Correspondence Outwards

No further actions

9. President's Report – Linda Tanian

Happy New Year to you all, hope you have had a bit of a break over Christmas and New Year. 2022 promises to continue the challenge of living with Covid and it will be interesting to see how our sport endures under the Omicron variant. It has hit close to home for me with my husband testing positive and I was very thankful that we owned a gooseneck to which he quickly got banned. Luckily, I avoided it – maybe just for the time being.

Welcome also to our new Management Committee members – Jill (SAERA) and Tash (WAERA) – we look forward to working with you. At this point in time both Tasmania and NSW are still to have their AGMs so we may have some more new faces at the table.

We will be heading into the 2022 Quilty before long and it sounds like it is all coming together well. Certainly Sonia and her crew are working hard to give it that special Tooraweenah flavour. Pics of some track work with graders have been posted on FB and some of the merchandise is beginning to be publicised.

Our new website has been launched now after a considerable amount of hard work from Chris, our webmaster. More on that in another report.

We have our AGM looming and Kim will be busy getting all the requirements in place for that.

Looking forward to a great year in endurance.

Discussion

Welcome to Jill Bourton and Tash Ellery as new members of the AERA Management Committee.

President's report received**10. State Reports****10.1. NSWERA Report – Noni Seagrim (verbal report)**

Noni apologised for the lack of reporting.

- Preparations are underway for the AGM on 19 February and there has been some active commentary on Facebook from people who are seeking election to the committee. There is a Special Resolution to allow electronic voting which should make things easier in future years as currently members have to be in attendance to vote or give a proxy to another member. There is some impact from COVID as all attendees must register and there is concern that the Awards Dinner may not go ahead.
- There are 5 members whose terms end this year – two have resigned and one has not re-nominated.
- Expressions of Interest have been called for positions of Secretary/Registrar, Minute Secretary and Newsletter Editor.
- Motions re online nominations and online membership renewals – received as discussion items now as they were received late, and discussion will determine if they advance to motions to be voted on.

- Ride Calendar is full, and members are keen to get back into the sport.

10.2. QERA Report – Dick Collyer

Membership It is a little too early in the year to tell if there is any trend with membership, although our Registrar reports that there seems to be a number of returning members with the NSW TQ22 being a motivating influence.

Finances We had an expected poor financial year. Audited accounts are on our website.

Ride Calendar We have a very full ride calendar at this stage, with 32 rides scheduled – all subject to Covid interruptions, of course. First event is an education weekend with two Introductory Rides. We will also have a Ride Organisers' Meeting in early February.

We ran a TQ qualifier in October and have two more planned for May and June, to give as many members as possible an opportunity to attend the Quilty.

Planning is underway for the memorial Winton to Longreach Ride in 2023. Hopefully, there will be a "test" ride over a shorter distance this year.

AGM This was held on 4 December. Our Secretary, Sue Sutcliffe, and Vice President, Craig Renner, were re-elected unopposed, and Olly Lochtenberg was also re-elected. There are 3 new members on our Management Committee: Kristie Sheehan (from Far North Qld), Matt Gadsby and Virginia Barber.

Motions on Notice are discussed at our AGM and then go to all of our members for an online ballot – which cost us \$19US. We only have 2 members without an email address, and they were sent hardcopies for a postal ballot.

Of the 5 motions, all were supported. This includes a motion for a proposed rule change:

That Rule 27.1 Table 13 is changed to include another category of rider participation in an Introductory Ride that is less than 5 kms and that age of participation in this event includes children who are two years of age but less than 4 years.

Medication Control Stewards' Course

EQ hosted a Medication Control Stewards' course in Brisbane, and 10 QERA members attended and have begun the process of getting this qualification.

Discussion

Dick provided further comment noting the value of electronic voting for convenience and cost.

The new Management Committee met for the first time on 5 February and there is a sense of a good team.

This was followed by a Ride Organising Committee meeting.

The AERA Affiliation Agreement was discussed, and it was resolved that QERA would sign this.

10.3. SAERA Report – Jil Bourton

2021 saw seven rides held in SA in what was another difficult year, with only one event being rescheduled due to lockdown and luckily, nothing cancelled.

A successful SC was held in June which included some interstate riders.

Memberships were up on past years and most rides had good entries.

Always good to see some new faces. We also finished the year with a healthy increase in membership.

A successful contingent of 5 SA riders had the good fortune to be able to travel to WA to compete in TQ21 achieving 100% completion & returning with the Gold Cup.

AGM 25th November 2021

Well supported by 29 members and another 10 guests.

Business covered included all the various reports; a motion passed to increase membership & day membership fees; election of three new committee members and a display of the Tom Quilty gold cup and official congratulations to Stella Harbison & Jess Aistrope as the joint winners of TQ21.

The annual presentations & awards followed.

First SMC meeting 9/1/22 was a face-to-face affair with plenty of enthusiasm amongst the mix of old & new members. Some Outcomes as follows:

- Online membership renewal for 2022 via nominate.com.au discussed and in place during the following week. Positive feedback from members. Note that SAERA has been using the nominate on-line format for ride entries for a few years, shifting from a token “nomination” fee to full payment of entries a week prior to event, at the start of 2019. We look forward to the imminent AERA system to be up and running.
- Two education/social ride “come & try endurance” days scheduled for March
- 2022 ride calendar coming together nicely
- Redrafting of ride affiliation with other states to include events no more than 100kms from state border
- EOI received for TQ24 - watch this space
- Two new younger SMC members bringing some much-needed tech knowledge & enthusiasm onto committee

I believe our members can look forward to a good year of Endurance in 2022 with an enthusiastic and well-equipped SMC steering the ship. Already there are riders planning for the TQ22 & Shahzada with several heading off to Victoria to start their season in a few weeks.

Discussion

Rides start next month; training days coming up

TQ24 – There has been some initial discussions about TQ24 but nothing in writing yet.

10.4. TEERA Report – Mark Dunn, TEERA Secretary

Just a few things to note since our last report for the November AERA MC meeting and the verbal report I provided at that meeting on our State Championship event.

Sadly, our AGM and awards night / dinner, scheduled for 15 January, had to be cancelled a few days beforehand due to uncertainty about attendance, elicited by the high COVID numbers at the time. Both events have been rescheduled for February.

Of note is that our 2022 SMC has two new members - both young women (Jess Goulding, 19, and Kirstie Lockhart, 20). The SMC also has amongst its ranks Grace Huxtable, who is 23, and Felicity Perry, who is 24). It is heartening and much appreciated by the TEERA membership to see these young women put their hands up to contribute.

Our 2022 ride schedule is looking a little thin at this stage as two clubs who usually stage rides have indicated they are unable to do so in 2022. The SMC is working hard to identify opportunities to replace the three rides lost, including the Easter event. We are quietly hopeful a major event will be able to be staged at Easter.

Mark Dunn
TEERA secretary

Discussion

TEERA also happy with Affiliation Agreement with some tidy up of terminology as already flagged.

Since this report was submitted, one more ride has been added to the calendar with a strong possibility of a major event for Easter.

MC of 10 includes 4 women under 25 years of age.

10.5. VERA Report – Linda Tanian, VERA President

VERA has now held its AGM with a small number of members in attendance. Due to the increasing risk of Covid infections from the Omicron outbreak we moved the AGM from an indoor venue with a meal to an outdoor venue with no meal. The new option was certainly well received, and it may be that we look at doing the same again next year.

We now have 5 new members on the SMC so it will be great to have additional hands to take on some of the workload. We have run fairly lean over the past few years in terms of SMC members.

We have 9 rides on the calendar at the moment. Hopefully we will get some more to provide a fuller range of options for our members. First ride is at Snake Valley, which is a new venue for us. The ride will be a twilight

ride, which doesn't happen very often in Victoria. It should be a welcome change for the members to try riding into the dark.

One of the highlights of our calendar will be the Quilty Test Event/VERA State Championships, which will be run over the 2023 Quilty course. Our members are starting to gear their sights towards the Quilty event, and this will be a must do ride to get that first peek at the Quilty course.

One of the big items on the SMC's list of things to do is the replacement of our 3 ride trailers. We have had these in services since the Myrtleford Quilty. The Quilty Committee donated the trailers and some of the contents from the profits of the Quilty. These were later added to by a donation of our big ride clocks from the last Tonimbuk Quilty.

We have been researching replacement trailers in a larger size than what we have now to take into account all the equipment we provide to our Ride Organisers these days. We have also looked at how we will finance this asset replacement program.

As usual, we are one of the lucky states to have a large number of Covid infections. This does impact on our rides as Councils are imposing vaccination requirements, which is in opposition to the Government's directive that participants in community sport do not need to be vaccinated. As Councils specify our rides are events we then come under a different set of rules. This has caused a bit of heartache for our ROs and those of our members who chose not to vaccinate. This will be a challenge for us going forward.

Discussion

Another ride on the calendar, total of 10, but still hoping for more – not as good as last year. Have looked at vaccination policy to say that there would be no vaccination requirement other than as imposed by government bodies, but this was not accepted at most recent MC meeting. Some of this is related to some councils who have determined these are "events" – this is not for all councils. This has meant lack of certainty for members, and some have sought exemption from vaccination but also some ride organisers are very much in favour of vaccination.

10.6. WAERA Report – Terry Sweeney

WAERA had a busy year last year hosting a successful 2021 TQ and completing all but one ride on our ride calendar due to COVID 19 restrictions.

WAERA held our AGM at the end of November 2021 with our president Anna Erickson stepping down after two years at the helm. New members have joined the SMC making it a strong working team. 2022 hoped to be a more relaxing year, with the Ride Calendar almost full and the SMC trying to fill those vacant spots.

The SMC is looking into purchasing our own ETS with the help of Cuz Brian who is also our Vice President; to make our rides more efficient and less work for some of our volunteers.

WAERA are also looking into running some Introduction to Endurance Clinics during the year to encourage new members to our rides.

Overall WAERA is looking forward to having a great Endurance Riding year, without COVID incidents affecting our schedule.

Terry Sweeney
WAERA President

Discussion

Note new members to WAERA MC as committee members including Cuz Brian taking on position of Vice President. Noted the passing of Anna Jermolajew who had been CS Liaison for WA and is a great loss to the sport.

Confirmed an additional ride in April – now up to 14 rides but one of those listed is affected by fire but maybe able to source another venue – first ride not until 19 March.

COVID requirement for community sports is that there is no vaccination requirement unless it is held in conjunction with another event that does require it, and none do. Most rides are held on private properties or Collie.

Natasha is not an MC Member but does participate in their meetings as AERA Delegate

DA Reports received

11. Treasurer's Report – Mark Dunn

Little to report since our last meeting in November as there was little in or out in the final months of 2021 as rides tapered off around the country.

The 2021 books are off at the auditors, and I hope to be able to provide some comments about this verbally today.

The 2022 budget was finalised after the November 2022 meeting and, hopefully, we can work to that this year.

At the time of writing, we have a minor glitch with our Association insurance – we received late notice (Jan) that a new application was required as we hadn't submitted info in a time frame recent enough to satisfy the insurer. This application is being prepared as I write. Again, I will report verbally today on that.

Discussion

We ended the year with a small deficit; DAs chipped in with payment towards the deficit in PL recovery. There has been no feedback yet from the Auditors and no response from the Insurers in response to the application information provided.

There has been a good start to the year with a lot of membership renewals, particularly in NSW.

12. Insurance report

Late report received on Personal Accident claims which was not circulated as it identifies claimants.

There were only two claims in 2020 and two in 2021, compared to 5 in 2019 and 10 or so in 2018, possibly reflective of fewer rides in the last two years. The total cost to insurers is about \$100,000 with 3 claims still open.

13. National Ride Entry Statistics 2021. (Source: AeraSpace.)

Data as of 31 December 2021, 2020 and 2019

Division	Endurance	Intermediate	Introductory	FEI	Total	2020	2019
NSWERA	647	541	667	19	1874	1075	2587
QERA	1092	835	484	15	2426	2040	3470
SAERA	158	81	143	-	382	175	327
TEERA	400	264	134	-	798	549	766
VERA	244	167	105	-	516	83	914
WAERA	405	207	308	-	920	578	1028
Totals	2946	2095	1841	34	6916	4500	9092

Note that for 2021, both SAERA and TEERA achieved higher entry numbers than they had in 2019. All DA Entries were higher in 2021 than they had been for 2020.

14. Portfolio Reports

14.1. AERA Registrar – Jo Bailey

No report received

14.2. Website / Webmaster – Linda Tanian

Our new website has now been launched with a fresh look and feel, bringing it into the 21st century. Notices have been posted on the AERA FB page and shared to the State pages. Lots of likes happening and some good comments received back, such as: The new website is super Linda! Well done!

We still have work to do on the website, updating some of the older information and adding in minutes as well. We have a pile of photos that we need to go through too. A couple of new items that we are going to introduce include:

- Profile of MC members – An email has been sent around to all requesting this information and a pic
- What does AERA do – An article on the services that AERA provide

Another thought was around the fees and charges but would like the feedback from the MC on the suitability of this topic.

We also have the link up to the 2022 Quilty Website.

Reports to show statistics about the number of views to the website, the devices used to access the website and countries from which use was identified.

Discussion

Noted that the new website provides a link to TQ22.

Some profiles still to be received from MC Members – these will be uploaded once all are received.

Suggestion that a one-page document be provided to advise on the services provided by AERA and how fees are used. This suggestion was supported by all, noting that this was a means of improving transparency and communication with the wider membership.

Also suggested that there was an opportunity for AERA MC members to be available at TQ22, perhaps as part of AERA Awards Night, to provide an interactive discussion panel for those who would be interested in direct engagement with AERA.







Actions

Linda will pull together a document for approval by MC that will promote what AERA does.

MC Members, who have not yet done so, to provide a profile and photograph to be uploaded to the AERA website.

14.3. Social Media

The following are some stats on the reach of our FB page in terms of the posts that have been made recently.

Posts		Last 90 days	Date ▾
	AERA have now published its new look website. We will be continuing to add new items to the website and keep updating some of the existing items so please continue to visit to see the... Sun, 23 Jan	Post reach 464	Engagement 30
	AERA Equine Anti-Doping and Controlled Medication Report – 2021 The Australian Endurance Riders Association Inc (AERA) is committed to a “clean sport” and has established a target of 2... Mon, 3 Jan	Post reach 3412	Engagement 254
	Photo Credit Lynne Ruesseler 6 Dec 2021	Post reach 125	Engagement 86
	Hi everyone. We are looking for some terrific photos to post on our new website. If you have any photos that you are willing to share please send them via PM or Email to AERA . Don't forget... 6 Dec 2021	Post reach 1753	Engagement 138
	2021 AERA Annual Awards The AERA Management Committee recently discussed the 2021 National Points and Distance Awards to determine if these awards should proceed this year. There... 29 Oct 2021	Post reach 1460	Engagement 202
	2021 FEI Equine Prohibited Substances List (EPSL) 29 Oct 2021	Post reach 1093	Engagement 61

From the above you can see that our post regarding a clean sport had the most engagement. Our New Look Website post only went up recently and has already reached a good number of people. We need to be generating more traffic to our social media platforms as we are not utilising the power of this tool enough. It is hard to achieve this arising from a couple of issues:

- Lack of engagement of our moderators
- Lack of material to post

We could be drip feeding some of the items from our meetings out onto the FB page to keep the flow of information happening. We would probably need more than just a line or two to provide something meaningful.

Another set of statistics showed that females are more engaged than males, lowest engagement age group was 18 -24 and then 65+ and most engaged location was identified as Melbourne followed by Sydney and then Brisbane.

Discussion

Engagement refers to the number of contacts, views, likes, comments etc – capturing a statistic around traffic. A higher level of engagement lifts the profile and search engine optimisation. If you type in “endurance” the AERA profile is lifted so traffic to the website is important in building the presence of the sport in social media.

Need to include more posts that give general information, noting that the report on Anti-doping received a high “reach” and high number of engagements. Social Media Moderators to increase informative posts to the group – maybe drip-feed items from the meetings. AERA post and then share to DA pages.

Moderators are currently leva, Sioux and Linda – Noni happy to return to the group.

18 – 24 age group is quite small and comment that younger people are not so engaged with Facebook. Jil commented that SAERA is looking to build presence on YouTube.

Action

Linda to add Natasha and Noni to messenger group.

14.4. AeraSpace – Linda Tanian

14.4_ AERASpace Sub-committee Task list

Late Report is on Subsidiary Agenda for discussion.

Secretary note – Task List includes all tasks that have been identified over the year for improvements. Linda reported that these items are all on the Sub-committee's enhancement list, but priority has been given to on-line nomination system.

14.5. Chief Stewards and TPRs – Mark Dunn

A few issues have been progressed / considered since the last AERA meeting.

One NSW CS has had her lapsed accreditation extended by 12 months in accordance with the COVID policy we endorsed for CSs and vets.

A few emails were exchanged between a Vic ROC member and me, querying the accreditation status of a Vic CS.

I discussed and resolved some database anomalies with the QERA CS liaison – for example, a CS with long standing accreditation was not shown as such on AERASpace.

I discussed the CS's role in swabbing with a Vic CS. A GoToMeeting session is planned for Vic (and other?) CSs on this. Presenters will be Marylou Locke and me.

A few CS candidates are part way through the CS accreditation process – NSW, WA.

Discussion

Noted that two CSs have applied for accreditation to be extended as per motion passed by Management Committee in response to impact of COVID 19.

Database does not always accurately record status of officials due to lack of data being entered.

VERA has asked for training to be given improve compliance with the rules and procedures of the swabbing processes. This will include Swabbing Stewards and VERA Management Committee members

Suggest this be offered to the wider CS community and perhaps offered on to occasions to encourage attendance. Mark happy to offer a Saturday morning and an evening option.

DAs to remind CSs that they do have to be members of their DA to officiate. AERASpace Sub-committee is looking at how this can be flagged on the database.

Action

Mark to progress the delivery of training for CSs and others in swabbing procedures.

Correspondence to DAs that all CSs must be a current member as a requirement to officiate.

14.6. National Veterinary Panel

No report received

Discussion

No responses yet re memberships of NVP.

Panel will meet with membership as best known and work on training will progress.

Action

AERA MC members to remind their DA Management Committee to ensure this is done.

14.7. Horse welfare and Invasive Treatments - Linda Tanian

14.7.1. General Report

We have welcomed Alana Simpson to the Horse Welfare SC.

The Horse Welfare Position Statement has now been adopted by AERA. It has been published onto our social media platforms for the information of members of State Divisions.

The next task on the list for the Horse Welfare SC is to look at the annual report situation. We haven't delivered a report for a few years, due to the difficulty with some information not being submitted by the States. An invite has been sent to Pat Hodgetts to join us for a discussion on how we can address this situation and get back to the position of delivering the report regularly.

Late report was provided showing annual report from 2014 giving data on vet outs and treatments.

Discussion

Recent meeting included discussion on how to improve data collection from Chief Stewards and how to make the process easier.

CS report has a section on Events Conditions but is not to same degree as separate Events Conditions Report (Form 37) had. Agreement that Form 37 is removed from the website and that only one report be provided by CS.

Data entry with regard to IT forms needs to be understood and better publicised; committee considered options to record IT in logbooks as happens with rest orders and swabbing. Discussion with SC liaison in each state.

Action

CS Report to be numbered as Form No 38.

Form 37 Event Conditions Report to be removed.

Advice to DAs that Form 37 has been removed from list of forms.

Database Sc to start process of improving data entry.

14.7.2. Report on Horse Catastrophe

Nothing to report

Secretary note – I have discovered a document "*Listing of horse deaths that have occurred at or as a result of an Endurance Ride 1985 - 1991*". This actually reports on deaths up to October 1999. Of note, 1991 reports 10 horse deaths with one rider suspended as a result of investigations; 1987 reports 7 horse deaths with no action taken; 1999 reports 6 deaths with one rider suspended for 10 years; 1985 reports 5 deaths and no action taken.

As a general rule, information available in later years is much more comprehensive.

I am currently in the process of typing this document up into a spreadsheet.

Discussion

Noted that 1992 saw introduction of novice horse requirements and this may be reflected in reduction of horse deaths.

It may be of interest to map the trends of horse death numbers related to trends in the sport – bigger memberships, more events etc.

Action

Follow up with Jo Hamilton-Branigan (Linda Tanian) and Pat Hodgetts (Mark Dunn) re any historical documents they may have.

14.8. Medication Control – Marylou Locke, AERA National Medication Control Officer

14.8.1. Swabbing Report

14.8.1 AERA Swabbing data table 2021

Summary Report - Final swabbing for 2021 (as known by AERA MC)

TEERA 10
 WA 11
 NSW 0
 QLD 8 no record of any other swabs performed
 SA 0
 Vic 2 including 2 Urine samples

38 Kits ordered 31 sent to lab

SA apparently performed swabbing but refuse to send correct paperwork through, cannot verify. QLD do not send paperwork any but was reported done but cannot verify.

Discussion

Noted that data for both QERA and SAERA does not accurately reflect the number of swabs done and this is because paperwork is not being sent to Marylou as AERA MCP Coordinator. Noted that this this is not noted in AERA Swabbing protocol which is under review now.

Action

Outstanding correspondence to go to DAs may correct this.
 Jil to follow up with SAERA Management Committee.

14.8.2. 2022 Swabbing schedule

Previous years swabbing target has been 2% of previous year's entry numbers for endurance rides. For both 2020 and 2021 this was calculated based on 2019 figures.

DA	entries	2019	Target for 2020 and 2021	Actuals for 2021 (DAs confirmed)	Entries for 2021	Target for 2022 based on 2021 entries – TQ
NSWERA		1254	25		668	13 + TQ
QERA		1707 (1408)	34 (28)	37	1107	22
SAERA		166	3	4	158	3
TEERA		388	8	10	400	8
VERA		388	8	4	244	5
WAERA		466	9	10	405 (355)	7

Based on 2021 entry numbers this gives a total of 58 swabs to be done, compared to a recommended total for 2021 of 87, with only 65 achieved. Some of the deficit explained by lockdown.

Discussion

Consensus that 2% of 2021 endurance ride entries be set as target for 2022 but noting that rides other than endurance may be swabbed. It was also suggested that DAs where target numbers were small should aim to do rides other than just the State Champs to provide an element of the unexpected. Linda noted that VERA was aiming to do 12 swabs in 2022.

Agreed that AERA would post an article on Facebook to raise awareness that this is a process that may happen at any ride and that anyone may be selected with some information about what to expect.

Action

Correspondence to DAs to advise on swabbing targets for 2022 with encouragement to do more than just State Championships if that would meet a DA target.

Article to post to AERA Facebook and to share to DA Facebook groups.

14.8.3. EADCM matters

14.8.3 AERA Endurance Medication Control Protocol

This document has been on EA website for some time with no updates. The document was circulated to all MC Members for review and changes have been made in consultation with Pat Hodgetts.

Changes to the document include:

- Update to contact details for EA and AERA Medication Control Program Officers
- Consistency of terminology
- Use of dot points to reduce wordiness
- Added definition of "Responsible Person" as per AERA Rulebook

Action

Circulate again for members to feedback for any corrections or improvements and then forward to EA and to DAs.

Post on Facebook.

Meeting adjourned from 1.10 pm to 1.40 pm.

Andrew Miles left the meeting at this time.

14.9. Biosecurity

No report

14.10. Equestrian Australia – Endurance Committee – Sonya Ryan

Discussion of this agenda item held over until Sonya Ryan could join the meeting – reported in Subsidiary Agenda

Robyn Parnell has been appointed the Steward General for Endurance (announcement on the EA website below)

Draft FEI Calendar below, we will add NZ rides once confirmed

Australia Endurance – FEI Ride Calendar 2022 (TBC)

- 12-13th- 02- 2022 The Canobolas Endurance Riders Club (NSW) 1 & 2 *
 - o Telephone: +61 437 758 854. Email: chris.bailey@sproutag.com.au
- 30-04-2022 Oz Endurance 40;80;160;100*;120**;160***
 - o Peter Toft Ph: 0419 780 841
- 03-06-2022 Oz Endurance 40;80;160;100*;120**;160***
 - o Peter Toft Ph: 0419 780 841
- 29-30 October 2022 Bullio Cup. The Canobolas Endurance Riders Club (NSW) 1 & 2 *
 - o Telephone: +61 437 758 854. Email: chris.bailey@sproutag.com.au

Helmet tagging to start at the first FEI ride in February. We will provide feedback to AERA on how the process goes.

Vacant role on 7th EAEC (Jane Radny is stepping down) - If anyone is interested or knows of anyone that may be suitable, please contact Sonya - nickerandwhinny.sr@gmail.com

EA has appointed Rachel Ratini as the new GM of Sports Operations. Linda may receive a call from Rachel regarding the MOU as they are going to try and prioritise with Rachel on-board.

14.11. Governance and Policy

14.11.1. AERA Constitution

14.11.1 AERA Bylaw – Fees and Charges

AERA Bylaw Fees and Charges – some amendments considered. Note that this will be presented to the AERA AGM for adoption.

Reminder that if there are any amendments to be proposed to the Constitution, these would be by special resolution and this needs to be distributed to Members at least 21 days prior to the meeting, so by 2 March 2022.

Question from the Secretary –

Should 8.2 be amended to read that a register of members is kept electronically? And can I clarify that the members referred to are DAs and Honorary Members, so we need to have a list of official addresses somewhere for those – is this function already in the database?

8.2 The register of members must be kept in New South Wales:

- (a) at the principal place of administration of AERA, or
- (b) if AERA has no premises, at AERA's official address.

We also still need a By-law for Discipline of DAs and possibly one for the holding of Electronic Ballots.

Discussion

The Document AERA By-law - Fees has been discussed previously but brought back now for consideration of some changes in response to queries raised

- Fee setting timeline concern that the decision on fees for the following year is too late in being advised to DAs. Noted that this is dependent on receiving a quote from insurers who are not willing to quote to soon before the start date of a new policy. Suggested option to seek an earlier start date for the policy but this may complicate membership year. Resolved to endeavour to have this information available to DAs by late October.
- New section “How fees are presented to Division Associations” including the table that is sent to DAs to advise on increases to any fees and charges.

Resolved to accept this as version 06-02-2022.

AERA Constitution – concerns about the whole of section 8 and some other areas of the AERA Constitution that should be reviewed.

Resolved that the Governance Committee will review and report back to AERA MC.

Actions

AERA By-law Fees and Charges to be presented at AGM for approval.

Constitution – Governance Committee to review with consideration of presenting recommendations for change to be voted on by special resolution at a Special General Meeting, aiming for mid-year.

14.11.2. Policy, Strategic Planning, Restructure

No report received

14.12. Tom Quilty Gold Cup

14.12.1. TQ21

Final Audited Reports to be presented to AERA – not received yet.

Note that Marylou Locke has repaid what was reimbursed to her for TQ21 flights.

Action

Natasha to follow up with TQ21 and WAERA to have these reports available for next meeting.

14.12.2. TQ22

14.12.2 TQ22 Minutes of Meeting on 11 December 2021

14.12.2 TQ22 Budget

14.12.2 TQ22 Event Directors Report

14.12.2 TQ22 Media Committee Report

14.12.2 TQ22 Merchandise Committee Report

14.12.2 TQ22 Sponsorship Committee Report

Notes from minutes

- Buckle price stated as \$340 – I have emailed Bronwyn to correct this, but budget does show buckles as costing \$320
- Tom is to ask Bronwyn Cuthbertson and Karen Hocking to assist with data entry and Sandy Little to manage the ETS.
- Refund policy still to be determined

Notes from budget

- Budget based on 285 entries, nomination fee of \$430 and with completion rate of 55% - equates to 157 buckles
- Anticipated sponsorship is noted as \$28,000
- Total income shown as \$198,125
- Expenses include fees for a total of 23 vets and costs for a total of 12 Chief Stewards.
- The current budget shows a loss of \$30,693. Note that there are a number of grant applications waiting responses.

Report from Tom McCormack, Chief Steward for TQ22

Site visit and Committee Meeting 11/12/2021

I attended a site meeting of the TQ22 Committee at Tooraweenah Showgrounds on Saturday December 11th 2021. Apart from the usual TQ22 Committee members, Head Vet Matthew Walker and NSWERA Representative John Howe also attended the meeting.

Standard meeting protocols saw a list of Agenda Items discussed and progressed and I am sure Sonia will report on these in her meeting minutes. The Committee is well structured and represents a good cross section of skills and experience and they are progressing well with their preparations.

Specific items of interest to myself and Matt Walker which were discussed and progressed included:

- Location and basic layout of the Vet Hospital
- Location of the Arrival, Vet and Departure Gates
- Location of a 'last leg only' Arrival Gate. The finish line off Leg 5 will differ from the finish line for Legs 1 to 4 inclusive. This will enable a competitive finish (if needed) on the golf course at a reasonable distance from but in full view of the vet ring and strapping area and public viewing areas.
- Camp sites were discussed, and the Committee has the current task of identifying exactly how many camp sites are available.

As more vets and chief stewards will be required in addition to the 6 Division representatives, it would be good if the AERA could issue the invitations to the Divisions for their respective Veterinary and Chief Steward representatives asap. It would be good to know the nominees well in advance to assist the Committees invitations for the balance of personnel required.

An 80km ride is booked for April 9th – 10th.

Discussions since last meeting

Treatment Vet agreed as Darien Feary with Kym Hagon as On-course Vet.

Top 10 rugs – Linda confirmed cost for these rugs with embroidery as \$135; TQ22 enquired about all rugs coming from this supplier.

Sonia Bonham, TQ22, joined the meeting from 2.20 to 2.40 pm AEDT

Sonia reported that the TQ22 committee had met on 5 February with everyone reporting on their roles. The committee have their annual endurance event planned for early April and have offered a tour of TQ tracks on the Monday following the ride.

Sponsorship packages will go out in next few days.

Ongoing work has been to improve water to camp area and to grade the tracks – a lot of rocks have been removed but the track will still be rocky.

All bookings have been confirmed – marquees, caterers, band.

Merchandise is on track and will be launched for sale soon.

Matt Walker and Sonia have been working to confirm enough vets and have about 20 confirmed.

Accommodation is available in all local hotels, motels, cabins and halls – some may have to return to ride base to access showers, but halls have toilets and kitchen facilities.

Discussions

Refund policy – noted that NSWERA has a Refund Policy to provide a guide; the committee can change and just need this to be approved by NSWERA MC. Noni noted that NSWERA had developed the policy to give some consistency and meant that the MC was a buffer for the Ride Organising Committee. TQ22 Committee to forward policy for AERA's advice.

Use of surplus funds (if any) – Sonia noted there was no surplus showing at present, but they are a not-for-profit organisation and funds have always gone back into running rides or contributing to ongoing improvements at the Showgrounds. Showgrounds are community owned and all community groups have access and contribute to improvements.

AERA On-line Nomination System – TQ22 would like to use this nomination system and were hoping to trial it at their April event. Linda noted that this should be available to trial in April and the committee can be given a preview of the system.

Budget – noted that there is a \$30k deficit showing. Committee is still waiting for a response to a grant application from Sport and Rec – the application for funding through drought resilience was rejected. They still have to attract major sponsors – a lot of smaller amounts received.

Top 10 rugs – confirmed that TQ22 will order these along with their other rugs from the Victorian Supplier – Kim to send contact details.

AERA tasks

Appointment of Pat Slater judges – suggestions of Jennifer Gilbertson, Stuart Lymbery, Andrew Bailey, Simon Bain, Kristie McGaffin, Meg Wade, Brook Sample, Allan Mackinder (Sonia's suggestion) – Noni to seek advice from NSWERA.

Confirm AERA Delegates – note from report that Tom has asked Bronwyn Cuthbertson to be available to do data entry and Sandy Little to do ETS. Also mention of Karen Hopkins to work along with Bronwyn as succession planning.

Teams Trophy – restricted – decision about engraving to note non-presentation for 2020 or 2021. – 2020 not presented; 2021 not presented

AERA Banner – still in WA with Mary Rayner who is planning to have it brought over with friends who are volunteering at TQ22. Earlier discussions resolved that we wait a while before following up on this.

Cup and buckles – in progress and keep tracking

Final agreement to go – had not received response regarding refund policy or use of surplus funds.

Actions

Final Event Agreement to be forwarded to TQ22 and NSWERA for signing

Noni to seek advice from NSWERA re recommended Pat Slater Judges.

Preview of AERASpace On-line Nomination System - Linda

14.12.3. TQ23

Secretary note – letter was sent to TQ23 and included request to write preview article for TQ22 Book.

Discussion

Linda reported that TQ23 have had their first formal meeting and minutes will be forwarded to VERA and to AERA.

14.12.4. TQ Manual

14.12.4 Annexure 1 TQM Trophies and Awards

14.12.4 Annexure 3 Team Trophies

Discussion

Annexure 1 – accept addition of information about engraving; note Quilty Book of Poems is attached to Tom Quilty Gold Cup Trophy; photo of winner to also be on AERA Website and Facebook; addition of 1000 mile plaque for horse; amended to show Top Ten Rugs are part of TQ Committee Sponsorship package; note framed photograph of Newbridge Trophy, location of this trophy and how to update info on the trophy; additional information about Stirling Shields Trophy. Note photo of winner with trophy requires Agreement to include consent for photo to be provided to the Shield family.

Celeste Shield has asked if they can replace the Stirling Shield Trophy as the current one was arranged in a rush and they would like to give something better. Committee members have no objection to this change.

Annexure 3 – note that unrestricted team trophy (not cup) is individual trophies to the members of winning team; note sponsorship of State Representative Team.

Action

Letter to Celeste and David Shield to respond to their request to change the trophy.

Update to Stirling Shield Trophy Agreement to include consent for photo to be provided.

Updated version of Annexure 1 and 3 to be added to TQ Manual.

15. Rule Changes**15.1. Rulebook Sub-committee Report – Mark Dunn**

The committee comprises Mark Dunn, Marylou Locke and Dick Collyer.

A number of matters currently sit with the Rulebook SC.

These include:

- Review the changes passed for rules 29.2, 47.4 and Table 8 with reference to late departures affecting ride times for novice horses or riders (attached Summary of Rule Changes for 2022 that included these).
- Consideration of the introduction of a change to the age limit for entry to a 160 km ride.
- Further feedback re EWS rules
- Review of Social Media Engagement Rules
- Helmet Tagging
- Any changes required to Rulebook to support the Horse Welfare Position Statement
- Review of Rule 16.5
- Review of the rest order Rule noting that ROs cannot be revoked.
- Review of the Rules relating to allowable distances for non-endurance rides. At present the Rules do not allow a ride of between 60 and 80kms.

Most of these appeared on the agenda late last year and demotivation during the festive season meant that they remain 'to do'.

I will undertake to progress some or all of them before our next MC meeting.

Mark Dunn

Discussion

Mark provided background about how these rule issues had come to the attention of the Rulebook SC who will work through these and report back to next meeting.

- 29.2, 47.4 – we had approved changes to this but have since found some problems with the rule change that was approved and will do some more work.
- Age limit for entry into a 160 km ride has been commented on before – it is currently 5 years, and this may be too young
- EWS – looking at what happens when someone passes two thresholds at the same time.
- Social Media rules are old and should be reviewed.
- Consider any changes that may be required to support the Horse Welfare Statement.
- 16.5 to review with regard to input being allowed from the Association
- Rest order – minor change from last meeting

- Review to consider whether rides can occur between distances of 60 and 80 kms which are not allowed at present.
- Helmet tagging – scenario of rider falling off and hits head, turns out helmet is not compliant and insurer asks why was it not tagged? Need to consider why FEI have brought this in and it may be because their insurer has required this.

15.2. Motions for a first vote

This motion was presented at the QERA AGM and subsequently voted on by members with the motion carried with 105 votes for and 38 against.

That Rule 27.1 Table 13 is changed to include another category of rider participation in an Introductory Ride that is less than 5 kms and that age of participation in this event includes children who are two years of age but less than 4 years.

27.1 Table 13 indicates the minimum rider requirements to enter each type of ride.

Table 13 Minimum rider requirements to be read in conjunction with clause 27.2.			
Ride	Minimum rider age in Years ¹₂	Minimum Membership requirements	Minimum rider status ³
Introductory <5 km	2 to <4 ⁴	Day member	Novice
Introductory >=5 kms	4 ⁴⁵	Day member	Novice
Intermediate	5	Day member	Novice
Micro-marathon	5	Day member	Novice
Mini-marathon	5	DA Intermediate member ⁵⁶	Novice
Endurance <= 120 km	5	DA full riding member	Novice
Endurance > 120 km	5	DA full riding member	Endurance
Marathon	5	DA full riding member	Endurance

1. Age on the *day of the ride*.
2. There is no maximum age for riders.
3. Refer to Clause 28 for definitions.
4. **Riders aged 2 to <4 must be accompanied by 2 adult pedestrians one of whom will be a DA member and an experienced rider as per the database**
5. Riders under 5 years of age **must** be accompanied by a minimum of 1 adult pedestrian.
6. Riders must have successfully completed a minimum of 2 *intermediate* rides.

Rationale

Endurance is promoted as a “family sport”. There are many families who attend with young children who have already been introduced to riding a horse at home. Introductory rides are defined as from 1 km to 30 kms Point 4 referenced in table 13 would apply and addition of two pedestrian escorts one of whom is a rider and DA member.

Discussion

VERA discussed this and raised some concerns – why did one adult have to be a DA member and an experienced member. Would QERA be amenable to removing that requirement so as not to be over-restrictive.

Dick responded that any amendment can be presented. Noted that DA member can be a Day Member which provides some support for a litigious situation as the child will not be responsible. If at least one adult is not insured there is the slim possibility of a difficult legal situation.

Linda – still doesn't fit criteria of an experienced rider.

Dick – just talking about one adult being aware of how an endurance ride is run and some knowledge of management of a horse.

Linda – could legal concern be covered by a waiver on the entry form.

Dick – we can't waive liability.

Mark – does this same scenario apply to a 5 km ride for a 4-year-old?

Dick – rider is insured as a day member and two adult escorts are covered by volunteer insurance.

Mark – TEERA discussed some of the same issues but accepted the requirement for two adults.

Linda – VERA was just concerned about the different levels of requirements and to remain consistent with the rulebook.

Mark – we may have uncovered the same situation for the older age group.

Noni – does parent / guardian waiver take care of the insurance requirement.

Dick – is it because there is no insurance of under 5 years. Amendment to identify that adults are noted as volunteers. Perhaps what we have put forward is "gold standard" and may not be achievable.

VERA had also raised issue of adult and does this need to be defined and captured.

Action

Rulebook Sub-committee to look at the issues raised and bring back to next meeting.

15.3. Motions for a second vote

Motion: 2021/12/22 **Moved:** Mark Dunn / Dick Collyer

58. Whiskers to stay put

Horses are ineligible to participate in any event if their sensory hairs have been clipped and/or shaven or in any other way removed unless they have been removed by a veterinarian to prevent pain or discomfort for the horse.

Voting: JL – yes; KM – yes; BH – yes; MD – yes; NS – no; SD – yes; DC – yes; LT – yes.

Carried for the first vote and will be considered again next meeting.

Rationale

Vibrissae, or sensory hairs/whiskers, are the long stiff hairs growing on the chin, mouth and around the eyes and are used as organs of touch by the horse.

Equestrian Australia (EA) recently implemented a rule to ban the trimming of horse sensory hairs across all EA National Disciplines in the interests of horse welfare. The implementation followed the adoption of a similar Rule by FEI, that came into effect on 1 July. The FEI Veterinary Committee believes that the horse's sensory hairs must not be trimmed or removed as it reduces the horse's sensory ability.

The AERA Rulebook SC recommends AERA follows suit and implements the new Rule proposed above.

Note this will result in changes to rule numbering from current rule 58 onwards.

Discussion

No further discussion

Motion: 2021/12/22 Moved: Mark Dunn / Dick Collyer

58. Whiskers to stay put

Horses are ineligible to participate in any event if their sensory hairs have been clipped and/or shaven or in any other way removed unless they have been removed by a veterinarian to prevent pain or discomfort for the horse.

Voting: JL – yes; KM – yes; BH (proxy) – no; MD – yes; NS – no; SD – yes; DC – yes; LT – yes: NE-yes.

Voting Result: for – 6 votes; Against – 2 votes. Carried by majority vote 6 - 2.

Carried for the second vote to be implemented from 1 January 2023.

16. General Business

No other business

17. Next Meeting Dates

AGM – 23 March 2022 – 8.00 pm AEDT

MC Meeting – 23 March 2022 – short meeting following AGM to appoint Office Bearers

Future meeting dates after negotiation with MC members commitments to rides, are proposed as:

MC Meeting – 21 May (possible WAERA ride but not confirmed)

MC Meeting – 17 July

MC Meeting – 3 September

MC Meeting – 23 October - TBC

MC Meeting – 12/13 November – VERA now has a meeting scheduled for 12 November – TBC

Action

Linda to add dates to calendar

18. Meeting Closed at 3.20 pm AEDT

President: Linda Tanian

Signature:  _____

Date: 9 August 2022