



# Australian Endurance Riders Association Inc.

## Minutes of Subsidiary Agenda for 15 August 2021

Meeting commenced at 3.15 AEST on Sunday 15 August 2021

### 1. Attendance

#### 1.1. Management Committee Members Present

Linda Tanian (President) (VERA), Mark Dunn (Vice President) (TEERA), Kim Moir (Secretary) (QERA), Dick Collyer (QERA), Noni Seagrim (NSWERA), Jodie Luck (SAERA).

#### 1.2. Apologies

Matthew Walker (NSWERA), Sarah Dumbrell (WAERA).

#### 1.3. Proxy Votes

Belinda Hopley as proxy for Matthew Walker.

#### 1.4. Visitors

Delegates –Melissa Bright (SAERA), Pat Hodgetts (TEERA).

Delegate Apologies – Craig Renner (QERA), Tony Warren (NSWERA), Kerry Fowler-Smith (NSWERA), Jane Radny (WAERA).

### 2. Correspondence

#### 2.1. Late Correspondence Inwards

No	Date	Correspondence Inwards	Action
L1	07/08/21	EAEC, S Ryan re Survey on injuries – Secretary provided advice that time frame was too short.	To MC Members
L2	07/08/21	A Luck, SAERA Treasurer to confirm numbers on most recent invoice	Responded to by Treasurer
L3	09/08/21	B Brian – insurance query	Responded
L4	10/08/21	D Leehane – advice re TQ21 requirements	Noted
L5	10/08/21	EA, V Farr – last call for agenda items	To MC Members
L6	11/08/21	ATO – confirmation of order of form to update registration details	Noted
L7	12/08/21	EA, V Farr – agenda for meeting on 16/08/21	To MC Members
L8	12/08/21	TQ22 queries re signing of agreement and finances	To MC Members and Delegates
L9	12/08/21	TQ21 Minutes of meeting on 10/08/21	To MC Members and Delegates
L10	13/08/21	WAERA Proxy Vote for Sarah Dumbrell	Noted
L11	14/08/21	NSWERA Proxy Vote for Matthew Walker	Noted

#### 2.2. Late Correspondence Outwards

No	Date	Correspondence Outwards	Author
L1	08/08/21	TQ21 CS Team - T McCormack, M Locke, D Leehane, R Curtin, P Lamprey, L Counsell, L Ray	KM
L2	11/08/21	VentralP – copy of Cert of Incorporation, stat dec and “recovery letter”	CN - Webmaster
L3	11/08/21	ATO request copy of ABN Cert of Registration and update contact details	KM

#### 2.3. Business Arising from Late Correspondence Inwards

**2.3.1. EAEC**

Agenda for EAEC meeting included reference to tagging of helmets to confirm that they are compliant with standards accepted in Australia. Currently there is a tag on the inside confirming this. This is encouraged by EA to be implemented by all disciplines.

Noted that this may be a future requirement.

Also included in the papers for the EAEC meeting was reference to rule changes proposed by FEI including reference to clipping of a horse's sensory hairs and that as of 1 July 2021 this will not be allowed. To be considered for inclusion in the AERA Rulebook.

Action

Rulebook sub-committee to consider how a rule about horse sensory hairs may be included.

**2.3.2. TQ22 response to request for Interim Agreement to be signed**

Request from TQ22 Committee to have a copy of the Quilty Final Event Agreement to ensure that they are aware of any requirements to be met in signing that document.

Concern also raised about financial risk and who is responsible for this, given the potential for the impact of COVID to still be relevant in 2022. Query about whether AERA would consider reducing the levy charged on entries and whether this could be agreed to now as part of contingency planning.

The Tooraweenah Endurance club members have read and understood the interim agreement and are happy with same, but we request some clarification in relation to above prior to signing and posting back.

Discussion

Secretary advised that the TQ22 Committee has already been provided with a copy of the Final Event Agreement and were reminded that the only difference is the confirmation of Snr Vet and CS Officials who may not have been known at the time of the Interim Agreement being signed.

Noted that similar correspondence was sent to NSWERA and Noni advised the meeting that NSWERA will be writing to the TQ22 Committee to offer advice on financial matters.

The Event Standard does note that the DA will ultimately be responsible for any debts incurred. Consensus that AERA is open to discussions and agree that the situation is uncertain.

Action

Secretary to respond to correspondence and encourage return of interim agreement.

**2.4. Business Arising from Late Correspondence Outwards**

No business arising from late correspondence.

**3. Late Reports and Additions****3.1. AERA Awards Sub-committee**

4 x 5000 km wool Kersey rugs and 7 x 3000 km cotton rugs have been ordered from Sue Bloomfield (manufacturer). She will send them to Fran, who is aware of their arrival, for embroidery. Lainie/Jodie to pick up from Fran and mail to WA (address to be provided by Kerry once confirmed with Jane).

Kerry will send the wording for the embroidery to Fran.

Clocks for the 5,000km awards will be ordered from Prouds in WA so that they don't have to be transported. Kerry has organised for Terry Sweeney to pick these up and take to the Quilty.

Still need to organise the frames for the 3,000 km and 5,000 km certificates - 11 cheaper frames for these awards as well as 5 nicer frames for the 15,000km and 20,000km awards. Kerry to organise someone from WA to pick these up as they are not suitable for being mailed.

Jo Bailey will be sending the distance awards certificates direct to Jane (Kerry to confirm).

Tahlia Franke's jacket/vest – Kerry has provided details of the budget to Tahlia and is waiting for Tahlia to decide what she wants ( budget of \$130). Kerry will order this and send to Fran for embroidery. Will be sent to WA once Tahlia Franke confirms they are still going across.

Pat Slater trophy (Standing Arab Mare) - Kerry has ordered and will be sent directly to WA.

The Decade Teams awards are being ordered from the same place. Close date of 31 August for applications for this award. The trophies will be posted direct to the Quilty from the supplier.

Quilty Teams Events – Engraving for Teams Trophies:

- Tom Quilty 2021 Restricted Team Winners
- Tom Quilty 2021 Unrestricted Team Winners
- Tom Quilty 2021 State Representative Team Winners

Team Trophies:

- 3 x Perpetual Trophies – Linda to follow up with Kim about these
- Small trophies for Team Winners – Kerry to order from Auswide Trophies and organise delivery
- Badges – Linda to follow up with Kim about supplies of badges

#### Discussion

Report noted and acknowledged the amount of work involved in this.

Spreadsheet is being developed to secure information about suppliers and what is provided as awards.

### **3.2. Website Sub-committee (additional report)**

Chris, Kim and I have been working on getting access to our domains currently hosted by both Eastcoast Hosting and Domain Rescue. We've hit a bit of a roadblock with Eastcoast Hosting not responding (isn't the first time we've had this issue). Chris has contacted Ventra IP (our new domain hosting company) to see if we can 'back door' the access to the domain as we have not been able to get our EEP (Extensible Provisioning Protocol) codes. We have to produce some form of documentation to prove ownership of these domains, which we are just organising.

Chris has also been chasing up our other domain registrations – [tomquilty.com.au](http://tomquilty.com.au) and [tomquilty.com.au/2017](http://tomquilty.com.au/2017). They will be dealt with after we've got the aera domains sorted. We will also organise the [aeraonline.com.au](http://aeraonline.com.au) domain registration after doing the aera domains.

Chris has been great to work with and it is good to work with someone who has the expertise/knowledge to get all this sorted with a minimum of help.

#### Discussion

Report noted.

### **3.3. Rulebook Sub-committee re rule change to Rule 27**

The following amended Rule Change to Rule 27 has been proposed by the Rulebook SC.

This rule change had been discussed at the June meeting and was to be re-presented with consideration to the correspondence received from VERA.

27.8 A rider with special needs will be allowed to participate in an event provided that:

- i. they do so in accordance with the Rider Rules (Chapter 5)
- ii. they have consulted with the Ride Organising Committee and the Chief Steward to ensure that any special provisions can and have been made to ensure their safe participation in the event.
- iii. any additional risk associated with their participation must be documented as a separate entry in the event Risk Management Plan.

#### Discussion

Concern was expressed about whether Ride Organisers could refuse entry – suggested that this could happen but would have to be supported by a good reason and would be subject to appeal.

General consensus that this needs to be included to formalise a process and to support inclusion safely and with consideration to supporting participation. Also commented that most people who may have “special needs” are proactive in determining their own safe participation.

**Motion: 2021/Sub/01      Moved: Dick Collyer / Mark Dunn**

**That the proposed rule change to rule 27.9 be amended with the inclusion of “if necessary” to read 27.8 A rider with special needs will be allowed to participate in an event provided that:**

- i. they do so in accordance with the Rider Rules (Chapter 5)**
- ii. they have consulted with the Ride Organising Committee and the Chief Steward to ensure that any special provisions **if necessary** can and have been made to ensure their safe participation in the event.**
- iii. any additional risk associated with their participation must be documented as a separate entry in the event Risk Management Plan.**

**Voting: MD- yes; BH – yes; NS – yes; JL – yes; DC – yes; KM – yes; LT – yes.**

**Voting outcome: For - 7 votes; Against – 0 votes.**

**Carried unanimously**

**Motion: 2021/Sub/02      Moved: Mark Dunn / Dick Collyer**

**That rule 27.8 be amended to read**

**27.8 A rider with special needs will be allowed to participate in an event provided that:**

- i. they do so in accordance with the Rider Rules (Chapter 5)**
- ii. they have consulted with the Ride Organising Committee and the Chief Steward to ensure that any special provisions if necessary can and have been made to ensure their safe participation in the event.**
- iii. any additional risk associated with their participation must be documented as a separate entry in the event Risk Management Plan.**

**Voting: MD- yes; BH – yes; NS – yes; JL – yes; DC – yes; KM – yes; LT – yes.**

**Voting outcome: For - 7 votes; Against – 0 votes.**

**Carried unanimously**

Carried for a first vote to be presented again at November meeting.

### **3.4 SAERA Report – Jodie Luck, SAERA VP and AERA MC**

A committed effort by Melanie Scott as RO and the SMC, resulted in the SAERA South Australian State Championships being held on the June Long Weekend as planned. The week was wet and windy either side but was perfect riding weather for the weekend! Although Covid restrictions prevented our interstate Victorian friends from attending we were pleased to see that Team OSO from NSW made the trek over to support the ride. We were also spoilt to have the photography skills of Sarah Sullivan Photography from Qld and riders were thrilled to have professional photos available to purchase. We also had a rider attend from WA and so we did manage to have representation from 4 different states in various ways. Seven out of nine starters completed the 160km ride with no vet outs and 2 withdrawals. Team OSO won both the MWT and LWT divisions. The Junior division was won by SA rider Kieran Bright riding Meldana Kesi. There were no HWT riders.

Our next ride on the 31<sup>st</sup>/1<sup>st</sup> August at Point Pass was postponed due to a snap Covid lockdown and the SAERA SMC is very grateful to Amanda Smith for being prepared to reinstate her ride to a September weekend.

Like all SMCs we are very aware that it is extremely difficult for our RO's to plan their events whilst maintain flexibility in order to keep rides on the calendar and we are very grateful for their efforts. Our next ride is scheduled for the 21/22<sup>nd</sup> August at Sandy Creek and at this stage appears to be able to go ahead. Membership currently at 73 members, which is the highest membership SAERA has had since 2018. Swabbing is at 5 horses for 2021 thus far and this is above the percentage target of 2% for the year.

Discussion

Report noted and membership increase acknowledged.

**3.5 Social Media Sub-committee Report – Jodie Luck**

## Facebook

On the 23<sup>rd</sup> July an announcement was made on the AERA Facebook Page about closing down the page at the end of August and it drew little attention from the page followers. There was a suggestion that we keep both, and a member or two who suggested that it can be done by linking them but no suggestion as to how. I have spent some time on the Facebook help page and I have been unable to find out how to make that happen or how to archive the page which was also suggested. But all in all, there wasn't a lot of interest in the announcement which I can only assume will mean that the swap should go ahead with minimal problems or objections. We will see.

For interest and as requested, some stats for the AERA Facebook page for the past 28 days:

- 4645 posts reached
- 1708 posts engaged
- 9 new followers
- The page has a total of 5041 followers
- Interactions on the page are mainly in the form of emojis rather than comments and only 4 shares of posts ( I suspect that is just me sharing as I still am unable to directly post to WAERA Group page despite being in contact with admin of that group and them trying to allow that to happen. I'm fairly certain it's from their end and not ours)
- We have had some interest in photos and some links have been used- but only 14 people did this in the past 28 days.
- One other stat worth a comment is that 84% of the page's followers are women. I would expect that the majority of Facebook users are women, so I don't expect that this is particularly significant.

## Instagram

I have not pursued this any further whilst we are upgrading the website as this is where the Instagram account was previously linked. I will investigate further and may start a new account here. I'm not terribly wonderful at driving Instagram so have a little bit of self-education to attend to.

Discussion

Report noted with appreciation for the detail provided.

There have been very few comments on the transition from a page to a group.

**3.6 Governance – Terms of Reference for Social Media**

**Motion: 2021/Sub/03      Moved Jodie Luck / Mark Dunn**

**That the Terms of Reference as presented for the Social Media Sub-committee are accepted.  
Carried unanimously.**

**4. Meeting Closure**

There being no further business the meeting was closed at 4.00 pm.

President: Linda Tanian

Signature: 

Date: 24/11/2021