



# Australian Endurance Riders Association Inc.

## Minutes of the General Meeting of Members

**Date:** Saturday 10 November 2018, 8.35 am to 6.50 pm  
Sunday 11 November 2018, 8.30 am to 3.30 pm.

**Venue:** Quality Hotel Melbourne Airport, 265 Mickleham Road, Tullamarine, Melbourne, Victoria.

---

1. **Welcome by President** – Ieva thanked everyone for their attendance and advised on housekeeping issues. Ieva also noted that this was the last meeting of the 2018 year and though all members were eligible to attend the AGM in March 2019, Ieva was aware that not all delegates would be returning to the table, including Gerard Bou and Pat Hodgetts, and that her own position as a delegate moving into 2019 was uncertain though she would return as the AERA President to the AERA Annual General Meeting.

Ieva gave special thanks to Gerard Bou (G) for his input to meetings and for his humour. She wished him well in his future endeavours in endurance and hoped he would win a buckle in 2019. G advised that he was willing to continue to carry the portfolio for Chief Stewards and TPR's until such time as this was allocated to another delegate.

Ieva also extended thanks to Pat Hodgetts for her years of contribution to the sport of endurance, as a vet and as a committee member, since 1993. Ieva acknowledged Pat's dedication, commitment and experience.

Kerry Fowler-Smith acknowledged Ieva's long history as an AERA Delegate since 2001 and the various executive positions that Ieva has held since then. Kerry made particular mention that Ieva had been instrumental in starting and maintaining the Pat Slater Cup, that she has been a strength through some difficult time for the AERA and that her position will be hard to fill. Kerry stated her gratitude for Ieva's 28 years of commitment to the sport and her 17 years of commitment to AERA.

## 2. **Members Attendance**

**2.1. Absent:** Jessica Aistrope (SA), Stella Harbison (SA), Tamara Atkinson (Vic).

Apologies received from Stella Harbison and Jessica Aistrope. Jessica had advised the Secretary of her resignation from the AERA committee.

**Motion: 2018/11/01 Moved: Sioux Reid/Alamdar Dastani**  
**That the resignation of Jessica Aistrope is accepted as of 10 November 2018.**  
**Carried**

Tamara Atkinson did not attend due to ill health. Thoughts are with Tamara and her family.

**2.2. AERA Delegates Present:** Ieva Peters (WA) (Chair), Peter Bice (NSW), Kerry Fowler-Smith (NSW), Noni Seagrim (NSW), Gerard Bou (Qld), Steve Swan (Qld), Kim Moir (Qld) Pat Hodgetts (Tas), Jill Hawks (Tas), Alamdar Dastani (Vic), Sioux Reid (Vic), Abigail Bartell (WA).

### 2.3. **Proxy Votes:**

Gerard Bou for Stella Harbison

G stated that he had been asked by Stella Harbison to vote on her behalf. He had advised her that he would be her individual proxy vote but would not speak for SAERA.

Kerry noted that the constitution does not allow an individual proxy and that the Division appoints a proxy.

There was therefore no representation for SAERA as a voting DA at this meeting.

Also noted that Karen and Naomi had booked flights to attend this meeting and accommodation had been booked for two nights. They have already been reimbursed for their airfares. Need to invoice SAERA to reimburse for two airfares to the total of \$985.88 plus any costs for accommodation that may be incurred due to late cancellation.

## 2.4. Visitors

Matthew Sample attended the meeting on Saturday 10 November 2018 from approximately 1.00 pm till 4.00 pm.

Matthew Walker attended the meeting on 10 and 11 November 2018.

## 3. Register of Pecuniary Interest and Conflict of Interest

Noted and addressed as arises during the meeting.

## 4. Registration of votes

### Adult & Junior Riding Membership (AeraSpace, 21/12/2017).

	2013	2014	2015	2016	2017	Votes
NSWERA	474	471	520	495	<b>474</b>	<b>5</b>
QERA	531	537	526	495	<b>463</b>	<b>5</b>
SAERA	71	65	76	81	<b>81</b>	<b>1</b>
TEERA	224	253	260	222	<b>224</b>	<b>3</b>
VERA	174	191	189	194	<b>209</b>	<b>3</b>
WAERA	141	187	190	180	<b>159</b>	<b>2</b>
<b>Total</b>	<b>1,615</b>	<b>1,704</b>	<b>1,761</b>	<b>1,667</b>	<b>1610</b>	<b>19</b>

*Table includes lifetime members.*

*Membership at 30 September 2018*

*NSWERA – 431; QERA – 467; SAERA – 82; TEERA – 228; VERA – 195; WAERA - 178*

## 5. Previous Meeting Minutes

### 5.1. Amendments to the Minutes of General Meeting held on 28 and 29 July 2018.

No amendments were noted for the minutes of the previous meeting.

### 5.2. Acceptance of Minutes

**Motion: 2018/11/02 Moved: Alamdar Dastani / Pat Hodgetts**  
**That the Minutes of the General Meeting of 28 and 29 July 2018 are ratified.**  
**Carried**

## 6. Matters Arising from the Minutes (from Action Sheet)

### 6.1. Request for access to data for research by Albert Sole-Guitart – Steve Swan

*Discussions between Steve Swan and Albert Sole Guitart identified that there can be an exchange of data between AeraSpace and the University of Queensland. The UQ data programmer can then do the writing of any queries to support the research. The UQ programmer and Peter Johnson will construct suitable tables into which to drop the data.*

*We would not release human or horse names; ride names, just cold data - ride length, times, metabolics, outcomes; etc*

Discussion

Albert's IT guy will talk to Peter Johnson to hand over data by use of person or horse ID number not AERA membership or horse registration numbers. Steve noted a potential cost of \$300 to set up queries and for the time taken for Peter to export the data.

The focus of the research is on vet outs and recovery times. AERA will receive a report and will be involved in decisions about how the final report should be shared.

Reassurance from Steve that there is no need to access private data or to do testing on horses; this is purely assessment of captured non-identifying data.

Kerry identified need to develop a process to mine our own data for reporting on queries – discussed further at agenda item 13.5

#### Action

Letter to Albert advising that this research can proceed as described and that Steve will be the AERA contact person to clarify requirements and process; this will include discussion about covering costs incurred by AERA.

### **6.2. Coffee Table Book – Kim Moir, Lou McCormack**

*Covers for the books have been received and Louise McCormack has assisted in having one delivered to the National Library and a second mailed to the State Library of NSW. Meg Wade has been kept updated of progress on this agenda item.*

*Louise confirmed that the book was delivered to National Library on 30 October and that 6 weeks must be allowed for cataloguing before the book will appear on the shelves.*

#### Discussion

A link to the books will be added to TQ websites.

Decision not to send this publication to other State Libraries.

#### Action

Invoices to leva, Steve and Sioux for covers.

There was consensus from the table that a cover would be gifted to Tamara Atkinson.

### **6.3. Honorariums**

*Deb Edwards has scheduled to remind all relevant personnel mid-November that all requests for payments of honorariums must be submitted by 31 December 2018.*

### **6.4. Little Black Book – Kerry Fowler Smith**

*Scanned copy of the "little black book" providing very early (ie first) records from the set-up of the Quilty and the AERA Council. It was noted that the first page identified the 5 initial rules, and subsequent very simple rule development.*

*Kerry noted that she considered that this history is what underpins our culture. Kerry also suggested that a copy of this early record should be sent to Ron and Val Males.*

#### Action

Send digital copies to significant people in the history of the sport – suggestions of Ron and Val, Bill Harbison, Bob Sample, Barb McDonald.

To be uploaded to AERA website – to advise DAs that it is uploaded there

The original book to be stored somewhere safe and secure, currently stored with Kerry.

Need to digitalise old films, videos - how to proceed with the collection and storage of the history of the sport.

Abigail suggested the option of a portfolio to manage historical documents, accepting the complexity of documents being stored in two places. This person could bring suggestions for storage and how to make documents available to the public.

Noni offered assistance in scanning documents currently stored with Neil Clarkson – when they can be made available.

### **6.5. Course Etiquette – Tamara Atkinson, Kim Moir**

*Document distributed for delegates' consideration.*

*This will be re-sent for delegates to read before its acceptance.*

### **6.6. Tom Quilty Gold Cup display at Australian Stockman's Hall of Fame, Longreach**

*Discussion with the Curator, David Masel, who reflected that they have a massive range of displays of which TQGC is only one, and quite a small display. Follow up email asking if the AERA can assist in making this display more relevant to current events. No response received at time of meeting.*

*Note: Alam's idea of recordings from older riders could be a good addition to the display.*

#### Action

To ascertain if the Hall of Fame would provide the hardware to play any recordings that we might provide and also if they would house the Newbridge trophy and update it as we advise.

### **6.7. Trans-Tasman competition at TQ Events**

*The "Trans-Tasman" event is traditionally an FEI event so if this is to be a regular occurrence at TQ events it would have to be re-named. Suggestions put forward were AUS-NZ and TQ Trans-Tasman; noted that Endurance Sport NZ is the nationally recognised body and Distance Riders NZ is not.*

*It was thought that this competition could be held every two years but would require a major sponsor. The original intent had been that the NZ team would bring their own horses, making it a true competition between horses and riders.*

*Need to be specific on what AERA will pay – this would include the nomination fee for Teams, uniforms for Australian riders and awards (medallions).*

*Discussed option of DA's being asked to sponsor a rider.*

#### Action

Letter drafted to ESNZ to ask if they have interest in repeating the 2017 experience, with clear statement of what expenses would be supported by Australia.

Alam to follow up on discount for flights to Brisbane and is there interest in sponsorship dollars.

Steve to provide info re numbers / costs.

### **6.8. Strategic Planning**

*Position descriptions to be developed for AERA Points and Distance Registrar and for AERA Sponsorship and Advertising Position.*

*Input to be sought from Jo Bailey re registrar tasks, time taken etc.*

#### Action

Sioux to bring to next meeting a sponsorship package with focus on three-year packages and advertising on AeraSpace website, AERA website and Facebook.

### **6.9. Chief Steward Reporting**

With reference to making this report relevant to assessing how events meet the ride standards as set in the rule book, G will develop a series of questions that CS's can respond to as a minimum.

At present any comments are left to the CS to note rather than any specific guidance offered to consider reporting to the standards.

Also noted that each Division Association does this differently and that this should be consistent to be used as feedback to Ride Organisers and to contribute to development of the sport.

### **6.10 Website Storage**

*No progress has been made with this as Angus Smith has been difficult to contact. Steve is to explore other options for management of the website, including delegates having access to set up.*

Agenda item for March meeting.

## **7. Executive Decisions to be ratified**

- 7.1. That the AERA reimburse Tamara Atkinson for fuel and food for July AERA meeting (Fuel \$67.68, lunches \$167.66; Total \$234.44) KM/ PB
- 7.2. That the AERA pay Quality Hotel, Melbourne, July AERA meeting (Invoice No 206580, 29/07/18, \$2704.00) KM/ PB
- 7.3. That the AERA reimburse Sandy Little for group lunches paid (Subway, 28/07, \$90.00) KM/PB
- 7.4. That the AERA reimburse Pat Hodgetts, flights for July AERA meeting (Webjet, 16/07/18, \$400.83) KM/PB
- 7.5. That the AERA pay Kim Moir, Secretariat honorarium for July (02/08/18, \$615.00) SS/IP
- 7.6. That the AERA pay Hot Air Conferencing, July account (Invoice No 1048940, 01/08/18, \$13.00) KM/SS
- 7.7. That the AERA pay Debbie Edwards, book-keeping for July (Invoice No 134, 31/07/18, \$682.50) KM/SS
- 7.8. That the AERA pay Peter Johnson, updates and maintenance work on database (Invoice No 664, 31/07/18, \$2301.75) KM/SS
- 7.9. That the AERA pay Australian Post, July account (Invoice No 1007727597, 03/08/18, \$189.85) KM/SS
- 7.10. That the AERA reimburse WD & SJ Harbison, flights for July meeting (Invoice No 0686, 29/07/18, \$429.52) KM/AD
- 7.11. That the AERA reimburse Melanie Scott, CS flights to TQ18 (QANTAS, 17/08/18, \$575.03) KM/IP
- 7.12. That the AERA pay Gerard Bou, 4 x plaques plus p&p, as ordered (21/08/18, \$286.30) KM/IP
- 7.13. That the AERA pay ATO, GST as per BAS Return 01/04 to 0/06/18 (\$2007.00) KM/IP
- 7.14. That the AERA pay Fusion Financial, completion of BAS Return 01/04 – 30/06/18 (Invoice No 5625, 17/08/18, \$110.00) KM/IP
- 7.15. That the AERA pay Peter Johnson, for ETS adaptors and freight (Invoice No 665, 14/08/18, \$555.75) KM/IP
- 7.16. That the AERA pay Gerard Bou, manufacture of 100 TQ buckles (invoice 26/08/18, total cost \$16,500.00 less inputs from AERA and \$150 repayment on flight for July meeting – total of \$14,500.00 to pay) KM/IP
- 7.17. That the AERA reimburse Daniel Sims, flights and parking for attendance at TQ18 as SA Rep Vet (QANTAS, 24/08/18, total of \$620.42) KM/IP
- 7.18. That the AERA reimburse Ieva Peters, flights and parking (part payment) for attendance at TQ18 (QANTAS, 04/09/18, total of \$937.02) SS/PB
- 7.19. That AERA pay Newmarket Grandwest, Personal Accident – voluntary workers (Invoice No 54667, 29/08/18, \$10,387.00) KM/AD
- 7.20. That the AERA reimburse Jill Hawks, flights to AERA November meeting (Jetstar, 30/08/18, \$176.63) KM/AD

- 7.21. That AERA pay Kim Moir, Secretariat honorarium for August (01/09/18, \$615.00) AD/PB
- 7.22. That AERA reimburse Steve Swan (Travel to TQ18 – flights \$877.70 and parking \$98; Azure for database hosting July and August - \$17.60 and \$16.50) and that the AERA pay Steve Swan, AERASpace Admin Honorarium July to August 2 (\$307 per month) Total \$1930.80 KM/AD
- 7.23. That the AERA pay Hot Air Conferencing, August account (Invoice No 1054528, 02/09/18, \$17.12) KM/AD
- 7.24. That AERA pay Debbie Edwards, book-keeping for August (Invoice No 135, 03/09/18, \$822.50) KM/AD
- 7.25. That the AERA pay Peter Johnson, updates and maintenance work on database for August (Invoice No 669, 31/08/18, \$2301.75) KM/AD
- 7.26. That the AERA pay Australian Post, August account (Invoice No 1007807352, 03/09/18, \$82.55) KM/AD
- 7.27. That the AERA pay Realities Cold Cast Bronze, 6 x AERA Trophies plus freight (Invoice No 2225, 04/09/18, \$1071.60) KM/AD
- 7.28. That the AERA pay Unicorn Embroidery Workwear, AERA awards – 11 Rugs, 9 Jackets and delivery (Invoice No 9374, 06/09/18, \$513.70) KM/IP
- 7.29. That the AERA pay Sandstream Etching, 3 x AERA Awards (Invoice No 23079, 11/09/18, \$406.00) PB/KM
- 7.30. That the AERA reimburse Kerry Fowler-Smith, purchase of rugs from Caribou Horse Wear (14/09/18, \$339.95) IP/KM
- 7.31. That the AERA pay Peter Johnson, server hosting for 3 months Oct – Dec 18, (Invoice No 671, 14/09/18, \$528.00) PB/IP
- 7.32. That the AERA pay Computer Sashes and Rosettes, sashes for Pat Slater entrants (Invoice 43588, 18/09/18, \$192.38) PB/IP
- 7.33. That the AERA pay Bloomfield Rugs, 11 rugs for distance awards (12/09/18, \$1125.00) PB/IP
- 7.34. That the AERA reimburse Jody Smith for purchase of 7 vests, AERA Awards, \$1102.28. PB/IP
- 7.35. That the AERA reimburse Jody Smith, cost of embroidering 16 rugs, \$884.40. PB/KM
- 7.36. That the AERA reimburse Ieva Peters, cost of flight for November meeting (QANTAS, 02/10/18, \$849.07) KM/PB
- 7.37. That the AERA pay Kim Moir, Secretariat honorarium for September (01/10/18, \$615.00) PB/SS
- 7.38. That the AERA reimburse Kim Moir, cost of flights for AERA November meeting (Flight Centre, 01/10/18, \$392.21) PB/SS
- 7.39. That the AERA pay Hot Air Conferencing, September account (Invoice No 1065167, 02/10/18, \$392.21) PB/KM
- 7.40. That the AERA pay Debbie Edwards, book-keeping for September (Invoice No 136, 02/10/18, \$752.50) PB/KM
- 7.41. That the AERA pay Australian Post, September account (Invoice No 1007893801, 03/10/18, \$88.05) PB/KM
- 7.42. That the AERA reimburse Tom McCormack for costs related to ETS (Bunnings plus excess baggage to and from Perth, \$309.00) PB/KM
- 7.43. That the AERA pay Peter Johnson, ongoing development of AERASpace, July account (Invoice No 674, 30/09/18, \$1410.75) KM/PB

- 7.44. That the AERA pay John Mullins, professional fees for Constitution, July to August (Invoice No 219641, \$589.05) KM/PB
- 7.45. That the AERA pay Cooroora Vet Clinic, necropsy of horse, (Invoice No 25558, 23/09/18, \$320) KM/PB
- 7.46. That the AERA reimburse Dr Lesley Hawson, travel expenses to TQ18 (Spirit of Tasmania, \$99.65) KM/PB
- 7.47. That the AERA reimburse Dr Lesley Hawson travel expenses to TQ18 (QANTAS, 14/08/18, \$121.51) KM/PB
- 7.48. That the AERA reimburse Dr Anne Barnes, travel expenses to TQ18 (QANTAS, 23/08/18, \$903.02) KM/PB
- 7.49. That the AERA reimburse Dr Darien Feary, travel expenses to TQ18 (Invoice No 57, 14/10/18, \$502.56) KM/PB
- 7.50. That the AERA reimburse Dr Matthew Walker, travel expenses to TQ18 (Flight Centre, 07/09/18, \$817.79) KM/IP
- 7.51. That the AERA reimburse Kerry Fowler-Smith, travel expenses to AERA November meeting (Jetstar, 27/10/18, \$452.17) KM/PB
- 7.52. That the AERA reimburse Peter Bice, travel expenses to AERA November meeting (Tigerair, 23/10/18, \$395.79) IP/KM
- 7.53. That the AERA reimburse Tom McCormack, TQ18 associated travel expenses plus ETS parts (15/05 to 26/10/18, \$947.68 (ETS \$149)) IP/PB
- 7.54. That the AERA reimburse Steve Swan, travel expenses to AERA November meeting plus Microsoft Azure costs for two months (QANTAS, 11/10/18, \$568.44 plus \$37.23 – total \$605.67) IP/PB
- 7.55. That the AERA pay Kim Moir, Secretariat honorarium for October (31/10/18, \$615.00) IP/PB
- 7.56. That the AERA pay Computer Sashes and Rosettes, extra sash for TQ18 Pat Slater (Invoice No 44055, 29/10/18, \$52.80) IP/KM
- 7.57. Chief Steward Accreditation
- Moved: Gerard Bou / Kim Moir**  
**That Annie McCambridge, QERA, be accredited by AERA as a Chief Seward, having completed all aspects of the Chief Steward accreditation process.**  
**Carried**
- 7.58. That the AERA reimburse Karen Carman for flights to AERA November meeting for KC and Naomi Leavesly, SA (Virgin, 29/10/18, \$985.88) PB/IP
- 7.59. That the AERA pay All Clear Print and Signs, 1000 logbook covers ( Invoice No 186163, 31/10/18, \$2843.50) PB/IP
- 7.60. That the AERA pay Peter Johnson, database maintenance/ updates (Invoice No 678, 31/10/18, \$4158.00) PB/IP
- 7.61. That the AERA pay Deb Edwards, book-keeping services for October (Invoice No 137, 02/11/18, \$822.50) PB/IP
- 7.62. That the AERA pay Hot Air Conferencing (Invoice No 1075170, 01/11/18, \$31.77) PB/IP
- 7.63. That the AERA pay Dr Helen Spencer, Head Vet Fee for TQ18 \$2000.00 PB/IP
- 7.64. That the AERA pay Australia Post, account for October (Invoice No 1007981227, 03/11/18, \$41.70) PB/IP
- 7.65. That the AERA pay Newmarket Grandwest, members PA cover, July to 30 September (Invoice No 55785, 29/10/18, \$371.99) KM/PB

7.66. That the AERA pay Kyle Stewart, OC Vet at TQ18 (Invoice No 0005, 09/10/18, \$1650.00) KM/ PB

**Motion: 2018/11/03 Moved: Gerard Bou / Alamdar Dastani**  
**That the Executive Decisions are ratified.**  
**Carried unanimously**

#### Discussion

Note follow up for AERA meeting attendance expenses as per item 2.3.  
 Treatment Vet for TQ18 still to be paid – awaiting bank details.

### **8. Works in progress – update reports**

#### **8.1. Archives**

*“The Little Black Book” is in the process of being scanned so that the historical records of the AERA are not lost. Ongoing task undertaken by Kerry Spratt*

Task completed to this point as per item 6.4 – can be removed from agenda

#### **8.2. Coffee Table Book**

*Louise will have 11 of these books, all with covers, after deposit of two books to national and NSW Libraries.*

Item completed as per item 6.2.

### **9. President’s Report – Ieva Peters**

*Welcome to the last AERA meeting for 2018.*

*We’ve seen some movement at the AERA table, with the resignation of Jess Aistrope. Thanks Jess for your input and we wish you well for the future.*

*Another Quilty has been run and won with the Gold Cup heading off to Victoria in the safe hands of Kristie Taprell and the Castlebar team. Congratulations to you all for a great effort and a fabulous ride – Castlebar Belair looked amazing at the finish, and the next morning at the BC workouts and the Pat Slater Cup. Also special congratulations to Jaz Hutchins riding Beer Street Bewitched who rode a great ride to take line honours and first junior 19 minutes ahead of Kristie and Belair. An outstanding result for Jaz, Tony Purton and the Tasmanian endurance community.*

*The TQ18 was a well-organized event and I enjoyed attending. Special thanks to the organizing committee for spending the last 4 years of their lives in making the event such a success.*

*Two special awards were made by Gerard Bou in recognition of outstanding services to the AERA. Tom McCormack and Dr Pat Hodgetts received their special plaques at the TQ18 buckle and awards presentations on the Sunday afternoon. I feel that Tom and Pat are thoroughly deserving of these awards, and they looked pretty chuffed to receive them. Sincere thanks to them both for their long service to our sport.*

*Huge thanks to Kerry Fowler-Smith for being my partner doing the AeraSpace results and organizing the AERA awards prior to the event, and then directing the whole process on the night. Also thanks to Peter Bice for being our microphone man – good job Peter.*

*Steve Swan, as usual, took on the responsibility of the AERA timing system with gusto and ensured that small spot fires were extinguished, corrections made, batteries were replaced, and did it all with his usual good grace and humour. Thanks Steve.*

*Our Facebook page is the major conduit to the “outside world” whilst at the event. Sioux Reid stepped up to the plate with her mobile phone and kept the world informed about the goings-on at the event. Judging from the comments left by our FB followers, this extra effort was greatly appreciated and warmly received. Thank you, Sioux for your professionalism and enthusiasm for this job.*

*Foremost at this meeting is the draft AERA constitution which has been years in the making. The draft has been sent to the SMCs for discussion and comment, and I look forward for the discussion and input.*

*Onward and upward!*

Ieva Peters  
AERA President

President's report received.

## 10. State Reports

### 10.1. NSWERA Report

*Refer to late reports*

### 10.2. QERA Report

*Heading toward the end of the year QERA is going quite well. We have had over 45 ride weekends this year from FNQ to the NRZ with numerous rides on at each weekend. We had a very big State Championships turnout with many people trying to qualify for next year's Tom Quilty and get a look at the proposed course.*

*There is more of a balance on our ride calendar now between "open" and vaccinated only events. This has seen more riders attending more rides with more choices on offer for the membership. At this point in time all clubs seem to be happy staying as they are with regards to running vaccinated or non-vaccinated events and very little change is likely to occur for the short term.*

*Hendra is still hanging its unsavoury head over QERA's shoulder however the issue has not to me ever been about the disease but about having good biosecurity, sourcing vets and for ride clubs to be comfortable with the choices they make going vaccinated or non-vaccinated.*

*QERA have accredited some new vets this year who are happy to attend unvaccinated events. There is still what could be called a shortage of available treatment vets for events and ride clubs are relying on a small number of vets to act as treatment vets at most rides. Whilst many vets have no issues with being a line vet the treatment vet position is not as popular.*

*There have been sufficient treatment vets to service our rides this year albeit the same faces at most Sth East events. Typically, rides north of the Sth East are run as vaccinated events as vets in general are harder to come by in those areas and most practices in more "tropical" zones run on vaccinated only protocols. Equine hospital facilities have had little to no change in their protocols since my last report and we rely in the Sth East on one facility in particular should the need arise that will see unvaccinated horses on a case by case basis. Thankfully we have not yet had to deal with what exactly a "case by case basis" actually is.*

*QERA had positive talks with Nathan Anthony from Westvets in relation to protocols that his hospital would accept and what he thought most Qld hospitals would accept. I thought they were very reasonable requests and to me it makes the Tom Quilty biosecurity protocols very simple. In my view the Tom Quilty has an excellent chance to have all of the best vets from around the country attend if they engage in conversations about the new biosecurity options for referral hospitals. I would dearly love to see vets from interstate being comfortable attending Qld's TQ as we will likely need a very large vet team in attendance. A coming together so to speak.*

*Financially QERA has had a large turnaround from last year's loss to a small but tidy profit so far this year. This is very welcome as you can imagine though QERA relies quite heavily on our grant funding from the Qld government. We work very hard to tick all the boxes for our funding as without it QERA's operating figures would be a little sad. We don't wish to raise ride fees and associated member costs so we work to please Qld sport and rec who deliver our funding.*

*This meeting shall be my last as QERA president which will more than likely see me finish at the AERA as well at this meeting. I have enjoyed my time on the AERA and I thank those of you whom I have worked with over*

*the years for making my AERA life entertaining. It has been a pleasure sitting at the AERA table and I wish you all the very best in your future endeavours.*

*I am happy to continue in the role of CS Liaison for the AERA until such time as you find a suitable replacement. I feel this task does not require large amounts of input so I am happy to remain in this position should the table feel that it is ok for someone outside of the table to hold the position.*

*Thanks all,  
Gerard*

### **10.3. SAERA Report**

*Nil report received by due date*

### **10.4. TEERA Report**

*Not a lot to report other than Quilty, Quilty, Quilty !!!!*

*As a means to financially assist our Clubs, TEERA will pay all the insurances ( PL and volunteer insurance ) that ride organizers are normally responsible for. On most occasions the ride returns are on outdated forms or the wrong amounts are sent. Now that these insurances are required for each event rather than annually ( and some clubs run more than one ride per year) it was considered to be easier and fairer to do it this way. TEERA also pay the rider levy and from 2019 will include the latest \$1 increase.*

*Our treasurer has done a great job with modernising our banking systems. Ride calendar for 2019 almost completed.*

*AGM set for mid-January in conjunction with the awards and presentation function.*

*Pat Hodgetts*

### **10.5. VERA Report**

*Refer to late reports*

### **10.6. WAERA Report**

*The last 3 months have seen some very successful rides in Western Australia including a series of 3 rides in the Wheatbelt east of Perth. It has also been good to see regular rides returning to the calendar & being well supported. The highlight was our State Champs with 16 entries in the 160km ride, an increase from 8 the previous year. There were only 2 vet outs but unfortunately, we had 4 withdrawals due to illness. The 80km & 40km rides were also well supported with low vet out rates. The event was held in Collie, the venue for TQ 2020. The calendar for next year is looking healthy with some new rides in the works, an extra 160km and more people getting involved in running events.*

*Resignations from the SMC have resulted in the need for a new President & Secretary and we welcome Cara Allan and Ieva Peters to those roles. We also welcome a number of new members to the SMC who bring a wealth of experience and knowledge to the table. A recently held Special General Meeting & General Meeting provided the opportunity for members to express concerns and ask questions. Many lingering issues have been resolved and we look forward to moving on from old tensions in a cohesive manner, focused on enjoying our sport and riding our ponies.*

*Abigail Bartell*

All State Reports received

## **11. Treasurer's Report – Steve Swan**

*Finances are resolving pretty much as expected so far this year. We are slightly in the black, which is good. Our insurance cost recovery is slightly ahead, our legal costs, for the constitution, have not been too high, and with a well-attended TQ18 there will be some profit to add from that.*

Now that NSWERA has caught up, the divisions generally are doing better at keeping up. Note though, that VERA has some +60 days money owing – it would be good to clear that up.

TQ18 has been invoiced for a total of \$37,013.16. There will be some details still to work out with them about some expenses, but we will have a better outcome than previous TEERA TQ's, because of the terrific entry numbers. TQ18 ran a fantastic event, it was enjoyable to be part of it, and they should be congratulated.

Note: TQ buckle income of \$23,195 (ex gst) pays not only for the cost of the buckles G has already made, but pretty well for the establishment costs as well. Great work G. So from 2019 onwards, AERA will have buckle income as a reliable income stream.

I have added in the \$1 Ride entry Levy increase and will complete the rest of the below table and send out to all divisions, as soon as we know the new insurance costs.

AERA summary of charges including GST		2016	2017	2018	2019
<b>Affiliation Fees</b>					
Adult Affiliation fee	Annual	\$30.00	\$32.00	\$32.00	\$32.00
Junior Affiliation fee	Annual	\$15.00	\$16.00	\$16.00	\$16.00
<b>Ride Fees</b>					
Ride Entry Levy	per ride	\$2.00	\$3.00	\$3.00	\$4.00
<b>Horse Registration fees</b>					
Endurance horse lifetime	Once each horse	\$60.00	\$60.00	\$60.00	\$60.00
Endurance horse	Annual	\$25.00	\$25.00	\$25.00	\$25.00
Horse transfer	Once each transfer	\$20.00	\$20.00	\$20.00	\$20.00
<b>Insurance Liability</b>					
Division	annual	\$490.00	\$490.00	\$690.00	
Event	each event	\$60.00	\$60.00	\$80.00	
Full riding member	annual	\$20.00	\$20.00	\$22.00	
Intermediate member	annual	\$10.00	\$10.00	\$10.00	
Day Member	each ride	\$5.00	\$5.00	\$7.00	
Non Riding member	annual	\$5.00	\$5.00	\$5.00	
<b>PA Insurance</b>					
Volunteers by event	each event	\$72.50	\$72.50	\$72.50	
Adult member	annual per member	\$55.00	\$70.00	\$138.00	optional
Junior	annual per member	\$15.00	\$18.00	\$36.00	optional

### Insurance

There has been an interflow of emails with the 3 brokers tendering for our business, asking and answering questions from both sides. Hopefully we will have some good quotes prior to the meeting that you can pore over before the meeting, so we can make a decision which way we will go for the next 3 years.

I'll send the quotes to you all as soon as I get them.

Steve

**September financial reports provided to delegates on 18 October 2018 and included in the agenda.**

#### 11.1. Acceptance of Treasurer's Report

Significant payments received over the last month places AERA in a sound financial position moving forward to the start of 2019.

Steve to provide comparison of costs to income for items provided by AERA to DAs.

As per figures available to date, AERA has a profit of \$10,360 from TQ18.

**Motion: 2018/11/04 Moved: Steve Swan / Sioux Reid**  
**That the Treasurer's Report reflecting the financial reports to 30 September 2018 be accepted.**  
**Carried unanimously**

Ieva commented on the value that Steve has brought to the treasury role.

## 11.2. Honorariums

### Identified conflict of interest for Steve Swan and Kim Moir who did not vote

Current payments are:

Secretary	\$615 per month
AeraSpace Administrator	\$307 per month
National registrar	\$256 per month

### Discussion

CPI for 12 months to June 2018 is 2.1% (ABS) – in the past it has been agreed to an increase of 2.5% or CPI whichever has been more. This would result in payments of \$630, \$315 and \$262 per month as of 1 January 2019.

**Motion 2018/11/05 Moved: Alamdar Dastani / Pat Hodgetts**  
**That honorariums be increased by 2.5% commencing on 1 January 2019.**  
**Voting: NSWERA - no; QERA – yes; TEERA – yes; SAERA – absent; TEERA – yes; VERA – yes; WAERA – yes.**  
**Carried**

## 12. National Ride Entry Statistics 2018. (Source: AeraSpace.)

Data as at 2/11/18

Division	Endurance	Training	Introductory	FEI	Total
NSWERA	928	676	916	23	2543
QERA	1239	1020	546	26	2831
SAERA	190	142	213	-	545
TEERA	657	259	60	-	976
VERA	500	305	120	-	925
WAERA	359	283	351	8	1007
<b>Totals</b>	<b>3873</b>	<b>2685</b>	<b>2212</b>	<b>57</b>	<b>8827</b>

Data as at 31/12/2017

Division	Endurance	Training	Introductory	FEI	Total
NSWERA	1268	803	883	41	2995
QERA	1237	931	484	42	2694
SAERA	245	196	292	-	733
TEERA	526	329	93	-	948
VERA	637	311	136	-	1084

WAERA	352	297	344	-	993
Totals	4265	2867	2232	83	9447

**13. Portfolio Reports**

**13.1. AERA Registrar Report (Jo Bailey)**

*Nothing much to report from me, still plugging away on old data. Guess the only thing that could be said on my behalf is for riders to please send me an email if they find discrepancies with their ride/horse history so that it can be rectified – just need year, ride name, horse name and I can go from there.*

*Could the Distance Registrar section of website be updated with cut off dates for next year’s Tom Quilty distance scrolls – probably 30 April 2019 to allow time for embroidery on rugs etc.*

Action

Website to be updated with date and new forms for intermediate scrolls as of 1 January 2019.

Reminder again to DA’s to prompt members to check their information so corrections or additions can be made.

Thank you letter to Jody Smith and Jill Ross for support in sourcing awards and getting them to Tasmania.

**13.2. Website (Stella Harbison)**

*Nil report received*

**13.3. AERA Webmaster (Sioux Reid)**

*Nil report*

**13.4. Facebook (Ieva Peters, Sioux Reid, Liz Rutherford)**

*At the time of writing, we have 3,864 followers and 3,880 likes on our Facebook page.*

*As usual, the Quilty publicity boosts the page substantially. During the TQ18 weekend, we reached over 12,000 people.*



*Our most popular post was the TQ18 start at 12,400 views followed by Kristie and Belair vetting through with 6,900 views.*

*FB is a powerful tool, and it's free!*

*Sincere thanks to Sioux Reid for keeping our viewing public so well informed. Sioux did an awesome job throughout the event, for which I am very grateful.*

*Our page Admins are myself and Sioux Reid, and I have recently added Jane Radny as an Admin, so that she can post notifications on behalf of the EA Endurance committee.*

*Below are some more charts, FYI. (Charts showed demographic data of who liked the page related to gender, country of origin, who viewed the page related to gender and country of origin, and all activities for the 28 days up to 22 October 2018).*

*Ieva Peters  
24 October 2018*

#### Discussion

AERA Facebook page can be accessed by TQ committees who may nominate someone to be an admin. TQ Sponsors can also be posted here.

### **13.5. AeraSpace (Steve Swan, Chris Nichols, Jess Dastani, Stella Harbison)**

*The program is working well. There have been a couple of unplanned updates through the year to remedy fixes that were found to be necessary, and we have quite a lengthy list of additions and augmentations underway for the End of Year update, work on which is well underway, and which we hope to release over the New year break, or at least before the start of the 2019 ride season.*

*This will include Online nominations, which will now be a little different than previously reported, as it will be able to take nominations through either provider – either Nominate or Trybooking. This should be up and working for the new year.*

#### **ETS**

*The timing system continues to improve. Post TQ18 we have been able to remedy a recurrent WiFi problem we have been having, which will make using the system much more dependable and reliable. This will be tested at the Bullio ride soon.*

*This eventuality now gives us the faith to progress with other timing advancements, especially to alleviate the pressure the ETS places on the operator(s) of the ride computer, as the messaging via our closed WiFi network will have more integrity.*

*We are looking at providing other manual data input methods, that then transmit their inputs to the ride computer via the WiFi. We have a chance to fund this development with a Qld govt grant from the Gaming fund. This of course is problematic as it should only be spent by Qld organisations, so we would need to administer the process through a Qld club – they would apply for a grant for a range of purchases, one of which would be for additions (including hardware) to “their” Timing System. This would pay for the programming costs which normally we would pay, and necessary testing -(\$10K), and the hardware (tablets, batteries) - \$2500. This hardware would stay with the Qld club and be added to the QERA ETS system. AERA would have some development work paid for – so it will save us about \$10K.*

Steve

#### Discussion

Booking systems can provide a spreadsheet that can be populated into the database. Still working on.

Options to extend functions of ETS – Steve spoke about options to seek government funding to support ongoing development of the database.

Kerry raised that we should be able to mine our own data for reports and outcomes and that query options should be available for us to use, to save Peter having to set up queries and reports. Kerry asked that Steve approach Peter Johnson for a generic query template that we can use to run queries as needed. Otherwise, ask Peter to provide instructions and access so that agreed people can run these queries. This was agreed.

Ieva raised issue of purchasers of horses seeking history of rides done. They could access this from public domain if the pdf that can be downloaded of the horse history included horse name and other details. This to be included in end-of-year updates.

#### Actions

Steve to discuss with Peter Johnson the development of a template by which queries can be run by members and also the inclusion of horse details when histories are downloaded.

### **13.6. Chief Stewards and TPRs (Gerard Bou)**

*Email discussion intra-meetings to approve Annie McCambridge, Queensland to be accredited as a Chief Steward on Gerard's recommendation that she had completed the practical experience and the written assessment processes to be recommended for accreditation.*

VERA reported a shortage of available Chief Stewards; noted that Chief Stewards who may not have officiated for some time can be re-instated by doing one ride, eg Linda Tanian.

QERA and NSWERA reported good numbers.

TEERA - Andrew Miles to complete exam to be accredited.

VERA want to do a refresher course for TPR, Chief Steward, data entry and ETS

SAERA also want to run a CS refresher course in January/February – may need support for Shirley Ellis who will be less available to do data entry.

Noted that Gerard Bou is willing to continue with this portfolio until it can be re-allocated.

### **13.7. National Veterinary Panel (Matthew Walker)**

*Since our last meeting the Quilty in Tassie has run. From my Deputy Head Vet role it seemed successful. Helen and I attempted to supervise the entire vetting from behind the line in order to maintain an even standard across the entire field. We panelled all horses the line vets queried. We panelled every horse at the end. I think we probably managed to be involved in 95%+ of the panels during the 24-hour period. I think based off general feedback from riders that the system was as fair and democratic as it could be.*

*I applaud Helen's decision for scrapping the compulsory represent. As a rider she appreciates the fact that most people take their horse back to camp and walk it incessantly for 50 minutes instead of resting and feeding. Instead she encouraged a high level of requested represents. I think the system works well on many levels and intend to use this method at next year's Quilty.*

*Otherwise I don't think there is much else to report. There have been two catastrophes, one fractured leg in NSW and one colic death in QLD. I only heard about the QLD death since the Quilty and I still need to enquire into the circumstances and findings.*

*Next job is to contact the referral hospitals for next year's Quilty to find their positions on treating referred horses, and to start collecting names for a vet team of probably 20 vets.*

*Matthew Walker*

Matthew re-iterated the value of represents relevant to individual horse assessment rather than a compulsory represent for all horses and stated that he will do this at TQ19.

NVP – how to be reinvigorated – HV from TQ19 to organise a meeting.

### 13.7.1. Veterinary Fees for 2019

*Pat Hodgetts declared a conflict of interest and did not contribute to this discussion.*

*Vet fees for 2018, following a once off 5% increase, shown with 2.5% increase in brackets:*

- \$678 (695) + gst for 80 km
- \$492 (505) + gst for daily fees (eg marathon rides / multiple rides per day including pre-ride)
- \$700 (718) + gst for 100 km rides
- \$762 (781) + gst for 120 km rides
- \$949 (973) + gst for 160 km rides
- \$160 (164) + gst for pre-ride only and
- \$500 ( 513) + gst for ride day only

**Motion: 2018/11/06 Moved: Peter Bice/ Abigail Bartell**

***That the AERA recommends an increase in vet fees of 2.5% bringing fees to \$695 plus GST for 80 km rides; \$505 plus GST for daily fees, eg marathon/multiple rides; \$718 plus GST for 100 km rides; \$781 plus GST for 120 km rides; \$973 plus GST for 160 km rides; \$164 plus GST for pre-ride vetting only; \$513 plus GST for ride day only.***

***Non-accredited vets will be paid 75% of the accredited vet fee. Vets may only be paid the GST providing that they supply a tax invoice.***

***Voting: NSWERA - no; QERA – yes; TEERA – yes; SAERA – absent; TEERA – yes; VERA – yes; WAERA – yes. Carried***

### 13.8. Horse welfare and Invasive Treatments (Pat Hodgetts, Jo Hamilton-Branigan)

#### 13.8.1. Horse Catastrophe Reports

*Tasmania January 2018 – horse suffered a pelvic fracture at a ride and died several weeks after the event and no necropsy so not identified as a death related to a ride. Cause of death is not known.*

*New South Wales August 2018 – horse euthanised due to a leg fracture; reports adequate to explain circumstances.*

*Queensland September 2018 – horse euthanised off-site subsequent to receiving treatment at ride-base; report from Jo Hamilton-Branigan determined that appropriate care was provided.*

#### Action

Letter to DA's emphasising importance of Invasive Treatment forms being uploaded to the database.

#### 13.8.2. EWS reports

*Nil report received*

### 13.9. Medication Control (Dorte Colja)

AERA Swabbing Kit use 2018								
State	Ordered by	Swabbing Steward	Date	Event	kits ordered	Number of kits sent to Lab	Bloods	Urine
SA	Melanie Scott	Steward Platt (EA)	15/05/2018	SA SC	5	3	3	0
Vic	Souix Reid	Souix Reid	22/03/2018	VERA Waterloo	6	3	3	0
Vic	Through EA	Kevin Hitchins	1/06/2018	VERA SC		4	4	0
Qld	Leisa Collins	Leisa Collins	27/06/2018	QERA SC	15	4	4	0
NSW	Matthew Walker	Belinda Hopley	22/06/2018	NSWERA SC	6	4	2	2
WA	Ieva Peters	Anne Barnes	19//7/2018	WA SC	6	3	3	0
Tas	Pat Hodgetts	Pat Hodgetts	19/07/2018	Sassafrass		3	3	0
Tas	Pat Hodgetts	Pat Hodgetts	13/08/2018	TQ18	20	14	14	7
Vic			21/10/018	Raglan		2	2	
		Total for 2018			58	40	38	9
Divisional Associations Total								
	Bloods	Urine						
VERA	9	0						
TEERA	17	7						
WERA	3	0						
NSWE	2	2						
QERA	4	0						
SAERA	3	0						
Total	38	9						

### Discussion point re TQ swabbing

141 entries @ \$15 = \$2115

Costs of testing (14 bloods and 7 urines @ \$200 per kit) \$2800 – some horses had urine and blood samples but only one charge is applied

Other costs could include postage (approx. \$150) Swabbing Steward fee (\$150) plus travel costs

Note that TQ Steward will be included in the costs to be at the TQ.

Noted that of 4048 AERA Endurance rides entered only 0.94% of horses were selected for swabbing.

### Action

Letter to DAs asking that they be more diligent in conducting swabbing of endurance horses with 2% of entries as a benchmark. Include end of year figures and just make note that TQ events are now covered by a specific swabbing levy.

**13.10. Biosecurity Committee (Steve Swan, Pat Hodgetts, Luke Annetts, Matthew Walker, Jo Hamilton-Branigan, Chris Nichols) – held over to teleconference on 20 November 2018.**

### Biosecurity

#### AERA Biosecurity Statement review

*The sub-committee has met a few times and have done some further small revisions to the document. A layout shuffle has been done, to make it more user-friendly, by having the different sections more stand alone, so they can be used more independently as required for different users, and printed individually.*

*Main changes –*

- *First paragraph in the Opening Statement*
- *Hendra and Adjoining Zones have been updated to be current*
- *G Biosecurity incident Contingency Plan – has been clarified and aligned more closely with actual*
- *Local Government Area information box added to the HHDs*

**Other**

*There are a couple of recurring, and unresolved questions about the implementation of the rules 14.1 and 16.5, that AERA needs to clarify.*

- i) *Some QERA affiliated so-called Open rides are engaging Treatment Vets and referral hospitals that specify that they will only treat unvaccinated horses from Hendra High risk areas on a “case by case” basis, and the rides are running on that basis.  
This means vets reserve the right not to treat a horse if circumstance and symptoms are unfavourable, creating the possibility that a horse may not receive treatment. Is this acceptable?*
- ii) *There can be a huge variance range in the quality of available service at veterinary hospitals, particularly in relation to treating metabolically compromised endurance horses, which can be very different to normal vet treatment practises. The variations can depend on locality, the normal clientele of the business – equine or other, the practice’s facilities, and most importantly, the experience of the practice vet(s).*

*A couple of scenarios –*

1. *An event 5 or 6 hours from larger, normally used Vet Hospitals (with experienced endurance vets), but only an hour from a small rural Vet practice that does large animals – cattle and some horses. The rural vet says yes, no problem, I can do that, but has no experience treating metabolically compromised endurance horses.*
2. *An enterprising vet with a practice in a Hendra High risk Area, and an awareness that many unvaccinated horses are being turned away by most vet clinics, decides to open his doors to these horses. He/she also says that they will take unvaccinated endurance horses from events for treatment, even though he/she has little or no experience in treating such horses.*

*AERA needs to have some published guidelines on this, to help guide ROCs, particularly since under Qld law, as soon as a vet has any thought that an animal may have Hendra virus, he/she is legally bound not to proceed with treatment until they have done suitable testing that shows the horse is free from Hendra. Thus vets are compelled to say treatment on a case by case basis.*

Steve

**Attachments sent to delegates**

*AERA Biosecurity Statement 2019*

*Horse Health Declaration Form – 10 days*

*Horse Health Declaration Form – 3 days*

**13.11. Equestrian Australia – Endurance Committee (Robyn Parnell, Sioux Reid, Noni Seagrim) - held over to teleconference 20 November 2018**

2018

*FEI official Promotions*

*Dr Mathew Walker 2\* treatment Vet*

*Dr Bruno Ros Permitted Treatment Vet  
 Dr Alana Simpson Permitted Treatment Vet  
 Robyn Parnell 3\* Technical Delegate  
 Tom McCormack 3\* official  
 Louise McCormack 3\* official  
 Louise McCormack Level 1 Steward  
 Denise Kaye Level 1 Steward  
 Congratulations to all our officials and thank you for volunteering your time and energy to our sport.*

*The FEI and Equestrian Australia ran an extremely successful FEI General and Treatment Vet Course. Hopefully this will give us a few more people that are willing to work at our rides. Equestrian Australia are hoping to run a steward and Officials course on the North Coast in January. Please contact Robyn Parnell if you are interested. Equestrian Australia has provided best managed rugs at all our FEI events. Congratulations to our WEG team, such a tough event under really atrocious conditions. We were very proud of you all. Looking forward to 2019, we hope we have lots of support for the 2019 Squad Camp which will be held at Table Top over Easter. We will send out more details as they become available.*

*Robyn Parnell  
 EAEC*

#### **13.11.1. EA – National Discipline Committee – held over to teleconference 20 November 2018**

*Correspondence received calling for nominations; Alam has expressed interest in representing Endurance.*

#### **13.12. Insurance Advisor (Steve Swan / Jill Hawks)**

*Quotes received from Gow Gates (new business) and Newmarket Grandwest (renewal of contract) on 26 October 2018 and distributed to all delegates on 27 October. AON sought consideration to send their quote later, due to IT issues and this was received and distributed on 29 October.*

#### **Comment from Steve Swan**

*Interesting reading!*

*All the companies have been telling during our discussions that the insurance market is very different to 3 years ago, and basically, that prices have increased. Note that when Nick Eagan advised us 3 years ago to put our business out to tender the market was strong. This is not the case now with insurers more concerned about taking on high risk activities, which includes equestrian industries.*

*Tender documents received from AON, Gow Gates and Newmarket Grandwest. Preliminary discussions determined that Gow Gates were not preferred supplier.*

*Initially NMGW had suggested that Public and Products Liability would be dependent on all members opting in for PA; this condition was removed.*

*Note that AON provides PA insurance through a direct relationship with the member. Paul Davenport from AON would be happy to attend a meeting with AERA, but insurance needs to be in place for 1 January 2019.*

*Comparative costings and detail AON and NMGW*

	NMGW			Aon	
	2018	I	II	I	II
<b>Public Liability</b>					
Public & products Liability	\$55,075.00	\$62,675.00	\$53,410.00	\$39,545.00	\$43,472.00
	\$50 million cover	\$50 million cover	\$20 million cover	\$25 million cover	\$50 million cover
Association Liability	\$2,680.58	\$2,926.98	\$2,926.98	\$4,448.82	\$4,448.82
Business Pack	\$4,122.16	\$4,600.00	\$4,600.00	\$3,134.72	\$3,134.72
Volunteery Workers PA	\$2,409.00			\$4,598.00	\$4,598.00
Total	<b>\$64,286.74</b>	<b>\$70,201.98</b>	<b>\$60,936.98</b>	<b>\$51,726.54</b>	<b>\$55,653.54</b>
<b>Personal Accident</b>					
Senior Retail	\$138	\$136.00	\$136.00	\$59 / \$119 / \$169.50 / \$359	
Junior Retail	\$36	\$35.00	\$35.00	<a href="http://www.ridesafe.com.au">www.ridesafe.com.au</a>	
	Sold \$72,000	Sponsorship \$7000		Sponsorship \$2000	
	AERA % - app	\$6,500			
Contacts		Thomas kendel@nmgw.com.au 0439		on Cox sharon.cox@aon.com 0417 817	
		Erin Bernhardt 08 8177 5000		Irene mendez 1800 806 493	
				Paul Davenport	

### Discussion

Nick Eagon suggested putting this out to tender 3 year ago because the market was strong. It is not so good now with underwrites more concerned about taking on high-risk activities which includes equine industries. Steve to seek further information and to request a tender document from AON. This information will be brought back to a teleconference so that a decision can be made then.

Decision that \$50 million PL is required– note that AON provided an update to increase the PL offered by them to provide cover of up to \$50 million.

Noted also in earlier discussion that NMGW have affirmed need for volunteers to “sign on” – not everyone aware of that so need to emphasise need for Ride Organisers to ensure this happens.

Discussion re insurance cover for vets – NMGW document explains exclusions. Matt Walker to query with his insurer whether rider’s nomination fee, that covers vet fees, is enough to establish a contract. Noted that post ride treatments would be a consultation and a fee charged for this would create a consultative link. Question whether it would help if vets were members of the Association but as they are considered volunteers as fee is only an honorarium, this is not required.

Kerry suggested that we accept NMGW tender in principle, subject to satisfactory answers being provided to the remaining questions, and this provide a starting point for the next discussions.

Discussion re insurance cover for vets – NMGW document explains exclusions. Matt Walker to query with his insurer whether rider’s nomination fee, that covers vet fees, is enough to establish a contract. Noted that post ride treatments would be a consultation and a fee charged for this would create a consultative link. Question whether it would help if vets were members of the Association but as they are considered volunteers as fee is only an honorarium, this is not required.

Actions

Further tender document to be sought from AON to present at teleconference.

leva to create a document to define role of treatment vet and to clarify what is covered in the vet fee paid by Ride Organisers and what vets can charge for as a separate client engagement.

Reminder to DAs that Ride Organisers must get all volunteers to sign the Volunteer Register.

**13.12.1. Insurance Claims**

Information provided re claims to date that have been settled.

Discussion re claim from Murrumba incident.

**13.13. Governance and Policy****13.13.1. AERA Constitution (Kerry Fowler-Smith, Melanie Scott, Steve Swan, Sioux Reid)**

*Constitution Subcommittee Report November 2018*

*Draft constitution sent to all SMCs early October 2018 for comment back by end October for discussion at November meeting. At this time it would be fair to say all delegates and SMCs should be on board and have a better than basic understanding of the principles of the change. There should be no surprises and we should expect all SMCs to support the change with some minor tinkering. To some this may sound like a demand, but it is a statement confirming that delegates agreed to spend the time and money to see this project to completion some 18months ago. **To change nothing is not now an option.** I would expect at the November AERA meeting each state should be able to indicate their likely position regarding the new constitution.*

*November meeting AERA need to agree to circulate on AERA web for all members to see and agree on a feedback process. Feedback through the SMCs in the first instance by **30 DECEMBER 2018.***

*With regard to implementation following consultation we need to remember John Mullins early advice to us that the AERA could simply adopt a new constitution without consultation or agreement. However, that would be somewhat foolish and could stifle the consequential State member constitutional changes that will be needed. John Mullins advice re implementation dated 30 August 2018:*

- 1. In relation to the transitional provisions, I think it was envisaged originally that the constitution would be changed prior to the 2018 AGM and those positions referred to in clause 14.1 would be elected at the 2018 AGM and thus the position in the transitional provisions (clause 42) was put in to see that there would be that rotation of positions on the Board. If these changes are not going to be made until prior to the 2019 AGM, then in my opinion 42.1(a) should be changed to 2020 and 42.1(b) should be changed to 2021.*
- 2. The effect of that is that you would indeed amend the Constitution at a Special General Meeting before the next AGM but hold the current structure until the next AGM. The States would appoint delegates from the time the Constitution was changed and indeed the new AERA committee would be elected at the next AGM in 2019 to take effect from that time.*

*(I would like to put much of Kerry's suggested process here with her permission)*

Discussion

Feedback from DA Management Committees

- VERA – the draft constitution was sent out to MC members prior to last meeting but no one had read it and no feedback was given.
- TEERA – this is on their agenda for the next MC meeting on 14 November 18.

- WAERA – the draft constitution was put in a drop box and then was sent out after TQ18; Abigail received feedback from two members, one submission, and this was forwarded to Kerry.
- QERA – discussed at most recent meeting also attended by members who contributed to discussion.

Next step will be to roll out to all members –this could include what would need to change in DA Constitutions, given some stated concerns that AERA will require DAs to change their constitutions; also show amendments as agreed to 16.2 and to change “State” back to “DA”.

leva will post on AERA website with links on state Facebooks.

Suggestion that all comments back within 2 weeks of AGM's.

DAs should contemplate how they nominate their state representatives to take over under new structure after the AERA AGM 2019.

#### Process

Kerry will provide an overview about why the change and what has changed.

Members will be given access via the AERA website with a link provided on Facebook pages

Comments will be requested to be in writing by a set date.

John Mullins will be asked to provide draft clause that will have to be included in DA constitutions and the transition process.

### **13.13.2. Policy, Strategic Planning, Restructure (Kim Moir, Melanie Scott, Alam Dastani, Noni Seagrim, Sioux Reid)**

#### **13.13.2.1. Child Protection Policy – Jill Hawks**

*Query from Jill Hawks about requirement for volunteers to have working with children checks with specific reference to people operating on check points and driving rescue floats, who may have to interact with a junior rider.*

Kim confirmed that some rules had changed to strengthen interactions with minors.

The Member Protection Policy template that has been developed by the Australian Sports Commission is suitable for all states providing information on suitability checks for each state. This template was recommended to DA's as a tool to develop their own policy.  
<https://www.playbytherules.net.au/resources/templates/member-protection-policy>

Ride Organisers should be considering how children may be supported at a ride. The example of a child (under18) being floated back from on-track should be done with consideration to safety of all, as best we can. Complicating factors include parent or responsible person also on track so it is easier to have members of the Ride Organising Club to have person who can drive the rescue float who has been assessed as suitable to work with children. This provides a record at a point in time but contributes to risk mitigation.

Kim was to develop the Member Protection Policy as relevant to AERA and encourage DAs to ensure that their policies were relevant.

### **13.14. National Ride Standard**

*Notes as per item 6.9*

### **13.15. Rule Book (Gerard Bou, Jill Hawks)**

*Updates to Rule Book to be done for implementation on 1 January 2019.*

### **13.16. Tom Quilty Gold Cup**

**13.16.1. 2018 – Scotsdale, Tasmania****13.16.1.1. Event Director's Report****Summary:**

*Post Ride: Majority of reports and feedback from spectators, competitors, sponsors and officials who attended TQ18 have been extremely positive. There was a relaxed, enjoyable ambience throughout the ride base and event, that contributed to the enjoyment reported by most. There is always going to be someone unhappy, disturbed or not catered for – unfortunately that's a given with that number of people!*

*The ride itself had some challenges throughout the day but was bookend by Jaz being first across the line and Mark being successful at 11.50pm. Both great Tasmanian stories from the event!*

*The Thursday night sponsors event was a well planned and executed function, as was the Sunday VIP luncheon. The Sunday Night dinner was 'as planned' also.*

**Planning Achievements:**

*Tom and Sandy positioning and testing the light towers on Tuesday night, highlighted a lighting weakness at the in / departure gate. Originally, we planned to utilise the SES light tower in this area – but realised that the quality of the new LED light towers in comparison, resulted in us acquiring another new LED light tower instead and utilising the SES light tower at the ride start on the road.*

*Checking that all the light towers were full of diesel (not that they use much) prior to ride start resulted in 100 litres of diesel being used to 'top' them up.*

*The purchase of 2 x UPS' and 4 x 100ah deep cycle batteries were well utilised and resulted in minimal disruption to ride operation power, even when the power went out! The contingency plan of generator activation worked well – until*

- 1) the Perry's generator was still locked on his truck and we couldn't find the key.....
 
  - a. Another unit was donated (thanks Samples and Shadbolt)**
- 2) The 20i Honda generator wouldn't run the water tank pump for site.....
 
  - a. Utilised the SES light tower power unit**

*The process planning for pre - ride entries and pre – ride vetting worked well. The horse traffic flow plan worked well – especially the spectator separation bunting.*

*The engagement of Medical Edge for the event, was unfortunately (in that they were needed) a well needed resource. 11 service utilisations, with 2 hospitalisations from the event – all resulting in relatively positive outcomes!*

*The pre- engagement of the septic pump truck Friday was a necessity upon reflection.*

*The pre-engagement of water truck refills was also a well thought out process.*

*The Track was well planned and well-marked. Ride base was well planned and managed. Manure, wood shavings and water were well serviced.*

*Merchandise looked great, minimal left over stock and numerous post orders.*

*The organisation of the Sponsors welcome and VIP luncheon was high grade. They were a great social event, formal but relaxed – a perfect atmosphere.*

*The organisation of the prizes and rug / buckle presentation was on point.*

*The organisation of the volunteer catering, the variety / quality of meals and friendly faces was well received.*

*Campers left their campsites immaculate – made Monday clean up easier.*

**Event Learnings:**

*The utilisation of RFID checkpoints was well received and worked reasonably seamless, it was unfortunate that the information wasn't transferred to ride base effectively. Norm and his NTARC crew will continue to work on this for the future.*

*The long-range weather forecast suggested that ride day was going to be around the 16 deg..... we should have re-checked this in the days prior, as this would have engaged us to increase our track water service. A few issues conjoined that resulted in a short-term water shortage on track:*

- 1) Ride day resulted in temperatures in the mid-twenties!*
- 2) A secondary issue we encountered was that our track water resource assisted in a significant medical event on track - resulting in lost time*
- 3) The significant number of on track float rescues during this time compounded the effect.*
- 4) The power went out just prior.....*

*Portable toilets only hold 100 litres of water and humans use / waste this very quickly! - This was a daily role to refill with water.*

*Put a combination lock on disabled toilets and allocate the code to people who require it – otherwise everyone uses it. Unfortunately, portable disabled toilets only have a quarter of the storage capacity as others.*

*Provide the radio MC with more relevant information – to help keep the ride base informed.*

#### **Personnel:**

*In hindsight we were about 2 ride base handymen short. 1 x to fill toilet water, general campsite water deliveries and to man the hot water donkey (during ride) and 1 x to assist Tony Perry with the electronic timing setup, power, shower gas and other issues etc.*

*The number of volunteers was fantastic, there were numerous pencilers etc. ready when needed – no shortages and reasonably well trained / experienced for the tasks.*

#### **Bio Security:**

*There were 60+ big island horses attend the event; the management of the Hendra threat was well considered. The bio security stop at Lamprey's at sassafras was well received.*

#### **Veterinary:**

*The vet ring arena was watered and rolled prior to the event, although dusty toward the end of the day – the arena was relatively smooth and ideal.*

*The provision of sawdust for the swabbing and vet hospital, made operations easier. The vet hospital marquee was well sized and equipped, with good lighting and a backup generator (unfortunate use).*

*Unfortunately, there were issues with the treatment vet (ongoing) regarding professionalism and purpose. The initiation of the research project was seen to take prevalence over the job of TQ18 treatment vet. The preparation and understanding of the treatment vet role was unfortunately lax, which has resulted in, amongst other issues, the non-adherence to TEERA notated vet hospital charging policy – which is requiring ongoing 'sorting out'. Unfortunately, this has resulted in significant over charges – which will require refunding. This is still a work in progress.*

#### **Budget:**

*No real changes. Final to be confirmed*

#### **Other:**

*The cooperation and joint coordination of AERA officials and TQ18 officials in relation to the entry process and the actual ride data requirements was seamless. The assistance and knowledge of Ieva and Steve in regard to the administration of the ride was greatly appreciated and underrated. Tom, as usual, did a standout job as Chief Steward – well planned, kept calm and never looked stressed!!!!*

*It's over, but the paperwork and finalisation continues.....*

*Prepared By*

*Greg Burford*

*Vice President TQ18 – Scottsdale*

*October 2018*

Discussion

Consensus that this was a successful event and congratulations to the committee.

Letter to be sent from AERA thanking TEERA and TQ18 Committee for their effort.

**13.16.1.2. TQ 18 Financial Report**

*Final not available yet. There was \$70,000 in the account but this has reduced with payments of invoices.*

**13.16.1.3. AERA President's Report**

**AERA Awards Night**

*The AERA Awards night was held on Thursday 4<sup>th</sup> October 2018 at the ride venue, in the large marquee at 7.30pm. The awards night was not very well attended, with around 30 people present. The awards process ran smoothly thanks to Kerry Fowler-Smith's organizational skills and Peter Bice's MC skills. Those that did attend warmly congratulated the recipients and, I think, enjoyed the evening. I would suggest holding the awards night earlier in the evening would encourage more people to attend.*

*Also special thanks to Jody Smith from South Australia for her part in organizing the awards.*

**AERA Banner**

*The new AERA banner arrived just prior to my leaving for Tasmania. It was hung in the main marquee next to the podium and looked great. The banner is 1.5m x 2.5m, is of lightweight nylon, and folds up fairly well so that it doesn't take up much room in a suitcase. Cable ties worked well in fixing it to the internal structure of the marquee.*

*Graham Bucknell handed over the banner to Matthew Sample (TQ19) at the buckle presentations on Sunday afternoon in the presence of a good crowd.*

**Pat Slater Cup**

*Due to a conflict of interest, Lyn Nicolle stood aside as one of the Pat Slater Cup judges (Lauralyn Notorious was one of the finalists). Also, Steve Swan's flight schedule conflicted with the timing of the PS Cup judging. So, I was left to find two judges at short notice. Thankfully, I was able to secure the services of Jo Bailey (AERA Registrar) and Tania Jago (a long-standing TEERA member with over 14,000kms under her belt). So, the Pat Slater Cup judges for TQ2018 were:*

*Jennifer Annetts  
Jo Bailey  
Shirley Clinton  
Tania Jago  
Robyn Wright*

*All of the judges supplied a short resume, which I read out during the judging. I thanked all of the judges for agreeing to be involved in the PS Cup.*

*For the first time, we had eleven horses in the event. Kristie Taprell kindly offered to forego her ribbon so that someone else could have it. I have since ordered another ribbon for her, but it may take several weeks to get a replacement, as the supplier is very busy.*

*Three horses were deemed to be lame, so we had eight horses present for judging.*

*Last year, we had equal winners. This year, we had equal winners – Beaudacious te (ridden by Xanthe Webb) and Cedar Ridge Lyric (ridden by Jess Langridge). After a brief discussion between the two parties, the Pat Slater Cup trophy was taken by Xanthe Webb, and the bronze trophy was taken by Jess Langridge.*

*There was also a saddle which was kindly supplied by Greg Steemson from Liversage which, I believe, was taken by Jess Langridge.*

*I would like to suggest a change to the Pat Slater Cup requirements. It is far easier to judge the PS Cup finalists at the same time as the BC horses, and we seem to be doing this, anyway:*

*The horses will be required to individually trot up in hand, unsaddled. ~~The ten horses will then parade as a group to trot and canter a large circle together.~~ **The horses will be judged in conjunction with the Best Conditioned workouts.** Emphasis will be placed on impulsion and the attitude of the horse. Little or no consideration will be taken for overall weight carried and time taken in comparison with the winner's time.*

#### **Newbridge Award**

*The Newbridge trophy (picture) is awarded to the first registered purebred or derivative Arabian to successfully complete the ride. A picture of the trophy was presented to Tony Purton, owner of Beer Street Bewitched.*

#### **Shareym Award**

*The Shareym Memorial is prize awarded to the owner of the first middleweight or heavyweight horse to successfully complete the Tom Quilty Gold Cup event which has the most Quilty buckles to its credit up to and including the current event. This award, for the third year in a row, went to Lauralyn Notorious, ridden by Debbie Grull.*

#### **Teams**

*There were 22 teams entered across the three different categories:*

- 7 x National Restricted (State Teams)*
- 11 x Restricted (must include two riders over 73kg)*
- 4 x Unrestricted (no weight restrictions)*

*The Restricted and Unrestricted team winners all received a glass trophy and a completion badge each. The Restricted team winners (Mayor's Army from Tasmania) also took home the Team Cup.*

*The National Restricted/State Team event was won by VERA who took home the perpetual plaque and also received a completion badge each. Unfortunately, there was a mix up with their glass trophy order. Kerry has since chased up the trophies and is in the process of ensuring that they are sent to Victoria as soon as possible.*

#### **Conclusion**

*The TQ18 held at Scottsdale, Tasmania, was a well-organized and well-run event. Plenty of volunteers, lots of smiling faces, problems were dealt with quietly and efficiently. Congratulations to the organizing committee for a job well done.*

*Ieva Peters  
AERA President*

#### Action

*Ieva to change TQ Manual to amend presentation of contenders in the Pat Slater Cup.*

#### **13.16.1.4. Social Media coverage – Sioux Reid**

*I don't have an actual social media report as such. Just some observations.*

*On the Thursday night at the TQ Sponsor 'Meet & Greet' Ieva requested that I take some photos for our AERA FB page.*

*I roamed around & managed to get photos of people representative of most state divisions plus a couple of extras.*

*That was the beginning, although I am very sorry to say I did not stay for the AERA Awards so missed those photos.*

*It just rolled on from there & I kept taking photos & videos & posting them on FB throughout the weekend. The beginning of TQ18, stuff throughout the event and all the BC workouts to name a few.*

*As it turned out there was an interruption to the internet & AERASpace was unable to upload for a few hours. Pam Shadbolt was taking photos & posting them of the print out results & I was still uploading random photos.*

*This is the most pertinent part. In years gone by there has been an outcry when there has been limited info coming out of TQ. Although the content I uploaded was not official results, people appeared to be happy with what they were getting. Criticism, particularly of AERA, was not evident to me at least. In contrast people were delighted with what AERA was posting and looking at the 'hits', the start video was watched by 11 500 people. Most other posts had an engagement of 2-3 000.*

*I was limited in my abilities as I did not know all the horses or riders I posted. Perhaps next time a start list with the numbers & details would be helpful. I did ask people to comment & share however & this was done.*

*I have tried to post subsequent to TQ but engagement has not been as widely viewed. The videos were the high point and, obviously, the fact it was TQ.*

*My point basically is that this was the most popular high in FB land and I think it should be continued for each TQ. AERA was popular for their engagement on social media and it was enjoyed by many.*

*I will try to think of more to post to keep boosting our FB page. People don't like non-endurance posts particularly which has drawn comments such as " why is this on our page, it's not Endurance".*

*Whenever leva posts, particularly historical info, I have noticed it also has a wide engagement.*

*G's buckle post was also widely viewed.*

*Onward & upward to engage our endurance public.*

*At this point I will also admit I have not sent Angus anything lately for the www. I was awaiting official photographer photos (much better quality) to ask them if I could use them, with recognition, on the website. I have not done so as yet.*

*Sioux*

#### Discussion

leva thanked Sioux for her tremendous effort in maintaining communication with the wider endurance population – great work!

#### **13.16.1.5. Treatment Vet and Research project**

Pat reported her disappointment about Lidwien Verdegaal's contribution to the event as Treatment Vet. Initially there has been a lot of uncertainty about her availability as she had to wait from clearance from University of SA. Anne Barnes had been on stand-by but Lidwien confirmed her attendance 10 days out, when she also advised that she would be conducting research, similar to what was done at TQ17. She also advised that she was bringing two others to assist with the research.

Concerns raised by Pat included:

- Charges to rides for treatment provided included \$220 for set up of IV, \$50 for blood tests and marked up charges for consumables – these should have been charged at cost as they were supplied by TEERA;
- Invoices for charges were only provided after this was requested by one rider;
- Costs for accommodation that was not used due to later than advised arrival;
- Concern whether the blood tests that were done were required for the presenting health issue, which was tie-up;
- The research confused what was happening at the hospital.

TQ18 / TEERA have drafted a letter to Lidwien identifying concerns and seeking recovery of monies gathered from riders (\$2745) and also \$600 for accommodation.

#### Discussion

TQ Head Vet should be involved in developing a cost structure and clarification of what information was provided about who supplied veterinary resources, before any correspondence is sent.

#### Action

Review information that is provided to HV and TV.

AERA to clarify whether blood tests were part of research or part of treatment.

### **Discussion re delivery of results of research conducted at TQ17**

Delegates became aware that Dr Verdegaal was presenting at the ICEEP conference in Melbourne, a paper identifying that this was based on sampling from TQ17. Concern was expressed that the numbers presented for discussion were small and could result in individuals being identified. In principle there is support for research but it must not expose the association or the members and must be of benefit – what is gained by this research being done.

#### Action

Request to Lidwien to provide a copy of the paper being presented and that this should be de-identified with reference to the title of the presentation and the level of information given about participants that could be identifying.

### **13.16.1.6. Officials at TQ18**

General discussion that the challenge a Tom Quilty Organising committee will face is in selection of vets. Not only do they need experienced vets but also ones who are organised and are good communicators.

Pat reported that an adequate number of vets was available for the event, with one from each state and sufficient local vets to complete the line vet team. Khyle Stewart had initially accepted an invitation to be TV but then backed out.

VERA asked if correspondence had been received advising that Narelle Cribbs was available – Pat advised that this had not been received.

Adequate Chief Stewards were available with interstate and local options. Correspondence had been received from Richard Jeggo to Graham Bucknell advising that a second CS would be attending the TQ18 from WAERA at no cost to the TQ18 committee. This has since been paid by WAERA. This is a WAERA issue to be resolved locally and does not require AERA involvement.

**Vet Panel voting slips** – new format had been developed for TQ18 and these were well received.

## **13.16.2. 2019 – QERA**

### **13.16.2.1. Event Director's Report**

#### **TQ19 Sub-committee Report No 4: October 2018.**

##### **1 Processes to date**

*The TQ19 Sub-committee met on 28 October 2018. This followed the Annual General Meeting and General Meeting of Stirling's Crossing Endurance Club (SCEC). The Club has a big schedule for next year with plans to run events in March, May and October as well as TQ19, which will be 34 weeks from the date of the November AERA Meeting.*

*This meeting was attended by Steve Swan as AERA Advisor; QERA appointees - Michael Shaw linked in by phone and Liz Terry was unable to attend.*

*Our next committee meeting will be in January with meetings scheduled monthly from then on.*

*The President's Report to the AGM noted that the Club had had a massive year with the Stirling's Classic 120 in May, the Qld State Champs in July and a Multi-event in August with 1\* and 2\* rides include in the program. Events received a total of 480 nominations, including 29 nominations for FEI events and 99 nominations for 160 km events. Each event has allowed the club to try different configurations of the ride base and trial different tracks.*

*It was also reported that feedback had been sought from riders and officials at each event and it is confirmed that the amenities block is FANTASTIC! Feedback was also given on track marking, track design, catering, access to toilets and communication and the club is committed to receiving feedback to contribute to continuous improvement as an endurance ride base.*

*The Club has been successful in application for funding from the Gambling Community Benefit fund, receiving \$28k to purchase a water trailer, a rescue float and hand wash facilities.*

## **2 Committee and portfolio holders**

*The AGM saw a couple of changes to key positions in the SCEC Committee, with Janelle Hefferman accepting nomination of the Treasurer position and Linda Lochtenberg accepting nomination as Secretary.*

*Portfolio leaders are basically as was advised at this time last year with Linda Lochtenberg also taking on responsibility for Volunteers, Claire McManus supporting with Risk Management and Gayle Holmes coordinating transport of officials to the ride base from airports. Leigh Ann Sample has undertaken to prepare a schedule to provide advice to all participants about what events are happening, when and where.*

## **3 Portfolio Reports**

### **3.1 Finances / Budget – Kim Moir, Matthew Sample**

*The budget continues to be reviewed as more information is sourced about expenses. There is very little income adjustments and the budget still reflects 330 riders @ a nomination fee of \$450.*

*Other costs agreed by the committee include a camping fee of \$40 per horse, \$25 vet levy, \$15 swabbing levy; pre-ride nomination is \$150 and late entry fee of \$100 if nominations are received after 19<sup>th</sup> June 2019; the committee has also reserved the right to charge an admin fee of \$50 to change nominations but this will not occur until the week commencing 1 July 2019.*

*There has been a strong focus on my part and from the Club's thinking that we need to provide an opportunity for as many people as possible to take part in their sport's national event. Stirling's Crossing Endurance Club has sponsored nominations to the Qld State Champs for those who needed to do a 160 ride to qualify for TQ entry; we have run a second 160 km event, in August, along with our FEI event. QERA has supported our Junior members to get ready for TQ19 by sponsoring their nomination to the State Champs and by running education and training events to prepare our junior members for TQ19.*

*At TQ18, I offered to pay for nomination fees for people travelling from interstate – a bold move but I want people to come to TQ19 and I want AERA delegates to consider how AERA can join this drive to make the AERA National Endurance Championship a true national event. I am prepared to put my money into Endurance and am looking for partners!*

#### **Scenario 1**

*330 nominations at \$450 provides income to AERA of \$29,700, plus buckle income of \$57,000 (est)  
Total income of approx. \$88,000 minus the cost of buckles (figure not available to support this)*

#### **Scenario 2**

*330 nominations at \$350 provides income to AERA of \$23,100 – buckle income the same.  
Total income of approx. \$80,100 minus the cost of the buckles.*

#### **Scenario 3**

*370 nominations at \$350 provides income to AERA of \$25,900, plus buckle income of \$64,000.  
Total income of approx. \$90,000 minus the cost of buckles.*

*Scenario 2 shows a demonstration of support from AERA to accept the income it makes from a "bigger" Quilty but also allowing some relief for members by acceptance of a reduction of nomination fees.*

*Scenario 3 suggests that perhaps with support from AERA by accepting a reduction in nomination fees, it may be that more people will attend. A bigger ride does not cost AERA any more as AERA still pays for the same number of vets and officials.*

*I would also like to suggest that Division Associations consider how they may assist Junior Members to do the Quilty by offering sponsorship of Junior nominations.*

*I realise the nomination fee is a small part of the cost of getting a horse and rider to a Quilty, but this is our national championships and we should be looking for ways to make it more financially possible to attend.*

### **3.2 Sponsorship, Media and Merchandise – Denise Green**

*The Stirling's website, [www.stirlings.com.au](http://www.stirlings.com.au) has been updated and the TQ19 Website is ready to be launched.*

*Approval for naming rights to go to Stirling's Crossing Equestrian Complex is sought from AERA and this would be reflected in the logo as below:*



*Sponsorship packages are being offered as Gold for \$10000, Silver for \$5000 and bronze packages for \$1500. Sponsors will have a range of advertising opportunities including exposure at the three major events being hosted at Stirling's Crossing during 2019.*

*Engagement with different **media** outlets has been strong during 2018 and this will continue during 2019. Reporting on upcoming rides and providing post-ride reviews, with focus on individuals in their local area, has created a significant media presence.*

*We have outsourced management of **Merchandise**; this is not seen as a significant source of income and it is felt this will be best managed by a company already set up to do this.*

*As a further point of difference, we have contacted the Australian Stockman's Hall of Fame to ask about the process to have the Tom Quilty Gold Cup at our event in 2019. We are awaiting a response.*

**TQ 19 Booklet.**

*To commence sourcing articles after the AERA meeting. Quotes to compile and print this document have been sourced.*

### **3.2 Admin – Kim Moir, Linda Lochtenberg**

*Date for nominations to open will be determined by the executive after AERA meeting in November.*

*Schedule – a full schedule of events will be available on the website, in info packs for riders, officials and volunteers. Leigh Anne Sample has offered to establish schedule for week. The schedule will include meet and greet for sponsors on Thursday followed by AERA Awards and will be sent to the AERA meeting in March for approval.*

*Nomination forms have been circulated to committee members and we will determine how best to capture all this information – by paper trail or electronically.*

### **3.3 Risk Management and Biosecurity – Kim Moir, Claire McManus**

*Committee members are aware of the need to run a safe event for all participants and have continued to discuss strategies for best management of risk.*

*A full risk assessment plan has been completed and is being formatted into the TQ Risk Management template.*

*Biosecurity Qld will provide training to club members and to other Ride Organisers on weekend of 9/10 March 2019, hopefully in conjunction with a ride, to be confirmed in January. This will ensure members are aware of how to set up a venue to prepare for good biosecurity management and how to act if an emergency occurs.*

*Written clarification has been sought from surrounding vet hospitals re: admission policy. Options include Sunshine Coast Nathan Anthony regarding his specific admission and entry policy.*

### **Skeleton of Biosecurity Plan**

*Arrival point at Imbil showgrounds for document checks; option to have one or two vets to be present for duration. Arrivals only accepted whilst vet is present.*

*Set up at Showgrounds will be same as at ride base with options for isolation of horses or treatment of horses. As well as ensuring that health logs match the physical presentation of the horse this will also decrease vehicle hold-ups at entry to the grounds.*

*Horse Health Decs as per AERA document for 10 days prior to arrival date; temps to continue until pre-ride vetting. At this stage it is considered that Horse Health Decs will be signed off by stewards at Showgrounds and returned to horse owners / responsible persons to be presented at nominations.*

*Clarify protocols for referral to hospitals - with reference to different status of horses.*

*Provide statement on website and reminder when nomination is received to advise all attendees of individual biosecurity responsibility.*

*Ensure hospital and isolation are set up to receive horses with attention to three tiers of WH&S risks as per advice from WH&S Qld. All WH&S resources to support three levels of WH&S available in vet area, hospital and isolation areas.*

*The hospital will provide at least 10 yards to accommodate horses receiving treatments. Ian Palmer has recommended a wash-down bay with a "non-muddy" floor.*

*Ambulance on site commencing Friday. QAS notified of activity on grounds commencing week of ride. First Aid Officers registration current.*

*Two horse floats, one with a winch, now available on site, committee believes minimum 6 floats required and experienced drivers/handlers on site. Other floats available from Lochtenberg, Moir, Maher and Sample. Linda to liaise with Bob re-placement and schedule. Floats to be equipped with rugs and basic first aid kits. Venue can provide for disposal of a deceased horse on site.*

*Committee is investigating the option to provide onsite spraying for cattle ticks.*

### **3.4 Ride Base – Matthew Sample, Jim Green.**

*Ongoing work being done to maximise configuration options, with further earthworks being done on the east side of the undercover area, to improve the options for trot-out areas. A definite format will be available for the May event.*

*Trailer with 16 showers and 14 toilets confirmed and payment of 50% of quoted price as deposit authorised. Further work to be done to hire further toilets to be sourced and booked with all to be on site by Monday prior.*

*Site plan – to discuss with GRC re in kind support to develop plan or source alternative*

*Bookings for light towers and generators. Hot water will be available in the strapping area and exploration of having an ice truck available on site.*

*Two local Produce Stores will provide on-line purchase of horse feed options.*

### **3.5 Catering and Trade Stands – Krysha Vreman**

*A number of caterers have been trialled during our events this year and three coffee vans and four caterers have been booked. The local Lions Club will be on site to do "traditional" breakfast burgers and chips.*

*Menus will be available on the website closer to the date so attendees can ensure that there is food to meet their tastes and budgets and can plan their own meals accordingly.*

*We are endeavouring to finalise the catering for the Sunday Celebratory Dinner and are hoping to source local produce to provide the “meet and greet” for sponsors.*

### **3.5 Course – Bob Sample, Kaylea Maher**

*With almost eight months until the TQ 19 event, excellent progress has been made with the course design. The Stirling’s Crossing Endurance Club and the Far A Way Riders Club have both conducted multiple events from the Stirling’s Crossing complex. Events in July and August 2018 included 160 km distance rides, including the Queensland Championship.*

*The Chief Steward and Head Vet for TQ 19 are both familiar with the Stirling’s Crossing facility, having attended rides there.*

*Careful analysis has been made of the average speeds achieved on the several loops used. A great deal of useful information has come from this process. Our course portfolio committee is very aware that some of the loops, or part thereof, while suitable for the number of competitors in the 2018 events, will not be suitable for the number of competitors likely in the TQ 19 ride. Forestry trails and firebreaks not used so far are being explored to assess their suitability.*

*In principle the aim is to cover approximately 80 km in the first two more challenging legs, then cover the last 80 km in the final three easier legs. GPS recording of loops is ongoing. There is a commitment to finalise the course by March 2019. A description of the course, GPS maps and elevation profiles of the legs will then be accessible on the TQ 19 website.*

*The ride base FM PA transmission has shown to be operative over the entire property, even at a low 1W output. It will be considered how this can be used at the TQ 19 event.*

*One aspect of planning will be developing contingency methods for dealing with unusual events, particularly heavy rainfall events. There is ample time to do this. There is every reason to be confident that with the exceptional ride base and an excellent course the TQ 19 will be an outstanding success.*

*18<sup>th</sup> October 2018.*

*Tracks selected will allow for possible two on-track spectator points probably on third leg. Interest in taking riders to new and interesting areas. Looking to facilitate crossing Yabba Ck rd to increase leg lengths. Would like to run a strappers breakfast at Borumba dam during 3<sup>rd</sup> leg. Lions club to be asked re-breakfast.*

### **3.6 Officials and Volunteers – Kim Moir, Linda Lochtenberg**

*Vets – Matthew Walker approved by AERA as Head Vet.*

*19 vets plus 3 international vets contacted to provide “expressions of interest” to be line vets. Three international vets all very keen – to be approved by AERA. Responses from 11 others – 6 available, 1 available but may not be able, two not available, two interested but to confirm availability.*

*In anticipation of larger numbers attending this event – 300 to 350 riders – it is considered best to have vetting start by 8.00 am on Friday morning. This would require all vets to be on-site for their pre-ride briefing on Thursday afternoon / evening and support a more efficient pre-ride vetting structure.*

*Chief Stewards – Sandy Little approved by AERA – 16 CS’s asked about availability to attend – five available, 4 available if not riding, two available to assist whilst managing horses, one available if wife is riding.*

*Volunteers – a number of people offering to volunteer and Linda will keep track of these and develop rosters. Volunteers needed week prior to fill competitor bags on site. AERA supplies database officials. Linda Lochtenberg has developed a roster system for volunteers and has started to gather names.*

*Accommodation – Quote received for 30 tents; need to source accommodation for AERA officials. Local holiday rentals possible option – is this paid for by AERA.*

### Discussion

Matthew Sample had attended the meeting to discuss his vision for growing the sport by promotion of the Tom Quilty Gold Cup as the “flagship event”. He has made significant investment into developing the Stirling’s Crossing Equestrian Complex and will invest more to grow the sport.

Two main issues that Matthew would like AERA to consider:

- 1 allowing the TQ event to be run in Qld for three consecutive years
- 2 AERA to consider reducing its expectation of 20% of nomination fee

He sees the opportunity to build on the momentum of what Stirling’s has done in the last 3 years and considers that the same venue for TQ for 3 years would benefit the event and members participation. MS cited examples of other sports whose national events does not move and builds presence and profile, which is great for sponsorship. The sport is easy to showcase because of the human factor and relationship with a horse

Matthew willing to continue to put more money in which could be about subsidising attendees from further away.

Delegates offered comment –

- Moving the event gives all Australian’s the opportunity to attend a Quilty, especially in the DAs with smaller memberships, whose members plan on attending the Quilty once every six years. A lot of our members do not have the capacity or funds to travel to the east coast every year to attend the event. Since the TQ started rotating between Divisions, the average entry numbers have quadrupled.
- Provides opportunity for DAs to benefit by increased numbers – historically membership has increased in states the year before a Quilty is run there, the year of the TQ and the year after.
- Would other states have the capacity to run three events consecutively – if all States did this that would be an 18-year cycle.
- Membership numbers are going down across the board due to greatly changing social and financial demographics.
- Need for a line between participation structure and business structure
- AERA supports the event by paying costs associated with senior official team including travel and accommodation for a vet and a Chief Steward from each state; the fees for the Head Vet, Treatment Vet and On-course Vet; a replica cup for the winner; personnel for data entry and management of the ETS. This is around \$15 - \$20k per event.
- If income is reduced to AERA for one year that has to be made up from other sources. The Quilty is AERA’s main source of income, especially the larger events. The AERA would have to find the sources of income, including increases to AERA fees to the other states to help offset the income that would have been generated from a Quilty event.
- The WA Quilty in 2020 is already well advanced in its planning stages, including sponsorship and site works.
- Asking AERA to subsidise the event further sets a precedent for other DAs
- Option to forego the levy if nominations are over 300 – not discussed

If rotation of the event is to change this would have to be discussed with members at AGM s and members’ thoughts to come back to the AERA table.

The AERA would like a proposal in writing from Matthew Sample regarding his suggestion of holding the future Quilty events at Stirling’s Crossing so that the other states could be involved in the discussion and in the decision-making process. A full Risk Management Report and Biosecurity Plan will be forwarded after the TQ19 meeting in January.

Kim Moir provided advice on three equine hospital options at different locations.

Hinterland Equine Vet Services (40-minute drive) – Stuart Bryce has a small practice but no theatre; can provide x-rays and scans for all horses; can take monitoring cases but has no capacity to offer full-time intensive care.

North Coast Equine Veterinary Services (80-minute drive) – Tony Doherty, who has been our referral hospital for all Stirling's events this year, can do minor surgery and monitoring of sick horses, and will accept horses – injured, exhausted - on the advice of the Treatment Vet with regard to general vet parameters. He will not offer colic surgery and would refer to Nathan Anthony usually.

Eagle Farm Equine Consultancy Services (2-hour drive) – Lester Walters has full surgical theatre – he will probably have re-located to Caboolture (90-minute drive) by the date scheduled for TQ19 and will be able to offer the same level of care there.

A conversation still has to occur with Nathan Anthony, Westvets at Anstead (3-hour drive minimum).

Ieva expressed her on-going concern regarding the selection of the Head Treatment Veterinarian. The AERA has a responsibility to ensure that we engage the most experienced treatment vets in the role. Treating metabolically compromised endurance horses is a fine art and not just a matter of putting a horse on a drip. The Head TV role can be an extremely stressful appointment, especially when treating a severely compromised horse or several horses. Appointing someone to the role who has not had enough experience would be extremely irresponsible of the AERA. The TQ19 event would need at least 3 treatment vets. Vets of lesser experience could be included in the team but would be under the supervision of an experienced treatment vet.

Ieva also reiterated her concerns regarding the referral of unvaccinated HeV horses from Hendra areas to an adequate treatment facility. The AERA must ensure that ALL horses receive immediate treatment both at the ride base and at the referral hospital and they will not be refused. The AERA and the TQ19 committee must do everything we can to ensure that no horse is refused treatment. Ieva, personally, does not support mandatory vaccination, however, if a horse is not currently HeV vaccinated, then we must find alternative methods (i.e. blood test prior to the event) to ensure appropriate treatment is available. We need to work closely with the TQ19 committee and a treatment facility to explore what their requirements are to ensure there is no delay or refusal of treatment. The welfare of our horses is paramount.

Ieva asked who was being recommended as the Treatment Vet and Kim Moir advised that Lachlan Cameron, Harry Weaver and Bruno Ros are suggested as the Treatment and On-course Veterinary Team. Ieva expressed concern that she had not heard of these vets and concern was expressed about their experience to be a Quilty Treatment Vet. Noni stated that Bruno Ros had attended her horses and she regarded him to be a good vet. Kim Moir reported that all three meet the criteria to be TQ vets and have attended a significant number of endurance events, with large numbers of horses in attendance in the QERA Division. Lachlan Cameron has worked in a large equine practice. Bruno Ros has his own practice and Harry Wever has been a vet for 40 years.

***Motion: 2018/11/06 Moved Ieva Peters/ Gerard Bou***

***That the AERA accept the logo as presented in the report with Stirling's Crossing Tom Quilty Gold Cup.***

***Voting: NSWERA - yes; QERA – yes; TEERA – yes; SAERA – absent; TEERA – yes; VERA – yes; WAERA – yes.***

***Carried***

Information from AERA for TQ book will be available by late February.

AERA will provide personnel to manage ETS and data entry.

AERA has a preference that International Vets would include Mike Perelez (Tevis Vet) and Nick Page for NZ. Mike Tomlinson and Prawit Butudom also suggested – Prawit has already been invited subject to approval from AERA. Kim Moir noted that the three international vets proposed by the committee had attended the FEI event at Stirling's in August and they were endeavouring to develop this relationship. Also noted that Kelly Phillips from NZ is UK qualified so can register to practice in Australia.

Sponsors “meet and greet” will happen on the Thursday early evening followed by the AERA Awards. Management of the presentation of completion awards – calling up by divisions usually works and keeps things moving along.

#### **13.16.2.2. TQ19 budget**

*As distributed*

#### **13.16.2.3. TQ19 Biosecurity Plan**

*As per report above*

##### Discussion

Suggestions for robust biosecurity / risk management plans include 21 day temps for unvaccinated horses; exclusion testing 3-days out from the event; route to venue should be via New England Highway with a stopping area at Goondiwindi and then directly to Imbil (6 hour drive)

Anne Barnes has expressed interest in being Head Vet for TQ20 and her willingness to be at TQ19 will depend on the Biosecurity Plan.

Matt acknowledged his understanding that we want all the risks and options considered as discussed (and any others TQ19 identifies) and a risk-based biosecurity plan presented based on the issues raised in discussion. Kim Moir stated that the TQ19 Committee is preparing a robust Risk Management Plan and a Biosecurity Plan which will be forwarded in January.

Matthew Sample was asked to state his acceptance that this was required. Matthew Sample stated that he was aware of what was required by AERA.

#### **13.16.3. TOM QUILTY GOLD CUP 2020, Collie, Western Australia**

*The Tom Quilty subcommittee finally held its first meeting on Sunday 28<sup>th</sup> October 2018.*

*The TQ2020 organising committee is a subcommittee of WAERA.*

*The Quilty Events Standards document (March 2018) has been distributed to the WAERA State Management Committee and the members of the TQ2020 subcommittee.*

*The following positions were filled:*

**Chairperson** – Richard Summerfield

**Vice Chairperson** – Ieva Peters

**Treasurer** - Joanne van Uden

**Secretary** – Jane Radny

**Event Director** – Ross McCamish

##### **Catering Team**

*Abigail Bartell, Verna Blackburne*

##### **Campsite Team**

*Glenn Dix, Richard Jeggo, Tony Brandis, Ross McCamish*

##### **Course Team**

*Director- Deb Ryan, Chris Haddon, Tony Brandis, Glenn Dix*

##### **Entertainment**

*Abigail Bartell, Verna Blackburne*

**Fundraising/Sponsorship**

*Tracey Lynn, Fiona Hodges, Rosanne Pimm*

**Infrastructure**

*Richard Jeggo, Tony Brandis, Chris Haddon, Wayne van Uden*

**Local Business**

*Verna Blackburne, Rosanne Pimm*

**Merchandise**

*Lyn Summerfield, Jamie Linthorne, Kym Crook, Nicky Gusterson, Deb Jewell, Tracey Lynn*

**Nominations/Ride Secretary/Admin**

*Ieva Peters, Fiona Hodges*

**Photographers**

*Expressions of interest to be sought*

**Prizes/Trophies /Rugs**

*Bec Radny, Kylie van Uden*

**Publicity**

*Bec Radny, Mandy Rayner, Jane Radny, Lienca Nell*

**Risk Management**

*Richard Summerfield, Fiona Hodges*

**Shire Liaison**

*Richard Summerfield*

**Veterinary/Biosecurity**

*Anne Barnes, Joan Deetman, Anna Erickson*

**Volunteers**

*Bruce Ferguson, Anne Airey.*

*Hilda Nicholson and Odette Williams (both to be confirmed)*

**Website**

*Bec Radny, Lienca Nell, Kirsten Melis*

**AERA appointed Roles.**

- **Chief Steward:** *The position of Chief Steward was discussed. Deb Symington was suggested and was then contacted to enquire as to whether she would assume this role. Deb will advise her decision. Other WA Chief Stewards could also be considered for this role.*
- **Head Veterinarian:** *Dr Anne Barnes has expressed an interest in being appointed as the Head Veterinarian for the event.*
- **Treatment Veterinarian:** *TBA.*
- **On-Course Veterinarian:** *TBA.*

**The Course.**

*The Collie Race Course is a tried and tested endurance venue with 3-5 endurance events held there every year, including our Marathon, State Championships, FEI events and “normal” AERA events. The tracks are many and varied and plans are underway to hold our “test” event there next year.*

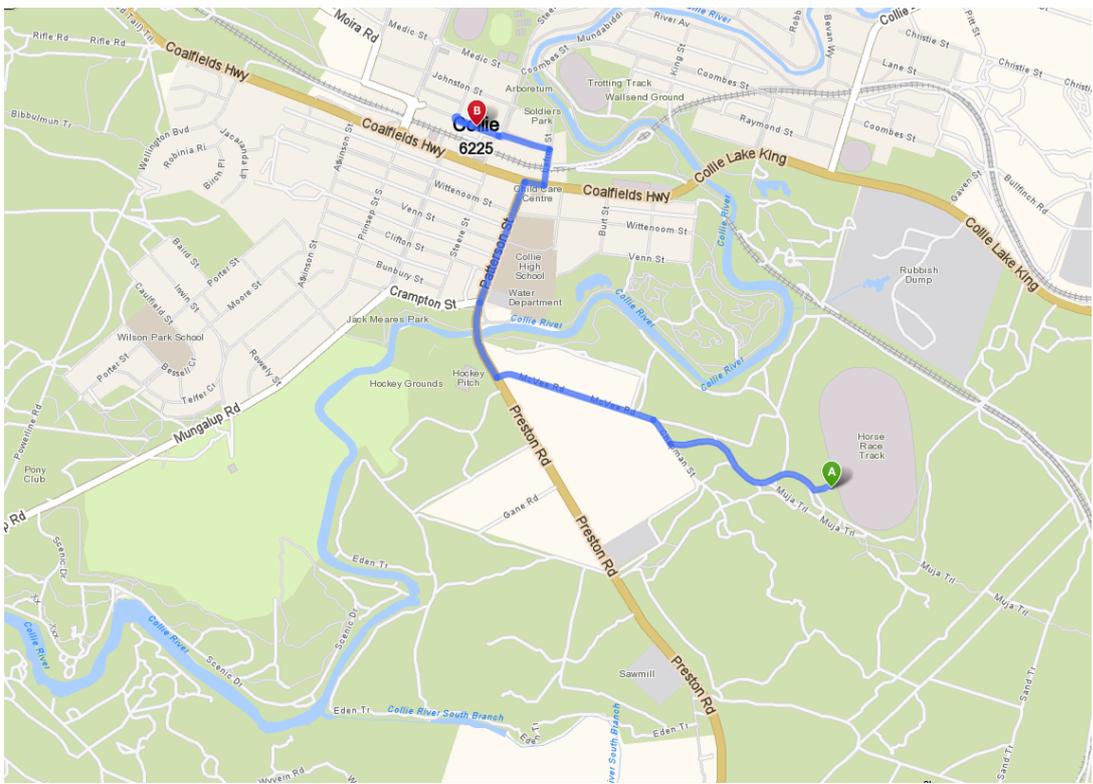
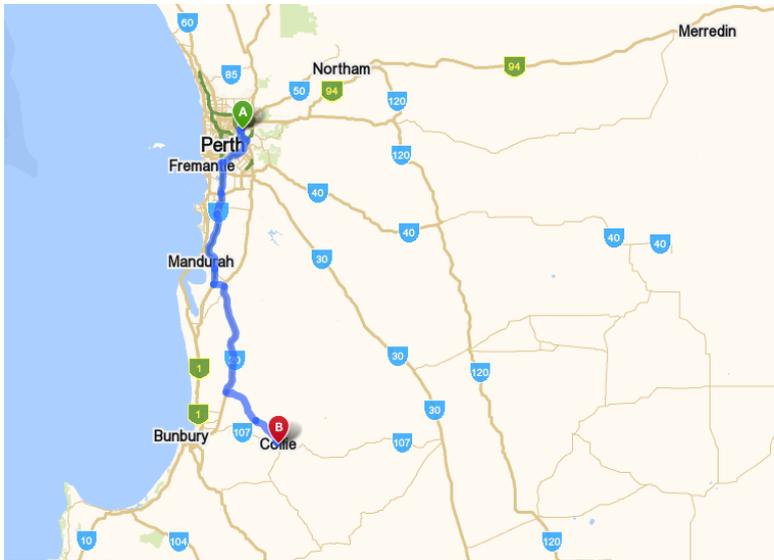
**The Venue.**

*Collie is a town in the South West region of Western Australia, 213 km south of the state capital, Perth, and 59 km inland from the regional city and port of Bunbury. It is near the junction of the Collie and Harris*

*Rivers, in the middle of dense jarrah forest and the only coalfields in Western Australia. At the 2016 census, Collie had a population of 7,192.*

*From Perth airport, the drive will take approximately 2 hours and 20 minutes. The Collie Race Course is a 5-minute drive from the centre of Collie.*

*The town itself provides many facilities that would be required to host an event, such as the Quilty. There is plenty of accommodation available (hotels, motels, pubs, caravan parks), restaurants, take-aways, supermarkets, petrol stations, mechanical workshops, tyre dealerships, a hospital, etc.*



**The Date.**

*It was originally agreed that the date for the event would be 26<sup>th</sup> - 28<sup>th</sup> June 2020. However, feedback from our members ensued in further discussion to re-consider the date to later in the year.*

*Rationale for June date: Horses are fresher, less time for lameness to occur; allows riders to compete in the Big 3 – Shazahda, TQ, state Champs; doesn't conflict with other State's State Champs rides; weather is amenable (not hot for the horses); weather is better for the course as after August the river rises and difficult to access the hills; better going underfoot; mares not in season /tying up; no conflict with busy breeding seasons; climate change favours June.*

*Rationale for September date: Statistically June is the wettest and second coldest month especially towards the end of June; there is 2 ½ more daylight hours in September; wildflowers are out; less humidity in September (70% vs 90%); ES riders will attend whenever it is held - we don't need to select a date for them; was thought that the course could be managed to access the hills; less chance of fog in September - in June it can be foggy until 10am; more green pick available; more time to establish the vet ring; greater chance for riders to qualify for TQ by having the state champs in June.*

*The TQ2020 subcommittee members present took a vote, and it was decided that the date will be **Friday 18<sup>th</sup>, Saturday 19<sup>th</sup> and Sunday 20<sup>th</sup> September 2020.***

*Supplied for your information. A more comprehensive report and draft budget will be supplied for the next AERA meeting in March 2018. We will also advise of the key AERA roles for the event at that time for AERA approval.*

*Ieva Peters  
On behalf of the TQ2020 subcommittee.*

#### Discussion

Date of 18 – 19 September 2020 was accepted by consensus for the TQ20 in Western Australia.

Ieva Peters advised that WAERA will provide names of CS, HV and TV to March meeting.

#### **13.16.4. AERA Awards / AERA lifetime awards**

Support cut off dates for certificates as suggested by Jo Bailey of 30 April 2019.

#### **13.16.5. Pat Slater Cup**

TQ18 - we had an equal 10th in the Pat Slater Cup. 11 horses, 10 ribbons.  
Kirstie Taprell kindly offered to forego her ribbon so that all the others could keep theirs.  
I assured her that I would order another ribbon for her and ensure that she received it.  
So, the cost will be \$20, but may take a little while.

#### **13.16.6. Newbridge Trophy / Shareym Award**

*It was requested that [the Newbridge Trophy](#) be removed from the offices of AHSA; they expressed concerns that it had not been updated and they were also concerned that it was not insured.*

*Peter Bice collected this and is currently storing it.*

#### Action

Peter to seek valuation for insurance purposes and then AREA needs to find a stable for it?

Ieva to send details of previous winners to Peter so the trophy can be updated.

#### **13.16.7. Tom Quilty Manual**

##### **13.16.7.1. TQ Vet agreement and fees – Pat Hodgetts**

*Suggestion that the Vet Agreement for the TQ Treatment Vet should include information about supply of fluids, necessary drugs, fees for blood tests and invoicing of owners / rides for treatment in the vet Hospital.*

##### **13.16.7.2. Control of vet area and drugs – Pat Hodgetts**

Recommendation that audit of all consumables, including drugs and fluids being provided to the Vet Hospital be fully documented at opening and closure of Vet Hospital.

This is based on concerns about the accountability of this at TQ18 and some perceived discrepancies in what was reported as used and what was returned.

Concerns identified included how to reconcile what is provided at start of ride by Ride Organisers and /or local vets and what is supplied by the Treatment Vet ( often interstate ).

What are the expectations of the availability of the TV at the Vet Hospital?

#### Action

To review manual and TV agreement to ensure these matters are appropriately understood.

### **13.16.8. “Winning a TQ Gold Cup event – Jill Hawks**

*After the TQ18 TEERA SMC members received flak about the "junior "who crossed the line 1st not being the winner. People expected our president to overturn the decision. I believe Jaz was 17 and weighed 74 kg. A few years ago junior was up to 15 and this was changed to bring AERA into line with FEI. She would have won if that was not changed. I have also had the same discussion with non-endurance people when I have told them my daughter can't win a Quilty because she is too light.*

*However, I feel we should in the time of computers be able to introduce a handicap system whereby the 1st person across the line would win no matter if they were a junior or lightweight or heavyweight. For example, add 1 minute of time for every kilogram the person is lighter than a mean weight. Mean weight of 80 kg and 1st over the line is 70 kg then an extra 10 minutes is added to their riding time.*

#### Discussion

General discussion identified diversity of views with some agreement in principle but with a need to maintain the Quilty as the Quilty with reference to its early rules.

There was concern that the handicap system was complex and would remove the opportunity to instantly award the trophy after successful vetting.

Jill was invited to bring a formal proposal to the next meeting that AERA investigate the possibility of changing the requirements for winning of the TQ to be based on a minimum weight of 73; noted that this would require an amendment to the rule book.

### **13.16.9. Future Sequence of TQ Events – VERA**

*VERA had requested that the sequencing of TQ events around the states should return to the order that would have occurred if the schedule had not been adjusted to allow NSWERA to host the TQ15. This had been discussed at a previous AERA meeting and it had been decided, at that meeting, to leave the order as is - SA-TAS-QLD-WA-NSW-VIC.*

*VERA has re-thought and has corresponded with NSWERA asking that the order return to what it would have been had 2015 not changed. VERA noted that the change they are recommending provides a greater separation between the two larger states and lessen the financial burden on VERA.*

*NSWERA noted that the adjustment that occurred in 2015/2016 returned the order to what it would have been, referring to more historical sequencing; if the change that occurred in 2008 when QERA hosted the TQ instead of Victoria, had not happened, NSW was scheduled to host TQ15 anyway.*

*NSWERA has put this discussion on the agenda for their AGM and requested that any decision at the AERA table be informed by the outcome of that decision.*

## **14. Rule Changes**

### **14.1. Rule Amendments – Motions for second vote**

#### **14.1.1. NSWERA Rule 49.4 re second and subsequent logbooks**

**Motion: 2018/07/13 Moved: NSWERA / VERA**

**That Rule 49.4 d) “accompanied by the most recent logbook” be altered to read “be accompanied by the most recently completed logbook or a complete copy of that logbook”.**

*Rationale:*

Members are reluctant to mail logbooks to the Registrar because they are worried about logbooks being lost in transit and snail mail creates delays. We accept electronic communication as a fast and efficient way of doing business in most areas of life. We also expect Registrars to keep copies of previous books when issuing new ones. Allowing scanned copies of logbooks will create much faster turnaround for members. Scanned copies or photocopies will avoid the risk of mailing logbooks and provide Registrars with a convenient copy of the previous logbook. Changing this rule will provide greater convenience for members and Registrars.

This motion was considered at July meeting and was passed for second vote.

**Voting: NSWERA – yes; QERA – yes; TEERA – yes; SAERA – absent; VERA – yes; WAERA - yes. Carried.**

Passed as rule change as of 1 January 2019

#### **14.1.2. NSWERA Rule 50.2 - use of logbooks for intermediate and introductory rides**

**Motion: 2018/07/15 Moved: NSWERA / VERA**

**That Rule 50.2 “A horse that has been issued with a logbook may enter an introductory, intermediate or micro-marathon ride utilizing a vet card provided the correct name of the horse and the AERA horse number as recorded in the logbook are recorded on the Vet Card and AERASpace” be replaced with “If a horse is issued with a logbook, that logbook must be used when that horse is entered in an affiliated introductory, intermediate or micro-marathon ride.”**

*Rationale*

Previously, the vast majority of riders were becoming compliant with the use of horses' logbooks. As Chief Stewards are required to ensure that horses are correctly identified against their logbook, this cannot be done if the logbook is not available. This is of particular concern if the horse is misrepresented on a day card and is not the correct age (or correct horse as compared to the logbook), or has been previously sanctioned (and the logbook is unavailable). While these may be infrequent issues, it is still of concern that this can impact on the horse's wellbeing. Using the logbook creates a complete record of the horses' ride history, and also decreases the frequency of multiple entries for the same horse in AERASpace.

Bill Harbison noted that the purpose of logbook was to record a full history, particularly to allow vets to see what the horse had done before.

This motion was considered at the July meeting and was passed for second vote.

QERA still advocating for rule to remain as is to allow for a ride to be done should someone forget / lose their logbook

**Voting: NSWERA – yes; QERA – no; TEERA – yes; SAERA – absent; VERA – no; WAERA - yes. Carried.**

Passed as rule change as of 1 January 2019

## **14.2. Motions on notice, AERA Meeting November 2018 from QERA**

### **14.2.1. Appointment of Ride Officials**

Motion 1 that rule 14.1 e) “a treatment vet who will be experienced in the treatment of performance horses and who will confirm their position on treating all horses attending the event” be altered to read “a treatment vet who will be experienced in the treatment of performance horses and who will confirm their preparedness to treat all horses attending the event, except in exceptional circumstances.”

*Rationale*

The current wording of this newly introduced rule – especially the phrase “confirm their position” – is open to interpretation.

*The intention of the rule is that the treatment vet will be prepared to treat all horses attending the event. However, no vet can guarantee this as there may be an exceptional circumstance (such as a dangerous horse) whereby human safety would be put in jeopardy if the horse was attempted to be treated.*

*A rule which does not acknowledge the possibility of an exceptional circumstance may be the basis for a legal challenge by a rider/owner if their horse was refused treatment because of the exceptional circumstance.*

**Motion 2018/11/07 Moved: QERA / VERA**

**That rule 14.1 e) “a treatment vet who will be experienced in the treatment of performance horses and who will confirm their position on treating all horses attending the event” be altered to read**

**“ a treatment vet who will be experienced in the treatment of performance horses and who will confirm their preparedness to treat all horses attending the event, except in exceptional circumstances.”**

**Voting: NSWERA – no; QERA – yes; TEERA – no; SAERA – absent; VERA – abstain; WAERA – yes.**

**Motion lost on first vote.**

**14.2.2. Treatment vets at rides of over 120 kms**

*Motion that rule 15.4. “For rides of 120 kms or more a separate additional treatment veterinarian is required to be present at the ride base” be removed.*

*Rationale*

*This rule has proved problematic and its interpretation differs depending on to whom you speak. It has already been amended to include “in one day” which removes the onus on ride organisers running mini marathon events to pay for an extra treatment vet to be present however this rule is very onerous on smaller rides and clubs that have already a treatment vet or vets in place to deal with what may happen in a ride that has very low numbers of entries.*

*It is unreasonable for a ride club that is hosting a 120 or 160k ride with small entry numbers to employ another treatment vet. This rule as it currently stands means that smaller ride clubs cannot afford to run a 120 or 160km event as ride entries will not cover the expense of an extra vet. The number of treatments at a ride is usually relevant to the number of entries, or other factors such as travelling distance to the event, temperature, humidity, etc (not the distance of the ride), and the vet ratio rules already determine that there will be more vets if there are more horses which allows more vets to come off the line to treat horses if needed.*

**Motion: 2018/11/08 Moved QERA/ VERA**

**That rule 15.4 “For rides of 120 kms or more a separate additional treatment veterinarian is required to be present at the ride base” be removed.**

**Voting: NSWERA – yes; QERA – yes; TEERA – yes; SAERA - absent; VERA – yes; WAERA - yes.**

**Carried.**

*Motion passed for second vote at next meeting.*

**14.2.3. Membership cards - NSWERA**

*Motion that an additional sentence be added to Rule 27.4 of the AERA General Rules stating:*

*27.4 At every ride, riders should show their current membership card to the ride secretary and must have their membership number recorded on the ride entry form.*

*The current wording of rule 27.4 follows this sentence and does not need changing. The aim is to encourage riders to present their membership cards.*

*It used to be a rule that membership cards had to be shown. The proposed wording is from the rulebooks from 2010, 2008, 2006 and 2004. The rule was removed from the 2016 rulebook, which attempts to rely on AERASpace. The problem is that entries can be put in AERASpace well after ride entries are taken, and it's difficult to address anomalies after entries are taken. An example is a novice rider who claims endurance status on the entry form and the ride secretary later finds out the rider hasn't upgraded their*

*status. Another example is intermediate members entering endurance rides. These anomalies can be identified and managed at the time of entry if the card is shown.*

**Motion: 2018/11/09 Moved NSWERA/ VERA**

**That rule 27.4 will include the additional sentence to include “At every ride, riders should show their current membership card to the ride secretary and must have their membership number recorded on the ride entry form.”.**

**Voting: NSWERA – yes; QERA – no; TEERA – no; SAERA – absent; VERA – yes; WAERA - yes**  
**Carried**

**Motion passed for second vote at next meeting**

## 15. Correspondence

### 15.1. Correspondence Inwards

Date	Incoming	Action
03/08	TQ19 re logo for event	
06/08	WD & ST Harbison – invoice for reimbursement of travel costs	Fwd for payment
	QERA response re NRZ	
07/08	Helen Dohan, AHSA re location of Newbridge Trophy	Agenda
09/08	D Somerville seeking information about sharing of draft constitution	KM
	D Keelan – availability to photograph teams at TQ18	
12/08 – 22/09	Signed TQ Vet agreements received from Darien Feary, Lesley Hawson, Dave Nolan, Daniel Sims, Anne Barnes, Pat Hodgetts, Matt Walker, Sue Martin, Lachlan Cameron, Colleen Stewart, Khyle Stewart, Lidwien Verdegaal, Helen Spencer – returned signed TQ Vet Agreements	
14/08	S Fenner – request for dates of TQGC for 2021 & 2022	IP responded
20/08	T Nicklason – TQ18 Minutes of meeting 11/08/19	Fwd to delegates
24/08	DA's - Advice re TQ18 Team Entries	IP
30/08	D Somerville request for information about implementation of current rule book, specifically Social Media Rules.	KM response
01/09	M Wade query re details about a horse on AERASpace – referred to VERA registrar	KM
04/09	P Bice re horse catastrophe on 12/08	Agenda
06/09	NSWERA response re NRZ	
	TQ18 Committee – invite to Sponsors Event	
09/09	Greg Steeman re sponsorship for TQ18 (saddle)	
11/09	O Aratio, Spain, request for ride histories for horses – Alam responded	AD
12/09	J Radny, EAEC – advice re Concussion Policy – fwd to delegates	Agenda
14/09	K Roberts, QERA, request for use of AERA logo by Qld SC hosting RO	KM
16/09	D Somerville – complaint re lack of response to correspondence submitted re finances	SS
20/09	K Thomas, NMGW, response to query re insurance cover for farriers	SS
03/10	Dr A Sole-Guitart – request for data access to support research	Agenda
04/10	V Reid request for replacement TQ Cup	KM
09/10	D Somerville – request for info about next AERA meeting and for copy of agenda	Agenda
11/10	Dr B Poole – post mortem report and invoice – report forwarded to exec	Agenda
11-15/10	Emirates Stable 2 – request for info on exported horses	IP
13/10	K Pandey – seeking advice on renewal of membership- referred to DA	KM
17/10	J Aistrophe resignation as AERA delegate	Agenda
	Charles Sturt University – outcome of tying-up research – distributed	IP
19/10	X Webb via Ieva Peters, Pat Slater Cup Agreement	
	K Taprell via Ieva Peters, TQ18 Cup Agreement	
	Dr M Walker, Vet reports re Horse Catastrophe	Fwd to P Hodgetts
22/10	R Collyer re rule changes	Agenda

23/10	P Bryson, via S Reid, comment on TQ buckles	Agenda
-------	---	--------

### 15.1.1. Correspondence discussion items – held over to teleconference 20 November

- 15.1.1.1. Jane Radny – FEI Concussion policy
- 15.1.1.2. David Somerville re processes to advise members re AERA meetings
- 15.1.1.3. Richard Collyer re rule changes
- 15.1.1.4. Paul Bryson re TQ Buckles changes
- 15.1.1.5. Clare Fleming re weights rule

### 15.2. Late Correspondence Inwards

	Late Correspondence Inwards	Action
26/10/18	Gow Gates Insurance quote - fwd to delegates	Agenda
	Newmarket Grandwest Insurance quote – fwd to delegates	Agenda
28/10/18	T McCormack, CS report from TQ18	Agenda
	T McCormack, IT reports from TQ18	
29/10/18	Affinity Insurance quote – fwd to delegates	Agenda
30/10/18	K Carman and Naomi Leavesly, AERA confidentiality agreements	
31/10/18	NSWERA – rule change re membership cards	Agenda
01/11/18	TQ18 – Certificate of appreciation and copy of TQ18 booklet	
02/11/18	EA, Kirsty Pasto – call for National Discipline Committee nominations	Agenda
	TQ19 Committee – minutes of meeting on 28/10/18	
04/11	R Jeggo re WAERA Delegates to AERA	
06/11/18	TQ20 Committee – minutes of meeting on 28/10/18	
08/11/18	C Fleming re weights rule	

### 15.3. Correspondence Outwards

Date	Addressee	Author
30/07	AERA Delegates – forwarding report from Dick Collyer, CS at Qld State Champs	KM
31/07	AERA Delegates and DA Secretaries – notice of AERA meeting in November	KM
02/08	QERA Secretary – seeking clarification of correspondence tabled at July meeting	KM
10/08	D Somerville – acknowledgement of correspondence re AERA Constitution	KM
12/08	AERA Delegates – fwd TQ18 Minutes 22/07/18	KM
14/08	S Fenner – response to query re dates of future TQ events	IP
15/08	AHSA re arrangements to collect Newbridge trophy	KM
18/08	Drs Stacey Crawford, Caroline Goût, Lauren Miller, Louisa Poutsma, Harry Wever – advice of accreditation as AERA Veterinarian	KM (t)
23/08	NSWERA Secretary re quote for ETS	KM/SS
23/08	D Somerville response to query about sharing of draft Constitution	KM/Exec
27/08	AERA Delegates – financial reports for July	KM
30/08	D Collyer response to correspondence about rule changes	KM/Exec
31/08	DA Secretaries re ride calendar	KM
01/09	M Wade response to query re database information	KM
04/09	V Reid – response to correspondence received on 28/07	KM
10/09	D Somerville – response to query re rule book implementation	KM
11/09	Olatz Aratio – response re query about horses' riding histories	AD
12/09	DA Secretaries – advice re AERA fees for 2019	KM

	S Roberts – follow up to correspondence received	KM
19/09	NMGW seeking clarification re insurance cover for farrier in attendance at events	SS
21/09	R Kent – follow up re TQ Vet Agreement	KM
24/09	AERA Tender Document to NMGW, AON and Gow Gates	SS/JH
26/09	K Gordon – response to correspondence received	KM
	D Somerville – response to queries re financial reporting	SS
01/10	AERA delegates and DA's – November meeting notice	KM
02/10	Dr B Poole re invoice for necropsy performed	KM
03/10	Dr A Sole-Guitart – response to query re data for research	KM
04/10	DA Secretaries re Constitution	KM
	DA Secretaries re Membership form	KM
	M Wade - update on TQ50th Anniversary books	KM
07/10	AERA Delegates – TQ18 minutes x 2; TQ19 Minutes	KM
11-15/10	Emirates Stable 2 – response to info request re exported horses	IP
15/10	C Sercombe, TAFE NSW – stakeholder input re working with horses – fwd NSWERA	KM
18/10	K Pandey – response to membership request	KM
	AERA Delegates - financial reports for September 18	KM
22/10	National Library of Australia – deposit of TQ Book	KM/LMcC
23/10	V Reid re TQ Cup	KM
24/10	State Library of NSW – deposit of TQ Book	KM/LMcC
	t = template	

#### 15.4. Late Correspondence Outwards

Date	Addressee - late	Author
26/10/18	David Masel, Australian Stockman's Hall of Fame re TQ display	KM
26/10/18	SA members re attendance as delegates at AERA meeting	KM
31/10/18	C Rizk – copy of vet report	KM
	K Carman, N Leavesly – documents for AERA meeting	KM
05/11/18	R Jeggo re WAERA delegates	KM
06/11/18	C Allan re R Jeggo Correspondence	

#### 16. General Business – held over to teleconference 20 November

##### 16.1. Logbooks – Jill Hawks

##### 16.2. “The State of the Nation” – how AERA interacts with Division Association members

*From the minutes of March 2010*

*Moved Tom McCormack/Dorte Colja*

*That all previous motions on delegate and AERA costs are rescinded and that costs are as follows on a proportional basis:*

*AERA pays for up to 2 delegates from each State to travel from their regional airport to Brisbane and return, room accommodation, breakfast and lunch. All other expenses i.e. travel from home to the airport, transport to the hotel, evening meal and drinks including the mini bar are at the expense of the delegates.*

*Voting Carried Unanimously.*

Agenda Item for March meeting.

**16.3. Yamamah – Sioux Reid**

Sioux raised question of AERA's interest in the Yamamah app, noting that this app was able to provide live time info during the recent FEI ride hosted by Bullio Arabians and that this can happen using the Electronic Timing System.

Steve noted that they didn't have access given but they were able to access information through the progressive reporting mechanism that is given by use of the ETS WiFi system broadcasting results on a local webpage. AERA does not want to allow access to the database to support use of this app.

**17. Late Reports****17.1. NSWERA (received 25/10/18)****NSW Report,**

Dear AERA members,

*By the time you have this meeting our ride season will be finished, with the last ride being the Matar Stables Bullio Cup to be held on the 3<sup>rd</sup> November. This ride will be holding AERA and FEI rides, I am sure Chris and the team at Bullio will put on a fabulous weekend for all.*

*As a committee I believe we have had a very productive and cohesive year. The NSW committee have proved time and time again that they have the interest of the sport at heart working tirelessly outside the committee room taking time out from riding to keep the ball rolling. Thank you to all members for the effort they give.*

*On the ride front the introduction of only one ride per weekend has proved to be very profitable for ride organisers as well as a great boost for the state budget and seems to have been well received by our riders and trainers alike.*

*Looking forward to the festive season and the small break we will have before bringing horses back into work for the new year.*

Regards,

Tony Warren NSW President

**17.2. VERA (received 29/10/18)**

G'day Australia

*Now that Tom Quilty gold cup is done and dusted, we at VERASMC are proud of our VERA members - the Talented Kim Noble, Young Star Allison Noble, Steady force Tamara Atkinson and Prominent Marty Bryson for bringing home the gold in team's event, not forgetting our team selectors Zealous Sioux and accomplished Dr. Narelle. The TQ was great for VERA members competing.*

*Vera congratulates TEERA on its efforts in running the TQ and send our best wishes to QERA for TQ2019.*

*We at VERA are looking at a steady ride calendar next year saying that 2018 was a great year for VERA.*

*I on behalf of VERA I would like to wish AERA, all the divisions and their members happy holidays and a happy, successful new year 2019 in advance.*

Alam.

**18. Meeting Closed****19. Meeting Dates – to set for 2019**

20 November 2018 – 7.00 pm EDST to conclude business from November Agenda

Dates to be confirmed

March 2019 – AGM and General Meeting – suggested dates of 16/17 March tbc

July 2019 – is there an option for this to be the first weekend of August to allow for TQ19?

Suggested dates: 3- 4 August and 16 – 17 November 2019.