



# Australian Endurance Riders Association Inc.

## General Meeting of Members

**Date:** 14th, 15<sup>th</sup> & 16<sup>th</sup> March 2014.

**Venue:** Ciloms Airport Lodge, 398 Melrose Drive, Tullamarine, Melbourne, Victoria.

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## MEETING NOTES

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**Friday 14<sup>th</sup> March 2014** - Meeting commenced at 2.15pm until 6.50pm. (Chaired by Tom McCormack.)

**Saturday 15<sup>th</sup> March 2014** – Meeting commenced at 8.30am until 6.48pm. (Chaired by Melanie Scott.)

**Sunday 16<sup>th</sup> March 2014** – Meeting commenced at 8.40am to 12.05pm. (Chaired by Melanie Scott.)

### 1. Welcome by President.

Mel requested that Tom chair the meeting on Friday afternoon. All agreed. Mel thanked everybody for coming. Tom is happy to stay on and finish some pet projects, in particular, the constitution and AeraSpace.

### 2. Members Present.

Trent Huxtable (Tas - from 3pm), Pat Hodgetts (Tas), Sandy Little (Vic), Ellen Prestage (Vic), Steve Swan (Qld), Jan Tyrrell (Qld), Liz Rutherford (WA), Ieva Peters (WA), Marlee Turnbull (NSW), Melanie Scott (SA), Julie White (SA).

**2.1 Visitors:** John Mullins (Saturday 11am), Peter Farrell (Friday afternoon and Saturday morning), Meg Wade and Linda Tanian (Saturday afternoon). Tamara Atkinson (8.30am Saturday – 1pm).

### 2.2 Delegate Interface.

The Delegate Interface person is the “go to” person to chase up things that should be done by the states. The following people were appointed for this: Tas: Pat Hodgetts, Vic: Ellen Prestage, WA: Ieva Peters, NSW: Marlee Turnbull, Qld: Jan Tyrrell, SA: Melanie Scott.

Sandy Little is resigning at the end of this meeting due to poor health. Sandy is concerned that he hasn't been able to do many things, and it's time to give someone else a chance. He feels he is not performing to a level that he would be happy with. Will be OK to be the Chief Steward for the 50<sup>th</sup> Quilty and will go to WA Quilty this year. Tamara Atkinson, a VERA SMC member will be attending as an observer on Saturday with a view to becoming the AERA delegate. Tamara would be OK to sign a confidentiality agreement. Tom thanked Sandy for all of his hard work and experience.

### 2.3 Live SMC Document.

A document was created at the AERA meeting and keeps notes on what is to be distributed to the State Management Committees immediately following the meeting. Liz will do this during the meetings, as she is using her laptop for the agenda. We could all add to the document during the course of the meeting.

### 2.4 Portfolio Allocations 2014.

- Liaison - AERA Webmaster / Chat-Line (Ieva Peters, Mark Grogan and Dorte Colje)
- Liaison - National Veterinary Panel (Pat Hodgetts)
- Document Library - (WIP website, Tom McCormack and Mark Grogan) Tom would like to do a historical tab and a current tab for the documents as they are updated. Should be password protected. Mark to talk to Elaine to password protect the WIP website and let us know what the password is.
- CS/TPR - Dorte Colje
- Horse Welfare - Pat Hodgetts
- Medication Control - Dorte Colje
- Constitution - Tom McCormack (Chair), Kerry Spratt, Melanie Scott, Dick Collyer, Sandy Little
- Database - Steve Swan (Chair), Tom McCormack, Bronwyn Cuthbertson, Colleen Shaw, Ieva Peters.

- EA-International - Mark Grogan
- Education - Marlee Turnbull and Julie White
- Governance & Policy – pass on to the constitution committee.
- Handbook - (Tom McCormack and Steve Roberts, Melanie Scott, Pat Hodgetts)
- Strategic Plan (wait for the new structure/constitution)
- Media/Publicity - Liz Rutherford
- Advertising - Mark Grogan, Jan Tyrrell.
- Quilty Advisory Panel - Tom McCormack, Pat Hodgetts, Ieva Peters
- Insurance Advisor – Mel suggested that we appoint someone to shop around for the best insurance policies available. Nick Egan from South Australia would be interested in helping out. Insurance advisor position to be created. Everyone should sign a confidentiality agreement. Nick has offered to give us his opinion, at no charge. He will also help in negotiating our annual insurance renewal. Mel will follow this up. Need to create a job description. The Insurance Adviser would not be able to commit on behalf of the AERA, would only gather information. Would be required to speak with Aon (or others) from time to time.

### 3. Apologies.

Mark Grogan – late apology 12/3/14.

Haydn is no longer available to be the NSWERA delegate, and Roy Barsby is his replacement. No form or confidentiality agreement has been received from Roy, and he wasn't able to come to the meeting. At this stage, there are two delegates from NSWERA, but a third will be sorted shortly.

### 4. Registration of Votes.

As per agenda. Figures have come from AeraSpace and seem to be accurate.

### 5. Previous Meeting Minutes.

#### 5.1 Amendments to Minutes of the General Meeting held on 15<sup>th</sup>, 16<sup>th</sup> & 17<sup>th</sup> November 2013.

Nil.

#### ***Motion 2014.03.01. Moved Melanie Scott/Marlee Turnbull.***

***That the AERA Minutes of the General Meeting held on 15<sup>th</sup>, 16<sup>th</sup> & 17<sup>th</sup> November 2013 are accepted. Carried unanimously.***

#### 5.2 Business Arising from the Minutes (from Action Sheet).

- Training Ride Pointscore: it is in AeraSpace. Originally came from NSWERA. Is included in the updated rule book. Needs to be sorted prior to the Quilty. This award would be done at the Quilty, like all of the other awards. Steve to make sure that AeraSpace is doing this. The award could be posted to the states to be presented at the AGM.
- IT Forms: it seems that some states are still not using the updated forms. Ieva to send another reminder. Steve to have a look at including the IVT forms in AeraSpace.
- AERA Forms: Review all AERA forms and place on website. Remove Sandy and include Bronwyn Cuthbertson. Someone needs to check each State's website and ensure that we all have the updated documents.
- Quilty 2016: Southern Crosse endurance has been selected to hold the TQ2016. Should be done for the next meeting. Ieva to send the documents to VERA.
- Honorariums: Ieva to write to registrar, AERA Secretary, Sonia Ruprecht, Deb Watson, Elaine Williams. 2.7% is the national average for 2013. Increase is 2.7%.

#### ***Motion 2014.03.02. Moved Melanie Scott/Ellen Prestage***

***That all of the honorariums as above are increased by 2.7%.***

***Carried unanimously. Ieva abstained.***

- Archives: Nothing has been done about this. Steve and Jan will chase this up.
- Appreciation Buckle Award: Steve will chase this up.
- Quilty Cup: We've ordered two Quilty Cups from Trevor Young. Engraving of the 2015 can be discussed on-line. Needs to leave one cup blank for the 2015 event. HOF Cup is going to a static display.
- Pat Slater Cup: PS Cup need to have a box as it is now a perpetual trophy. Need a quote for the cabinet. Tom will talk to the HOF guy about the original cup going to TQ15.
- IVT Forms: Have been updated.
- Quilty Manual: VERA 2016 has been awarded to a separate incorporated body. VERA was aware of this requirement. This table has not appointed the HV and CS – we must have consultation with the TQ committee.

**Motion 2014.03.03. Moved Steve Swan/Liz Rutherford.**

***That we write to VERA and ask them to ensure that the TQ16 organising committee operates as a sub-committee of the VERA State Management Committee.***

***NSW – yes, Qld – yes, SA – yes, Tas - yes, VERA – abstain, WA – yes. Carried.***

- AERA Bookkeeper: Tom has spoken with Deb, and she is OK to continue in the position.
- TQ13 IT Forms: have finally been received.
- Rest Order Forms: RO forms no longer needed. IVT form has been updated. RO is on the form.
- Bookkeeper: Westpac can issue a debit card to an individual. We could apply for a debit card for Deb Watson. Steve to go ahead with the Debit Card issue.
- AERA Registrar: The States to find someone to help put the old MRS into AeraSpace. Tom will ring Jo and talk to her again about this.
- Quilty Cup & Pat Slater Cup: Need to get a valuations done (for insurance purposes) on the Quilty perpetual trophy and case and the PS Cup. Mark to get the Cup from Brook and have it valued ASAP.
- Northern Rivers: needs to be sorted. Create a subcommittee.
- Quilty Buckles: Liz has had a look at alternative sources of Quilty buckles. Has made some enquiries. Very hard to get anything unique or different and it seems they all come from the same place. Trent has a couple of ideas.

**6. Executive Decisions to be Ratified.**

As per Agenda.

**Motion 2014.03.04. Moved Liz Rutherford/Steve Swan.**

***That the Executive Decisions are Ratified.***

***Carried unanimously.***

**7. State Reports.**

**7.1 Queensland Report.**

As per Agenda. The date of the FEI ride in Qld is the State Champs which is going to be held on 6, 7 & 8 September 2014. 1\* and 2\* 90km and 120km FEI rides to include the Trans Tasman ride. Ride fees have been paid to EA.

**7.2 South Australian Report.**

As per Agenda. Julie is not on the SAERA SMC. Can you be a delegate without being on the SMC? According to the AERA constitution, provided that you have been nominated by your State SMC, this should be OK. The whole SAERA membership supported the idea. Form needs to be clearer. Every state pays for their extra delegate. AERA pays the president's airfare.

**7.3 Western Australian Report.**

As per Agenda. Channel 7's Today Tonight programme recently did an article about active people over 80. They did an interview and item about WAERA's Ken Hobday.

**7.4 Tasmanian Report.**

As per Agenda. Tas wants to run an FEI ride this year, around July in northern Tasmania. It's still in the planning stages. Steve Swan mentioned that Pam Chadwell is doing a great job!

**8. Financial Report.**

*Financials distributed separately.*

**8.1 Bookkeeper's Report (received late).**

|                         |              |
|-------------------------|--------------|
| General Account Balance | \$ 6,657.22  |
| Cash Management Balance | \$ 64,529.49 |

|  |          |
|--|----------|
| Unpresented cheques – Office of Fair trade NSW | \$137.00 |
| T Young (Jeweller)                             | \$700.00 |

*Buckles – Awaiting advice of the imminent arrival of the final buckles we ordered over a year ago now. Not the most prompt supplier. **Decision needs to be made on the 50<sup>th</sup> celebration buckle.***

*Cups: We have ordered 2 TQ cups. **Decision needs to be made regarding the TQ15 cup.** Also ordered 1x Pat Slater cup, awaiting delivery.*

*Bookkeeper Role: Tom discussed with me the offer of a further 2 years in this role with a CPI increase from last year. I am prepared to renew my tenure with a few minor changes, if the committee is agreeable.*

- 1. That my increase is the CPI for the last 2 years, as my tenure is a 2 year period.*
- 2. That there is more communication from the committee (in writing) with regard to any changes, additions to my role*
- 3. That there is a written reply to my report each meeting so I am aware of what is decided.*
- 4. That AERA agree, in writing, to reimbursing my BankWest Credit Card which is being used to book delegate airfares etc. after approval of the reconciliation, prior to the due date each month.*

*Deb Watson*

- There was no P & L for 2013 submitted.
- We need to update the signatories.

**Motion 2014.03.05. Moved Sandy Little/Ellen Prestage.**

***That Tom McCormack is removed as a signatory for the Westpac AERA accounts, and that Steve Swan is added.***

***Carried unanimously.***

**8.2 Credit Card Facility.**

Sounds good and we should go with the Debit Card.

**Motion 2014.03.06. Moved Marlee Turnbull/Liz Rutherford.**

***That the AERA establish a Debit Card for the AERA Bookkeeper for the purposes of purchases ratified by the AERA Executive.***

***NSW yes, Qld yes, SA yes, Tas yes, Vic yes, WA yes. Carried unanimously.***

## 9. Portfolio Reports.

### 9.1 Hendra Virus.

Nothing to add to Tom Perkins' report.

### 9.2 Chief Stewards and TPRs.

#### 9.2.1 Chief Stewards for Accreditation.

Dorte can send the badge, etc. to Caroline Windle.

**Motion 2014.03.07. Moved Steve Swan/Marlee Turnbull.**  
***That Caroline Windle is accepted as an AERA Chief Steward.***  
***Carried unanimously.***

### 9.3 Veterinary Accreditation.

#### 9.3.1 Veterinarians for Accreditation.

**Motion 2014.03.08. Moved: Melanie Scott/Pat Hodgetts.**  
***Dr Lucas Van Oijen is accepted as an accredited AERA veterinarian. .***  
***Carried unanimously.***

#### 9.3.2 Treatment Veterinarians.

Haven't heard back from the NVP about the proposed education program.

#### 9.3.3 Vetting DVD.

leva has asked the NVP (2/8/13) to please supply a budget for the production/update of the DVD.  
 Nothing received.

leva now has a copy of the vetting DVD (from Tom). Should go on AERA.wip. It is a good educational tool, not just for vets.

Tom to send a copy to Elaine for the Wip website.

### 9.4 Horse Welfare & Invasive Treatments.

As per agenda.

Some states have been tardy in sending their IVT forms to Pat. Tom suggested that the documents can be scanned at the ride (once they are filled in). Need to be able to generate a report out of AeraSpace about how many horses have received IT, how much fluids used, etc. Welfare person for each state would need access to the IT forms. Sometimes IVT forms aren't filled out on the day. The only people that really know are the States or the Zones, and they should make sure that the data goes to where it should be.

If a govt agency asked how many treatments we've had, we need to know these figures fairly quickly.

Incidents in the UAE lately may be picked up and focussed on AUS.

Article in the QERA magazine about the new FEI veterinary standards - FEI have introduced standards for qualifying horses. Now necessary to do national rides and training rides. Interesting topic for the vets to discuss amongst themselves.

#### 9.4.1 Email from AERC.

The AERC has advised the FEI that unless there has been displayed a big improvement in the FEI events made by the FEI, the AERC will be withdrawing from the FEI and will be promoting an alternative international endurance association. There was no attachment to the email. AERC is a lot different to our rules, we have to qualify. AERC allows someone to not have to go through a qualifying process.

Mel is OK to work with Pat and Jo HB about this matter. We would have a confidentiality clause with the

AERC.

### 9.5 Medication Control.

As per agenda.

**Motion 2014.03.09. Moved Ieva Peters/Marlee Turnbull.**

***That the AERA pay the costs for Dorte Colje to attend the Medication Control Course to be held in Brisbane on 23<sup>rd</sup> March 2014. Airfare, accommodation and the course: approx. \$300.***

***Carried unanimously.***

The Laboratory should be listed as Forensic Racing Sydney, not Racing Analytical Services. The kits have written on them Forensic Racing with a tag with EA endurance (and then state

VERA is still waiting for some results from a swab taken in November.

Write to EA to ask that they speed up the swabbing process and accounts and results as it's taking too long.

AERA to write to EA to have some more swabbing and refresher courses and get Dorte accredited to do the refresher courses which have been going on for years. Billing takes too long – AERA to write to EA.

### 9.6 AeraSpace.

As per agenda.

Deb Watson, for the first time, took the PA figures straight off AeraSpace and sent out the invoices to the States.

Lameness question: training rides do not get recorded on the EWS.

Website: Steve will work with Mark. AeraSpace should be automatically a part of the AERA website. Steve is happy to work with Sascha and Elaine and update the website.

Electronic timing: is coming along. PJ is close to having it in a workable fashion, hopefully, in the next few weeks. A couple of trials are scheduled prior to full use. Peter has been writing the logic for it, and sourcing the hardware (readers, printers and transponders), and getting all the bits and pieces together.

### 9.7 AERA Handbook/Rulebook.

Tom has made a start on updating the handbook. Some changes have been made to some of the clauses, as they are no longer relevant i.e. paper Master Ride Sheets. Vet examinations/inspections/checks have also been made consistent.

Social media policy – clause in the new draft of the constitution. Clause needs to be inserted: refer to the AERA Social Media Policy on the AERA website. If there are no changes, it can go to print.

### 9.8 Tom Quilty Gold Cup.

#### 9.8.1 2014, Wagin, Western Australia.

**Entry Fee:** The proposed entry fee for the TQ14 is as follows –

|  |                |
|--|----------------|
| Heavyweight, Middleweight, Lightweight | \$350 inc. GST |
| Junior                                 | \$300 inc. GST |

**Motion 2014.03.10. Moved: Liz Rutherford/Steve Swan.**

***That the AERA approve the entry fee for the Tom Quilty Gold Cup 2014.***

***Tas – yes, Vic – yes, WA – abstain, SA – yes, NSW – yes, Qld – yes. Carried unanimously.***

WAERA need to table an updated budget for the next meeting.

AHSA rugs need to be investigated. WAERA Subcommittee will approach the AHSA and ask that they are organised from our end to ensure quality control.

Yearbook: The AERA is OK for the states to submit an article, not necessarily about their State Champs.

Probably only need one CS from each state. WAERA do have preferences: Vic - Sandy Little, SA ? NSW - Tom McCormack, Qld - Dorte Colje, Tas - Denise Williams.

**Motion 2014.03.11. Moved: WAERA/QERA.**

***Motion: That the AERA approve the appointment of Dr. Joan Deetman and Dr. Kathy Webb as the Treatment Veterinarians for the Tom Quilty Gold Cup 2014.***

***Tas – yes, Vic – yes, WA – abstain, SA – yes, NSW – yes, Qld – yes. Carried.***

**Motion 2014.03.12. Moved: WAERA/TEERA.**

***That Dr. Arun Ramachandran is appointed as the On-Course Veterinarian for the Tom Quilty Gold Cup 2014.***

***Tas – yes, Vic – yes, WA – abstain, SA – yes, NSW – yes, Qld – yes. Carried.***

**9.8.2 WAERA/TQ14 – Hendra.**

Peter Farrell's report was tabled, as per agenda.

**9.8.3 Correspondence from QERA:**

QERA correspondence was tabled, as per agenda.

John Mullins arrived at 11am Saturday 15<sup>th</sup> March 2014.

Each person was introduced.

Tom chaired the meeting during this discussion.

AERA's Policy in current Hendra landscape regarding RO's improving a Hev requirement on some or all horses attending;

- A) Local state rides (State Champs);
- B) Tom Quilty Events.

It's business as usual unless a significant change in Hendra landscape happens.

Before we can make a decision, we must:

- a) Enter into a discussion with John Mullins regarding all the possible legal scenarios; and
- b) Have a discussion regarding other possible ramifications, eg loss of members, loss of ROCs, loss of some or all vets, etc.

***HENDRA DISCUSSION*****Summary of major concerns from both perspectives:**

***Not ranked in any order and not exhaustive.***

***If there is a vaccination requirement on some or all participating horses:***

- ***Potential for legal action on a number of fronts***
- ***Vaccine is not fully registered but issued under permit***
- ***Possible reduction in current membership due to export issue***
- ***Possible barrier to new membership growth as other equine associations do not have vaccination requirements***

***If there is no vaccination requirements;***

- ***Legal ramifications if a Hendra positive horse presents at an affiliated event***
- ***Some veterinarians may withdraw their services from the Sport***
- ***Some ROC's (Ride Organising Committees) may no longer conduct events.***
- ***Some members may chose to leave the Sport***

**Motion 2014.03.13. Moved Trent Huxtable/Jan Tyrrell.**

***That we accept, in principle, the Horse Health Declaration TQ14 (and the amendments), as tabled by QERA.***

***Tas – yes, Vic – yes, WA – yes, SA – yes, NSW – yes, Qld – yes. Carried unanimously.***

The document needs some tweaking. This can be done via email as soon as possible.

**9.8.4 2015, Hawkesbury, New South Wales.**

As per agenda.

At some point we need to make a decision about the big screen if we can't find a sponsor.

Need to have an endurance person alongside the commentary to ensure that what is broadcast is appropriate.

Entry form needs to have something about images being broadcast/published.

Correspondence (20/2/14) tabled from Neil Clarkson re: Hendra vaccination and policy.

Correspondence (13/2/14) tabled from Robyn Mather (via Neil Clarkson) re: Hendra vaccination and policy.

Discussion:

TQ 15 should be given guidelines and directives from this table regarding this matter. The AERA acknowledges that we are the owners of the TQ Gold Cup National Championship event, and as such we wish to advise that the AERA will not support mandatory Hev vaccination, at this time, for the TQ15 event.

Treatment vet: Judy Law, Kathy Webb.

Asst. Treatment Vet: Celine Lee, Luke Annetts, Dan Simms.

On Course Vet: Ian Palmer, Narelle Cribb.

AERA Hendra Policy

March 2014

1. Our policy is that we support individuals, who, in consultation with their Vet, choose to vaccinate their horses against the Hendra Virus. This is the single most effective means of prevention.
2. AERA does not support, at present, mandatory vaccination for the Tom Quilty Gold Cup.
3. The AERA recommends appropriate biosecurity and risk management protocols be implemented at state affiliated events where appropriate at rides in accordance with policies currently being developed.

**Motion 2014.03.14. Moved Steve Swan/Julie White.**

***That the above policy is accepted.***

***Tas – yes, Vic – yes, WA – yes, SA – yes, NSW – yes, Qld – yes. Carried unanimously.***

To go on FB and website, etc. ASAP.

**9.8.5 2016, Victoria.**

We haven't had formal advice from VERA yet, but apparently the TQ2016 has been awarded to Southern Crosse Endurance Riders Inc. Notice was on Facebook. VERA needs to write to AERA. The AERA would like to look at the submission. Invite Southern Crosse to the next meeting?

**9.9 Constitution.**

**Major issues Outstanding:**

1. Clarify use of the terms, by-laws, statutes, regulations, members' handbook, participation rules all of which are used in the document.
2. Clarify what powers are reserved for the National Council and how this is to be expressed in this document.
3. Should we pursue the concept of Special majority?
4. Will the AERA be a final appeal option for disciplined State members?
  - a. Presumably the State Constitution would need to permit it.
  - b. Assuming (a) above then could the AERA (1) affirm (2) overturn or (3) amend the State decision?
5. John to provide;
  - a. clauses that are required in Member States' Constitutions.
  - b. Transition clauses for 10.4.

**10. Rule Changes.**



**10.1 Rule Changes – Motions for Second Vote.  
Moved: NSWERA/QERA**

**Motion 2014.03.15. Moved: NSWERA/QERA**

**A11 Ride Committee Responsibilities**

11.3m) for the purpose of watering horses, water that is easily accessible must be available at least every 10 kilometres, and if this water is in drums these drums must be filled as necessary. ~~Leg 2 and those subsequent in an endurance ride MUST have water provided at least every 5 kilometres.~~ For the second and subsequent legs, the first water point must be available between 3km and 5km of the ride base.

**Voting: Tas – yes, Vic – yes, Qld – yes, WA – yes, NSW – yes, SA – yes. Carried. New Rule 2015.**

**10.2 Rule Changes – Motions for Discussion and First Vote.**

**10.2.1 Submitted by QERA:**

***Motion - That rule H3 3.3 be changed from “A horse must be six years of age before it can start in a 160 kilometre AERA endurance event” to “A horse must be seven years of age before it can start in a 160 kilometre AERA endurance event”.***

**See also National Vet Panel comments – Item 18.3.**

Discussion:

We had riders at a Quilty in SA that wanted to enter a young horse, and wasn't happy when they couldn't. Not all endurance horses are Arabians. Have a problem with distance but not speed. Perhaps we should be limiting the speed and not the distance. Sometimes it's a combination of both, but mostly its speed. While it's commonly accepted that Arabs mature later than other breeds, if you over stress any horse they are still susceptible to damage, regardless of the breed.

Steve happy to withdraw/suspend motion at this time then QERA will provide more information for the next meeting.

**Motion 2014.03.16. Moved Steve Swan/Liz Rutherford.**

***That motion 10.2.1 (above) is set aside until the July meeting pending further information from QERA, the NVP and any interested parties.***

**Voting: Tas – yes, Vic – yes, Qld – yes, WA – yes, NSW – yes, SA – yes. Carried.**

**11 Correspondence.**

**11.1 Correspondence from QERA re: Northern Rivers Zone.**

Tabled.

**Motion 2014.03.17. Moved: Steve Swan/Marlee Turnbull.**

***That we form another constitution subcommittee to discuss and make a recommendation to the AERA constitution subcommittee for the new AERA constitution regarding the NRZ.***

**Voting: Tas – yes, Vic – yes, Qld – yes, WA – yes, NSW – yes, SA – yes. Carried.**

**Terms of Reference for AERA Northern Rivers Sub-Committee.**

Preamble: this subcommittee has been established to explore options for membership and ride affiliation of endurance events in the Northern Rivers Zone in relation to the new AERA constitution.

Guidelines: To be comprised of two members from QERA and two members from NSWERA with an independent chair appointed by the AERA.

1. To be comprised of two members from QERA and two members from NSWERA with a chair appointed by AERA.
2. Determine the traditional geographical boundaries.

3. Establish the position of each of the states involved.
4. Research the preference of the Northern Rivers Zone Committee.
5. Research the preference of the members who reside within the geographical area.
6. Formulate some recommendations as to the future of the Northern Rivers area with a preferred option.
7. Communicate these findings with the AERA in time for the AERA July 2014 meeting agenda deadline.

***Motion 2014.03.18. Moved Ellen Prestage/Pat Hodgetts***

***Trent Huxtable is appointed as the Chairperson of the Northern Rivers Zone Subcommittee.***

***Voting: Tas – yes, Vic – yes, Qld – yes, WA – yes, NSW – yes, SA – yes. Carried.***

Trent will chair the meeting. Teleconference facilities are available if necessary.

**11.2 AHSA Correspondence re: mandatory microchipping suggestion.**

Wait for some direction from the AHSA.

**12. General Business.**

**12.1 National Newsletter.**

Whatever happened to having a joint National newsletter with QERA?

The States are encouraged to send articles to QERA newsletter person. Smaller states might find this useful. SS: it's a magazine. Does not include forms, minutes and ride results. Costs around \$42 per year per member for four editions.

**13. Late Reports.**

**13.1 AERA Registrar.**

Ieva to write to Jo about getting some help for her to get the old MRS into AeraSpace re: TQ15 and the special awards to be done. Need to get the old stuff in ASAP.

Each state needs to find someone to assist with entering historical data. Steve will set up those people with access to parts of AeraSpace for the entry of the old stuff.

Tas – Nicole Ford. Vic – Bronwyn Cuthbertson. WA – Anita Fortsch and Ieva Peters. SA – Janne Harris. NSW – Jo Bailey. Qld – Colleen Shaw? Ieva to forward these names to Jo Bailey.

**13.2 Submitted by NSWERA – Motion for First Vote.**

***Motion: That any resident living in the Northern Rivers Zone has the option to join either QERA or NSWERA.***

Steve thinks this is contrary to the constitution. Steve would like to talk to John Mullins.

Mel: this table has to the power to vary the land area.

To be included on the agenda for the next meeting along with the report from the NRZ constitution subcommittee.

**13.3 National Vet Panel Report.**

Matters for discussion, from previous minutes:

**Vetting DVD and education:** Haven't seen a budget for this proposal.

Treatment Accreditation System should be managed by the states and rubber stamped by the AERA.

Updated Vet accreditation has been done and ready to send back to the vets for checking and then onto wip. Vet treatment accreditation will be included in the one document.

**Rule A13.6**

NVP want some sort of disclaimer that they will not be held responsible for a Hendra outbreak.

Horse/vet ratio is included in the rule book. Vets should write to the SMC if they are not happy with an event.

Vets do have the right to not go to events if they are not happy with the horse/vet ratio and other requirements.

Legal advice: vets are covered under the AERA policies.

Pat to have a chat to the NVP.

**Hendra vaccination:**

Copy of letter sent to vets by QERA was tabled. Second paragraph:

*We have had advice from our insurer that forcing vaccination upon our members, without it being mandated by legislation, could make us liable for any financial losses our members may incur. We could be held responsible for a horse dying due to an adverse reaction, or loss of income from horses that could have been sold to countries that won't accept Hendra vaccinated horses.*

AERA hasn't seen this letter. Ieva to write to QERA about this.

**13.4 2015, TQ50th Celebration Committee.**

Melanie welcomed Linda, Meg and Chris to the meeting.

In the last month we've begun to realise the magnitude that is this job. Couple of activities are major: static display which includes getting together the items of memorabilia and the Coffee table book. Some other activities include trivia quiz and campfire talks. Had a preview of Trevor Knight's new Quilty Song, which is coming on really well.

**13.5 Equestrian Australia Endurance Committee.**

Progress on the team for WEG 2014: Formal E of I was a couple of weeks ago. Format E of I goes to EA first and then to the EC. Learning to work with EA, this is interesting. Nominations will be passed on to the selection committee. SC is working with the informal applicants. Long list should be available at the end of March. Still have some time for the qualification requirements, and then we will have a short list.

The EC have quite some time discussing the issues that face FEI events. Communications needs improving. Also want to document the process so there is a knowledge bank sitting behind us. Need to document the processes. Really need to focus on increased engagement and participation at FEI events.

**13.6 VERA Report.**

*VERA has a preferred ride organiser for the 2016 Quilty. The Southern Crosse Endurance club has been awarded the job. There are final details to be determined including the definite structure of the organising committee and the signing of the Quilty agreement.*

*The SMC received an application for an FEI ride at late notice. This ride was approved but not without some angst among the committee. Hopefully the ride will be a success.*

*This will be my last report as an AERA delegate. I have enjoyed my time at this table but feel that given health issues I cannot contribute in a fitting fashion. I wish all delegates the best and applaud your efforts.*

*Yours in endurance,*

*Sandy Little.*

Sandy Little has tendered his resignation and will be effective at the close of this meeting. The AERA expressed a vote of thanks to Sandy, and wished him well for the future. Replacement delegate to be advised as soon as possible.

**14. Meeting Dates 2014.**

19 & 20 July 2014. Try the two day format 19<sup>th</sup> and 20<sup>th</sup> July – Saturday and Sunday from 8.30am. Finish Sunday by 4pm – book return flights for after that time. Delegates can fly in Friday night, if necessary.

**Note: CHANGE OF DATE for November meeting – 14, 15 & 16 November 2014 (weekend prior to Equitana).**

**Meeting closed: 12.05pm.**