



Australian Endurance Riders Association Inc.

Minutes of the Committee of Management Meeting

Date: Commencing at 10.00 am AEDT on Sunday 7 February 2021

Venue: Digital meeting

1. Meeting opening

Linda Tanian declared the meeting open at 10.00 welcoming everyone and thanking them for their attendance. Particular welcome to new members – Craig, Matt and Jane – and thanks to Pat for acting as proxy for Mark Dunn.

2. Attendance

2.1. Management Committee Members Present

Linda Tanian (President) (VERA), Mark Dunn (Vice President) (TEERA), Kim Moir (Secretary) (QERA), Dick Collyer (QERA), Alamdar Dastani (NSWERA); Matthew Walker (NSWERA), Jodie Luck (SAERA), Sarah Dumbrell (WAERA).

Alam Dastani attended the meeting from 12.05.

Mark Dunn attended the meeting from 14.00.

2.2. Apologies

Mark Dunn – was an apology for the first part of the meeting.

2.3. Proxy Votes

Proxy form received appointing Pat Hodgetts as proxy for Mark Dunn.

2.4. Acceptance of new members

Motion: 2021/02/01 Moved: Kim Moir / Dick Collyer

That Matthew Walker and Alam Dastani are accepted as new members appointed by NSWERA to fill casual vacancies.

Carried unanimously.

2.5. Visitors

Delegates – Pat Hodgetts (TEERA), Jane Radny (WAERA), Craig Renner (QERA).

3. Portfolio Allocations – item if changes required.

Vacancies had occurred on some Portfolio Sub-committees following the resignation of Kerry Fowler-Smith and Noni Seagrim. It was resolved that appointments to Sub-committees could wait until the first meeting after the AGM.

It was noted that Marylou Locke has accepted the position of Public Officer and advice will be provided to Fair Trading NSW of this appointment.

4. Register of Pecuniary Interest

Addressed by pre-meeting declaration or as arises during the meeting.

Committee Member	Point of Conflict	Reason
Kim Moir	Correspondence from Mark Grogan	QERA Moderator

5. Previous meeting minutes

5.1. Amendments to the Minutes of the AERA MC Meeting on 8 June 2020 re TQ event in Qld

Nil amendments received.

Minutes to note appreciation to Kim Moir for transcribing these minutes.

Motion: 2021/02/02 Moved: Dick Collyer / Sarah Dumbrell

That the minutes of the Management Committee Meeting held on 8 June 2020, re TQ event in Queensland, are adopted.

Carried

5.2. Amendments to the Minutes of the AERA MC Meeting on 18 June 2020 re appeal from Stirling's Crossing Endurance Club

Nil amendments received.

Motion: 2021/02/03 Moved: Dick Collyer / Sarah Dumbrell

That the minutes of the Management Committee Meeting held on 18 June 2020, re appeal from Stirling's Crossing Endurance Club, are adopted.

Carried

5.3. Amendments to the Minutes of the AERA MC Meeting on 24 June 2020 re decision on appeal from Stirling's Crossing Endurance Club

Nil amendments received.

Motion: 2021/02/04 Moved: Dick Collyer / Sarah Dumbrell

That the minutes of the Management Committee Meeting held on 24 June 2020, re decision on appeal from Stirling's Crossing Endurance Club, are adopted.

Carried

5.4. Amendments to the Minutes of the AERA MC Meeting with NSWERA MC on 17 September 2020

These minutes had not been completed in time to include on this agenda. They will be distributed for adoption by email.

5.5. Amendments to the Minutes of the AERA MC Meeting on 8 November 2020

Nil amendments received.

Motion: 2021/02/05 Moved: Kim Moir / Jodie Luck

That the minutes of the AERA Management Committee Meeting held on 8 November 2020 are adopted.

Carried

5.6. Amendments to the Minutes of the AERA MC Meeting on 17 November 2020 – adjourned meeting

Amendment to show that Pat Hodgetts was in attendance at this meeting.

Motion: 2021/02/06 Moved: Kim Moir / Jodie Luck

That the minutes of the AERA Management Committee Meeting held on 17 November 2020, adjourned meeting, are adopted as amended.

Carried

All minutes to be posted on the AERA Website when finalized.

6. Business arising from the minutes – refer Action Sheet.

6.1. AERASpace enhancement for recognition of Arabian Sire and Dam in partnership with AHSA.

The AERASpace Sub-committee has done the work on this and reports have been tested. Once final testing has been completed this will be shared with AHSA and hope to have this in place this year. A publicity statement will be issued then about the AHSA Award and will include advice about the amnesty still in place to allow members to catch up with registrations of endurance horses.

6.2. Governance Training

AERA has investigated options for governance training for Management Committee members but has resolved that this is a costly exercise for the benefit it might bring, given that membership to the

committee is often for short periods of time. Reminder to people that if they are uncomfortable with comments from or conduct by other members, they should raise this as this occurs.

Meeting adjourned from 11.45 until 12 noon.

Alamdar Dastani joined the meeting at 12.05.

7. Online motions that have been approved since the last meeting.

7.1. Financial decisions

Linda provided an explanation about the process for approving payments requiring a majority vote from Management Committee members. Deb Edwards, AERA Bookkeeper, emails all Management Committee Members a request to approve payments with invoices attached, and will respond to any queries.

36 transactions, as listed on the Agenda and Subsidiary Agenda, totalling expenditure of \$39,278.65, processed for payment from 9 November 2020 to 4 February 2021

7.2. Other on-line motions

7.2.1. Motion

That Stephanie Malmborg (QERA) be accredited as an AERA Chief Steward - moved Mark Dunn, seconded Kim Moir.

Voting: for – 6; Against – 0

Carried by majority.

Note that no vote was recorded by Noni Seagrim and MC Membership was only 7 at this time due to a casual vacancy.

7.2.2. Motion

That Peter Bice be appointed as the Public Officer for AERA.

Moved Dick Collyer, seconded Mark Dunn.

Voting: For – 6; Against – 0; Abstention – 1

Carried by majority.

AERA was required to appoint a Public Officer who is resident in NSW, and this becomes the official address of AERA. This came about due to the resignation of Noni Seagrim from all AERA positions and the appointment is required to be notified to Fair Trading NSW within one month of a new appointment. Note that Peter subsequently did not accept this position.

8. Correspondence

8.1. Correspondence Inwards

N c	Date	Correspondence Inwards	Action
1	12/11/20	Project Officer – request for historical information re TQ events	Responded
2	18/11/20	WAERA – Minutes of meeting 25/10/20	To MC Members
3	24/11/20	L Terry – notice of Lake Manchester Committee	To MC Members
4	25/11/20	C Proudfoot – Vet in Victoria	Fwd to VERA
5	05/12/20	K Maher – re location of TQ Gold Cup	Responded
6	08/12/20	WAERA request for PA Insurance forms	Responded
7	10/12/20	K Fowler-Smith, NSWERA – resignation from AERA MC	Responded
8		S Pollard-Williams – EOI re Social Media Moderator	Agenda Item 14.3
9		SUREWiSE – forms and documents for 2021 insurance	To DAs
10		VERA Member request for notice re AAF to be removed	Actioned
11	15/12/20	D Grull re TQ Trophy reports on AERASpace	To AS Sc/Agenda
12	17/12/20	NSWERA re appointment of A Dastani – MC casual vacancy	Responded
13	21/12/20	K Maher request for LNO – response to contact QERA	Responded
14	05/01/21	N Seagrim - resignation	Responded

15	06/01/21	M Grogan, QERA member re QERA's moderation of Facebook post	Agenda
16	11/01/21	EA invite to AGM via L Tanian – accepted - distributed	Agenda
17	13/01/21	WAERA re paperwork for AERA AGM	Responded
18	13/01/21	SAERA re insurance information	Responded
19	14/01/21	NSWERA re appointment of MC Member and Delegate	Acknowledged
20	17/01/21	D Green re re-location of TQ Gold Cup	Acknowledged
21	19/01/21	Registry Australia p/l – TQ Name	Actioned
22	21/01/21	Skills Impact – consultation re training	
23	22/01/21	M Manners, advice re new VERA Secretary	Acknowledged
24	25/01/21	SUREWISE re query from NSWERA re documents	Responded
24a		T Smith Wongawol Legend Appeal	Agenda
25	26/01/21	WRERA Club re insurance cover	Responded
26	28/01/21	J Radny AERA Confidentiality Agreement as Delegate	Noted
Late correspondence as per Subsidiary Agenda			
L1	29/01/21	VERA re AGM discussions re Top Ten Rugs and Rule 62.5	
L2	30/01/21	M Dunn re proxy vote to Pat Hodgetts	
L3		TEERA Draft Minutes and reports from AGM	
L4		D Grull profile for Hon Member Laurie Nicolle	
L5		N Cribbs Confidentiality Agreement	
L6		M Davies re Manehub update	Agenda
L7		VERA re AERA MC Member and Delegate	
L8		H Spencer, NVP, Confidentiality Agreement	
L9	31/01/21	K Gabb, VERA, Confidentiality Agreement	
L10	01/02/21	A Sole Guitart, Confidentiality Agreement	
L11	02/02/21	C Renner, Confidentiality Agreement	
L12	04/02/21	F Hasko Stewart re AERASpace issues re career of horse and rider	Agenda
L13	05/02/21	QERA, D Collyer re communication with AVA	

8.2. Correspondence Outwards

	Date	Correspondence Outwards	Author
1	13/11/20	DAs re adjourned meeting	KM
2	13/11/20	DAs re Top Ten Rugs	KM
3	16/11/20	DAs re Vet Fees	KM
4		SUREWiSE re acceptance of policies	KM
5	19/11/20	TQ21 re 2IC Head Vet and Chief Steward	KM
6	24/11/20	DAs re AERA Fees and Charges for 2021	KM
7		DAs re AERA MC Meeting notes	KM
8	26/11/20	C Proudfoot re AERA vet registration	KM
8a		VERA re Vet Registration	
9	01/12/20	DAs re Insurance for 2021	KM
10	02/12/20	G Garred – thank you letter	KM
11	07/12/20	DAs re minutes of meetings	KM
12	11/12/20	DAs re insurance forms and documents	KM
12a		Jackie Swan re CS Vests	MD
13	15/12/20	DAs re Rulebook 1 January 2021.	KM
14	16/12/20	T Warren, NSWERA re resignation of member	KM
15		K Fowler-Smith response re resignation	KM
16		J Radny – AERA information for TQ21 Book	
17	16/12/20	NSWERA – receipt of correspondence re A Dastani appointment	KM
18	18/01/21	David – website access	

	22/12/20	Jo Bailey – QERA re Distance Scrolls	
19	23/12/20	DAs re PA Policy and PDS	
20	24/12/20	QERA re member request for LNO	KM
21	30/12/20	QERA re swabbing numbers	MD
22	31/12/20	DA Secretaries re Insurance pack	KM
23	03/01/21	DA Secretaries and Reportees re AERA Meeting 07/02	KM
24	05/01/21	DA Secretaries re change to Form 4 Invasive Treatment	
25	05/01/21	Registrar re QERA Scrolls	KM
26	08/01/21	N Seagrim re resignation and AERA passwords	KM
27	08/01/21	SUREWiSE re AERA Disclosure	KM
28		TQ22 re reporting to AERA	KM
29		M Grogan acknowledgement of correspondence and advice re agenda closure for subsequent AERA Meeting	KM
	14/01/21	WAERA re AGM paperwork response	
30	17/01/21	Peter Bice – confirmation of appointment as Public Officer	KM
	26/01/21	WRERA – Private Landowner Liability Response	
L1	30/01/21	AERA MC, Delegates and DAs Agenda	KM
	05/02/21	DAs re appointment of Treasurer	
	06/02/21	Registry Australia – renew registration of Tom Quilty Gold Cup name and update address	KM

8.3. Business arising from Correspondence Inwards.

8.3.1. Debbie Grull re TQ Trophy reports in AERASpace – Item 11

Debbie raised concern that AERASpace did not populate reports for TQ Awards for Pat Slater Cup, Shareym Award, Newbridge Trophy and Best conditioned Winners, noting that this has been a work in progress for some time.

Action

Linda has checked with Peter Johnson and this was always something that was going to be done but “rules” have not been provided. This is now on the AERASpace sub-committee list of tasks to address. Kim to write response to Debbie Grull.

8.3.2. Mark Grogan re complaint re QERA Facebook – Item 15

Mark raised concerns with AERA about QERA’s management of its Facebook page, in particular not allowing a post from him about articles in the most recently published edition of the EVA magazine. Kim Moir declared a Conflict of Interest in this matter.

Dick Collyer spoke to this matter.

Mark noted in his correspondence and in his discussion with Linda Tanian, who had received the correspondence, that he did not anticipate action from AERA.

Resolved that QERA is responsible for the management of the QERA Facebook page and that they determine what should or should not be posted.

Action

Linda to formulate a response to Mark to be sent from the AERA President.

8.3.3. EA AGM – Item 16

Feedback from Linda Tanian that AGM was the usual business of an AGM and that EA still has some work to do to establish the new structure.

8.3.4. T Smith re Wongawol Legend Appeal – Item 24c

Trish Smith had written to request that the record of this horse relevant to TQ19 be reviewed as she believed the horse had not started and therefore this should be considered as a “not started” outcome and should not have impacted on the horse’s 100% completion record.

Matt Walker spoke to this matter, adding details to the temperature increasing from what was recorded in the logbook, and it was resolved that this horse was not fit to start due to a high temperature and that the logbook notation could have more accurately recorded this.

Action

Kim to draft a letter to Trish.

Linda to investigate options about how this might be better represented in the database.

8.4. Business arising from Correspondence Outwards.

8.4.1. SUREWiSE re Duty of Disclosure

Kim Moir reported that Kendel Sparnon phoned on 12 January 2021 seeking further information regarding the disclosure from AERA that the Class Action re Hendra Vaccine, if successful, could result in AERA/QERA being named by association who may be sued secondary to the Class Action. She asked if QERA or AERA had “done anything wrong”. Response was provided that neither AERA nor QERA have mandated vaccination; also, that QERA had sought legal advice and advice from the ACCC about whether QERA could allow Ride Organisers to run events that required vaccination as commenced in 2016 and had been advised that Ride Organisers could do this. QERA has since supported motions voted on by members that rides should not be mandating vaccination and thus restricting participation by all members. Kendel concluded that it was ultimately up to SUREWiSE what they would do with this information and that she would be concerned if there was “more of an opportunity for further action”.

QERA President advised the Management Committee that QERA was seeking legal advice about recent articles in the EVA Magazine and this information was also provided to Kendel, who again was going to forward to insurers.

Action

Members to take back to DAs a reminder that we have a legal responsibility to notify our insurers of any situation which may have implications for them.

9. President’s Report – late report received from Linda Tanian.

2020 has been ‘somewhat’ challenging for all of us. We have all been impacted by lockdowns and loss of events in which to participate, to varying degrees of severity. However, from the dire situation AERA thought it might find itself in back in March/April, we came out of the year in a fairly sound financial position. Our ability to adapt to the use of technology for our meetings has provided a great savings although I think this gain is offset by the loss of camaraderie and relationship building that occurs at the face-to-face meetings.

The Quilty cancellation brought about a division in AERA that has left some long-term scars, as evidenced by the NSWERA President’s comments in their AGM papers. The pressure and bullying that was brought to bear on some members of this Management Committee during this was not only disappointing but unforgivable. Respect needs to be shown, regardless of whether you agree with another person’s point of view. And we all have a different viewpoint of what is best from a national perspective – that should be strength for us rather than an opportunity to denigrate the stance taken.

We held many meetings last year – I stopped counting at 24 and that didn’t include all the sub-committee meetings and attendance at EA meetings. What a huge workload and I think everyone, both present and those who have moved on, need a huge congrats for the efforts and time that they have expended on behalf of our sport. It is humbling to see the contribution from you all and it is no wonder that we haven’t attacked all the things on our list of outstanding jobs. I don’t know that the members of the divisions even have an inkling of what you all have volunteered last year.

Having said that we do need to have more engagement from our MC members – too many emails go through to the keeper without resolution or feedback. We need to take a hard look at what we do at the MC in terms of workload. It needs to be more evenly shared as we have a few people carrying the largest burden. And we probably need to have a more realistic expectation of what we can achieve given the smaller number of

members that we have under our new constitution. This is a topic that we need to explore further to find ways in which we can be more efficient or find ways in which we can get help from the members of the divisions.

Another topic of huge significance to us is the ever-decreasing membership numbers. Our sport is slowly dying. This is something that we just don't focus enough on. We have a responsibility, along with our Divisions, to look after our sport and we need to find ways to appeal to a wider audience in a marketplace that is crowded with other options for disposal income and time poor people. I'd like AERA to look at hosting a forum on this topic to see if we can develop a national strategy towards increasing our membership numbers.

We have much to look forward to in 2021 but we do need to be mindful that the virus will continue to impact on our day to day lives and our sport. While Australia has done a fantastic job of controlling the spread, we will have difficulties for a few years to come, even after vaccination programs have been rolled out.

My thanks to all for your support during the year, regardless of whether we have been locking horns or not! It has been a particularly trying year for me with the attacks from certain people, some of which continue. Those little emails or messages with kind words you have sent mean so much. I am hopeful that we can move forward in a much more collaborative and less combative way this year.

President's report received.

10. State Reports

10.1. NSWERA Report

No report was received from NSWERA; Matt Walker and Alam Dastani provided a verbal report.

The second half of 2020 went well, and we were able to pull together a State Championship event. The calendar is building with 7 or 8 rides confirmed and some traditional rides returning, such as Tumberumba for Easter. We are looking at rides close to the Victoria border to allow members from both states to attend. Also looking at allowing two rides to be run on the same weekend if they are a significant distance apart. This is considered a good thing that committees are willing to put rides on.

The Tooraweenah Quilty Committee are getting "pumped up" for next year and are looking to put on a few rides to trial the tracks.

Meeting adjourned from 1.00 until 1.38 pm.

10.2. QERA Report – Dick Collyer

Membership Too early in the year to tell if there is any trend with membership, although a seminar at Stirling's Crossing for new members and TPRs had a very healthy attendance of many people who are new to endurance.

Finances We had a remarkably sound financial situation at the end of our 2019 /20 financial year. Audited accounts are on our website.

Ride Calendar We have a very full ride calendar at this stage – all subject to COVID-19 interruptions, of course.

AGM This was held on 12 December. There were 3 changes to our Management Committee: a new Treasurer (Karen Winkel – long-time endurance rider); new Norther Rivers Zone representative (Xanthe Webb); and a replacement for Rod Strahan who retired from the committee (Allison Kay – who brings some outstanding medical expertise to our team. She is an ER Doctor).

Our members supported the idea of awarding the Top Ten rugs to the first 10 completers at the TQ (ie the Pat Slater contenders), irrespective of their riding divisions.

Motions on Notice are discussed at our AGM and then go to all of our members for an online ballot – which cost us \$25.93 (AU). We only have 4 members without an email address, and they were sent hardcopies for a postal ballot.

Of the 5 motions, 4 were supported. This includes 2 motions for proposed rule changes, which will be sent to the AERA. Another motion supported an increase in membership fees.

Discussion

Foreshadowed a rule change to Rule 27.2 to raise the age of an unaccompanied rider from 10 to 12 years, with consideration that 12 is a safer age than 10. There is sound legal rationale given to support this change. At present there are 34 rides on the calendar, accepting that some of those will change, possibly as a result of the motions voted on from the AGM.

Question whether there will be a Far A Way Easter weekend – the outcome of motion 2 on the agenda is that a “restricted ride” can only occur on a long weekend if there is an “unrestricted ride” also on the calendar. QERA anticipates that there will be two Easter events in the Southeast zone.

10.3. SAERA Report – Jodie Luck

SAERA held our AGM on the 10th January 2021. We acknowledge and thank the hard work done in a super tough year, of our outgoing State Management Committee (SMC). We said goodbye to Melanie Scott who has spent many hours, indeed years of her time putting back into the sport of endurance in SA and indeed Endurance nationally and we send our sincere thanks and recognition of this time.

We welcome and thank the new SMC members for 2021. The President’s reins have been handed confidently to Melissa Bright, leaving her role and 2-year term as Secretary to step into this position. Into her shoes, steps a new member to our SMC, Joeleen Wibberley and we are looking forward to a fresh face and to supporting Joeleen in this role. Andrew and I remain on the Executive in our current positions of Treasurer and Vice President and I will continue in the AERA MC role. Cheryl Bullock will continue in her role as our Horse Welfare Officer and although Kelsey Bright has stepped down, she has offered to continue being our Logbook Registrar and AERASpace driver. We also welcome Julie White as a member. Julie is a well-known long term endurance rider, and she hopes to bring some fresh ideas to the state body.

We are excited about the impending arrival of the ETS and actively seeking a tech savvy custodian who can have our new equipment up and running and helping the life of our volunteers and riders be so much simpler! Our 2021 ride calendar dates have been submitted and we are pleased to have 5 rides listed thus far. We are looking forward to a kick-off with a dual affiliated ride with VERA at Dergholm on the 27/28th of February and I feel the need to say “COVID Permitting”!

We hope that 2021 will be an opportunity to share our wonderful sport again with our members both here in SA and interstate and look forward to riding, camping and socialising, at a distance of course and seeing faces both old and new out on track.

Discussion

Jodie spoke to her report acknowledging new SMC members and the rides that have already been added to the calendar – now seven.

10.4. TEERA Report – Mark Dunn

Since AERA last met, TEERA held its State Championships. It was a successful event with good entries to top off a year that saw excellent post COVID entries to rides. The 160k event was won by Tara Nicklason on Wongawol Legend. Legend also took out the BC award in the MW section.

A new TEERA SMC was elected at the AGM, held on Jan 23. The new office bearers are:

President: Andrew Miles
Vice President: Kaye Mitchell
Secretary: Mark Dunn
Treasurer: Trenton Huxtable

The AERA delegates for 2021 are Mark Dunn (MC member) and Pat Hodgetts.

12 events are currently being planned for 2021. There is a gap in our calendar from the end of May to the end of August, the dark, wet time of the year in Tasmania. We are hopeful that clubs will offer to stage rides through this period.

Discussion

Mark spoke to his report noting that Wongawol Legend is now retired.

10.5. VERA Report – late report received on 7 February 2021, Linda Tanian

The 2020 year, as I'm sure other State Divisions are also reporting, has been interesting. Victorian endurance, more so than any other state, has been adversely impacted by the restrictions placed on our state. While we can all rail about loss of freedom and inability to do what we want to do at the end of the day the actions of the Government saved lives (we'll just skip past the bit where poor quarantine processes allowed the virus to hit us hard and lose far too many people as a result).

We couldn't have large numbers in outdoor gatherings and despite many, many telephone conversations with numerous levels of bureaucracy we couldn't get approval to allow our events to proceed. We also had many of our ride organisers determining that the level of risk was more than they were willing to shoulder. All totally understandable. I think one of the things that stood out for our Management Committee was that unless you were in Victoria you didn't fully understand the situation nor the approach that lots of people took in that staying home, regardless of easing of the restrictions, was the best way to live our lives.

Despite all that we had some great engagement on our FB pages and lots of contacts directly with our members who wanted to stay in touch with what was happening. It was a highlight for the SMC to see so many people take to social media to stay up to date on things and to give support to our SMC.

The SMC introduced a number of support measures for our ROs and members including rollover of Ride Application Fees and Membership Fees. We re-introduced our merchandise lines and have had a great uptake of those items. We were the first state to introduce branded bandanas, which were very well received. And then the Government put a ban on wearing these as a COVID-19 measure! ☹️

And we only recorded a loss of under \$12,000 in a year where we purchased the ETS and replenished our trailers with lots of assets including new first aid kits. An outstanding result when the only ride we ran was a Training weekend.

2021 is shaping up to be a much better year with quite a number of rides on the calendar for us and with another 3 or 4 in the wings. We have been well supported by our ROs who are keen to jump back into the frying pan. Our AGM was not well attended but we don't have the controversies that some of the other states seem to have and we don't have as militant a membership either. We struggled to have items on the agenda to discuss. However, the social aspect of the AGM was great, and we all enjoyed a meal together and lots of laughs.

VERA wishes AERA and all other states a very successful and happy endurance year.

10.6. WAERA Report

No report was received from WAERA; Sarah Dumbrell and Jane Radny provided a verbal report.

The WAERA season will start with a ride on 20 March and there are 16 events on the calendar, with a strong focus on preparing people for the Quilty. There are two Quilty Qualifiers on the calendar and noted that WAERA was able to hold 9 events in 2020. It was also noted that the fewer events had resulted in less opportunities to train Chief Stewards.

AGM has been held – President, Anna Erickson, Vice President Terry Sweeney, Treasurer Ali Healy and Secretary still Lisa Jackson, though they had someone else in the position but then decided they were not able to do this. Committee members are Nigel Irvine, Ruth Morley, Kim Crook and Karen Karlovsky.

11. Treasurer's Report – Kim Moir (appointed as Treasurer until AGM)

The end-of-year work has been completed and is with the auditor, with confidence that this will be provided to Management committee members in time to review before the Annual General Meeting.

Current financial situation

Bank balances as of 27 January 2020 showed a total of \$131,675.46.

Membership – number as of 27 January for 2021 is 239 – number includes 13 new members.

Budget for 2021

The budget as presented shows a surplus of \$21,379 and is based on a membership of 1410 and 100 rides across Australia. The budget allows for one face-to-face meeting based on costings of previous meetings, acknowledging that this may not occur if concerns related to Covid-19 continue.

AERASpace maintenance is still more than last year but reduced from previous years as Linda has reduced the amount consistently now and there should be less ETS now anyway as it is a working system. We need to consider this with regard to advice received from AERASpace Sub-committee if there is to be significant expenditure on AERASpace to accommodate planned upgrades.

AERA awards expense is reduced to \$5000 as we only spent \$3800 last year. EA Affiliation fee is left as \$8500. TQ expenses is based on 50% completion – 47 buckles.

Expenses are relatively stable, but with \$100,00 to be expended in first quarter. The way to increase profit is to run more rides and increase ride numbers which hopefully we will this year.

Liabilities and receivables

EA Affiliation fee – historically, they have invoiced for multiple years when this process had fallen off the agenda. There has been no invoice for 2020 and as yet no affiliation agreement has been negotiated for 2020 – 2022.

Discussion

No Financial Reports were provided for December and they have not usually been provided. January reports should be available mid-February. Invoices sent out for January totalled \$30,500.

Noted that the bank balance at end of 2020 was much better than had been anticipated when we were first considering the impact of Covid-19 and the year ended with a good bank balance going forward with the capacity to meet immediate commitments.

Insurance premiums are due in March with 50% to be paid then and the balance in July.

Membership numbers have been slower to build in Queensland.

Budget shows a good surplus for 2021 but this needs to be considered in making any decisions about expenditure. We have only budgeted on one year's affiliation to EA and may have to pay for last year as well, and there has been no allowance for any major expenditure on AERASpace.

Motion: 2021/02/06 Moved: Kim Moir / Alamdar Dastani

That the Treasurer's report is received

Carried unanimously.

12. Insurance Report

2020 – two claims with \$16,650 paid out – these claims remain open.

2019 – 4 claims with \$15,437 paid out in claims – all closed.

2018 – 12 claims with \$36,550 paid out – all closed.

Discussion

Previous discussion about claims suggests that most of these have tended to occur other than at events. It was agreed that no assumptions could be made about why this would occur.

This was not about discouraging members from making claims but about giving information that may support less incidents occurring, coming from a perspective of care of members.

Action

Kim to seek advice from Kendel about whether the data does support that more incidents occur in situations other than at events. This information may then inform some promotion to members about higher risk activities as supported by our history of claims.

Cyber Insurance

SUREWiSE had presented an option for Cyber Insurance and the AERASpace Sub-committee have considered what we have in place now to manage risk and don't believe that this insurance is necessary, based on several factors:

- In the first instance, we are a small sporting body, so the likelihood of attack is unlikely.
- The security processes that Peter has in place around the server and the fact that we have a back-up copy stored separately (in the Azure cloud) means we have sufficient redundancy should someone try to hijack our database.
- There is considerable encryption of data within the database for addresses and phone numbers. We do have an area of risk in that there are so many people who have access to our database and who download members data – registrars, membership secretaries, secretaries, etc. We have no control over that aspect of data.
- We also discussed urgency if we lost the AERASpace program and the usual fallback position is to go manual. Perhaps that is an aspect we can advise our DAs – have a copy of master sheets as a Plan B.
- Something that Peter raised which we may not have given consideration to is the implementation of two-factor authentication on bank accounts and ensuring that any payments made by our bookkeeper have to be electronically approved as well as our invoice approval process.
- Our biggest loss is most likely to be information stored on personal laptops (Kim and I'm assuming Deb). As we have no visibility of backup processes or secure, off-site storage of backups we need to look at these areas a bit closer. If Deb's laptop had ransomware installed how do we get access to our accounting records?
- Tablets, for the ETS, are not going to be an issue as there is no long-term storage of any ETS data.
- Insurers presented us with an option for cyber insurance – SC considered the risks associated and considered that we are relatively well covered and low risk.
- Copy of data to the cloud we have all the data stored at that point.

Discussion

Suggestion that data update may be best done on a Monday to minimise loss of data from rides that have just occurred.

Kim confirmed that electronic payments have a two-step process for approval of payments.

Document versions were stored on the website (not public area) – this is not happening now. Google Drive gives greater security.

Cost of this policy was \$692 for \$250,000 cover; \$859 for \$500,000 cover; \$1195 for \$1 million cover.

Use of Gmail accounts gives security and is administered by the Association Secretary so emails can be sourced after someone leaves a position. Emails set up for President, Treasurer, Bookkeeper, Secretary, Public Officer and Webmaster.

Resolved that we do not need to take out Cyber Insurance.

Action

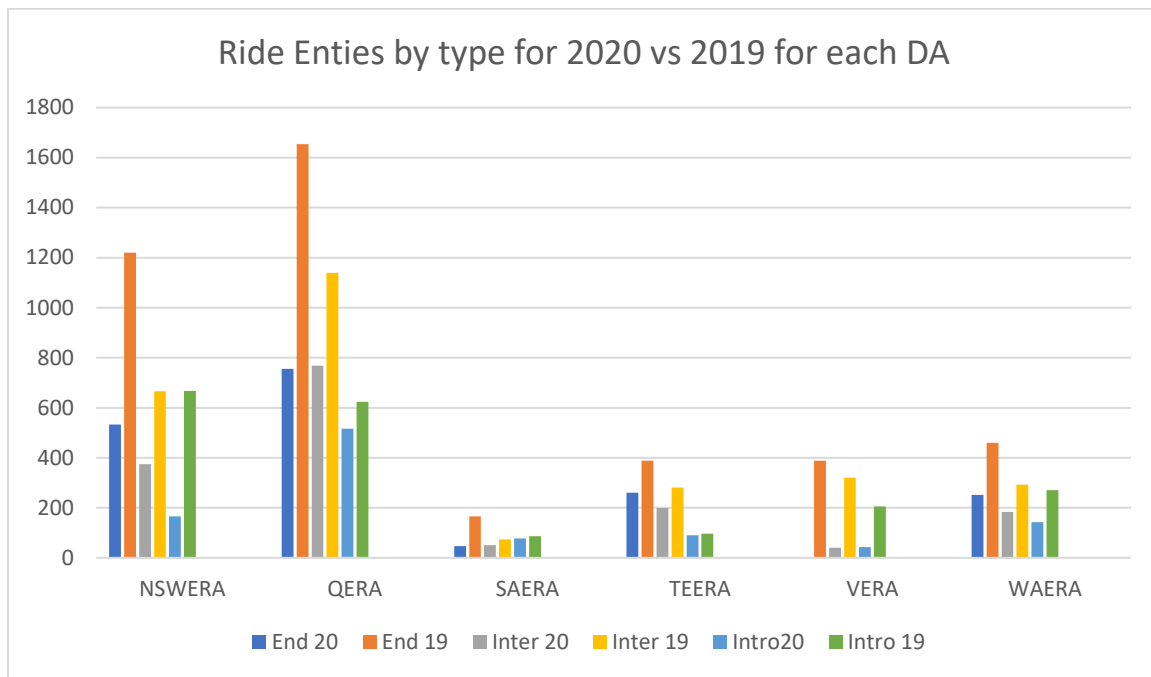
Linda to check with Peter Johnson regarding with day is set for automatic update to minimise loss of data.

Kim to check with Deb how financial information is stored and who has access to the information.

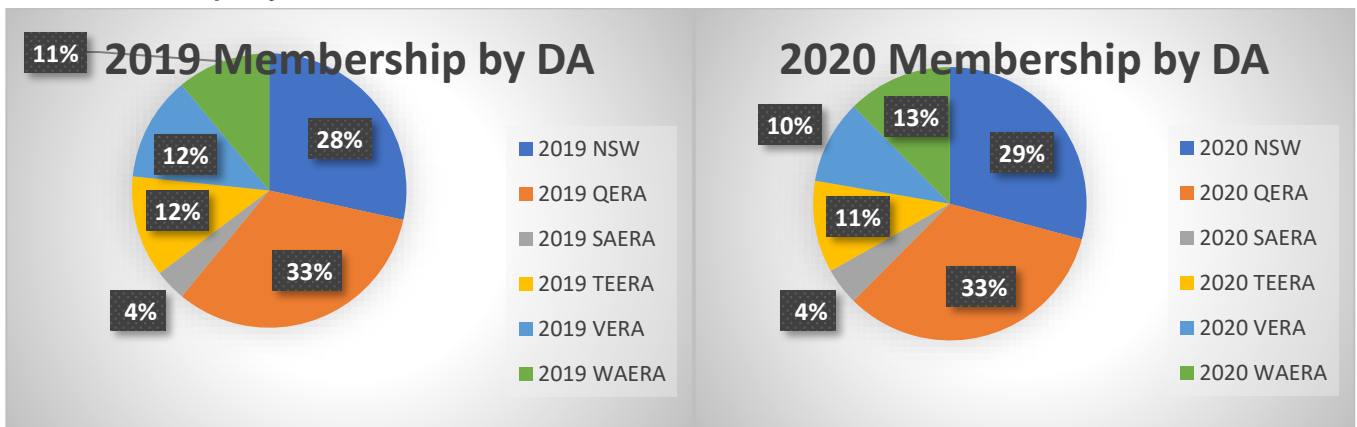
Mark Dunn joined the meeting at 2.00 pm (part way through discussion of the Treasurer's and Finance reports)

13. National Ride Entry Statistics

Division	Endurance		Intermediate		Introductory		FEI		Total		2020%
Year	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	
NSWERA	533	1220	374	666	166	667	2	34	1075	2587	41.6
QERA	755	1653	768	1139	516	624	0	54	2039	3470	58.8
SAERA	47	166	50	74	78	87	-	-	175	327	53.5
TEERA	260	388	199	281	90	97	-	-	549	766	71.7
VERA	0	388	40	321	43	205	-	-	83	914	9.1
WAERA	251	460	184	292	143	270	0	6	578	1028	56.2
Totals	1846	4275	1615	2773	1036	1950	2	94	4499	9092	49.5



Memberships by DA



Adult & Junior Riding Membership

	2015	2016	2017	2018	2019	2020	2021 - as at 25 Jan 21
NSWERA	520	495	474	431	432	352	94
QERA	526	495	465	480	509	423	78
SAERA	76	81	83	84	60	67	32
TEERA	260	222	223	229	183	135	35
VERA	189	194	210	193	186	118	75

WAERA	190	180	159	198	198	191	86
Total	1,761	1,667	1,614	1,615	1,568	1286	400

Discussion

Tables show the significant fall in ride entries between 2019 and 2020. Note that though membership numbers were significantly less, the percentage of members per DA did not change much. Membership down by 20% for 2020 compared to 2019.

14. Portfolio Reports

14.1. AERA Registrar – Jo Bailey

Database

Currently working on fixing up Tom Quilty history as some events are missing complete data. 2005 TQ is missing completely – I understand this was the cancelled event in TAS however I need clarification around this please – I had entered this ride as historically the kms were awarded to those participants that completed 3 legs – it would seem that this has been overturned and the whole ride has been deleted from the database – is this how AERA wants it recorded?

Quilty Scrolls

At short notice I was instructed to send all 2020 distance scrolls to relevant States for presentation – no problem with this but a bit more notice would have been nice especially when an email came back to me pointing out the disappointment with not having the scroll on time to be awarded at end of year presentations – if I don't know about it, I cannot help you out.

Missing data form

Has the missing data form been reignited as yet? If so, could I please have a copy sent to me and could I ask that it be shared on social media on all state sites – this is the easiest way to update missing data – when a rider tells you that it's missing, I can go straight to master sheets and correct it rather than just doing rides at random.

Tom Quilty 1998 – SA

I have searched relentlessly for the master sheets for Tom Quilty that was held 06.06.1998 at Mt Pleasant. Database only has riding times, no actual leg data as I don't have it, all I can find is lists of all entrants and their results. I have asked for the information previously from SA but alas to no avail. I am putting it out there once again requesting a copy of the master sheets so that the records can be corrected and put to bed.

State Contacts

If I have a query about a historical record whom should I contact about this, please? Should I just contact SMC as per details on AERA website? Sometimes I am asking for information that is from 20-30 years ago and so I need to speak with 'older' generation (no offence intended) as they can usually remember the info I need. Recently I needed to clarify the surname of a rider in TAS from TQ 1993, I asked the question of a friend I know who rode at same event however the response was 'I think surname is now.....' I don't want to make guesses and not sure that asking for info on Facebook state pages is way to go unless AERA deems it so and is OK with me requesting info that way?

Scroll Cost

A member has recently requested lifetime scrolls for 10 horses that she has competed with over the years, this will cost her \$300 as per the current cost of \$30 per certificate, I was asked why the scrolls now cost \$30 when they used to be \$10 each?

Discussion

TQ05 is missing from AERASpace list of TQ events but results from this ride show in individual histories for horses and riders. Also noted that the master sheet for this ride is stored on the TQ website. Confirmed that AERA does want this ride report to be available. Linda to discuss with Peter to ascertain if the audit log for this

event can show who removed it. Noted that once a ride is “finalised” only someone of a Registrar or higher level can re-open.

Scrolls – note that enough notice needs to be provided to allow scrolls to be available for presentation at DA AGMs. Only QERA did not get this as the first AGM to occur. Note cut off time for scrolls to be presented at the Quilty is 4 months prior. Concern also raised about when the fee for scrolls increased.

TQ98 – lost master sheet for this ride is preventing data entry completion. Jodie to ask who in SA might have this information.

Queries, in first instance to be sent to DA Secretary.

Actions

Follow up with Peter Johnson re missing ride - Linda.

Advice to Jo about outcomes including queries in first instance should go to DA Secretary but other means acceptable – Linda.

Look for historical information regarding increase in fee for scroll – Kim.

14.2. Website / Webmaster

There have been delays in posting updates of documents and information to the website. This improved lately with Linda having access to the website as an administrator.

There should have been a position review of the webmaster position holder in November and this was overlooked.

There are two people who have expressed interest in potentially assisting with development and maintenance of the website.

Discussion

Important that anyone who takes on this role has the capacity to fulfil the requirements of the role.

Roger Nichols (TEERA) and Chris Nichols (QERA) have both expressed interest in assisting with the ongoing maintenance and development of the AERA website. Talea Hasko-Stewart has expressed interest in continuing in this role.

This can be a big role and MC considered the need to offer an honorarium. Considerations of this includes can we afford this; we lose opportunities if information is not being shared; our volunteer base is getting smaller; an active website is an asset if looking for national sponsorship and it is easier to hold someone to task if they are being paid.

Resolved that we will offer an honorarium for this and the position will be advertised. Previously we had paid \$90 per month for updates with an hourly rate for major improvements. It was also agreed that the website needs to be updated.

Actions

Linda to develop advert to send out for discussion.

Linda to advise Talea that this is the process AERA will follow.

Kim to provide previous PD to Linda to start process.

14.3. Social Media

An agreed statement was posted on social media to recruit another Facebook Moderator to join the team. This attracted one application from Sarah Pollard-Williams; this was circulated to MC Members on 1 January '21 – no other responses received.

A template of roles for administrators and moderators had already been distributed.

Discussion

The AERA Facebook page was seen to be restricting interaction and so will be revamped as a group.

The guidelines were considered with additions to include sourcing appropriate information, post material from AERA, participate in the Sub-committee, abide by Terms of Reference, manage advertising.

TOR to include tasks and requirement to abide with Social Media advertising policy (to be developed).

Noted that the role does not need to include responding to what happens on Facebook. Moderator may engage in discussions with people who want to post to the AERA Facebook group.

Current moderators are Sioux, Jane, Ieva and Jodie. Sarah volunteered to be another Facebook moderator and it was agreed that a MC member would be best placed to add to this team with knowledge of what is happening for AERA.

Actions

Sarah to be added to Social Media Sub-committee – Kim.

Letter to Sarah Pollard-Williams to thank for interest and advise of outcome – Kim.

Add Sarah Dumbrell to AERA Fb Moderators group – Jodie.

Rules for Fb Group and Terms of Reference to be circulated – Sub-committee.

14.4. AERASpace

An inter-meeting report had been provided by the AERASpace Sub-committee with no updated report provided for this meeting.

Linda referred to the meeting that had been initiated between Mindy Davies, Manehub, and the AERASpace Sub-committee but this had not progressed as Mindy had required that an NDA be signed, and the subcommittee had not agreed to do this.

Correspondence from Mindy was received as late correspondence but was referred to here as being relevant to this part of the agenda.

Mindy had written to advise that Manehub had been updated and new version was launched in January. This had given more access to Ride Organisers that is user-friendly. She wanted to assure the AERA MC that her intent on asking for an NDA was not to stop the AERASpace SC providing feedback to AERA but to protect her work. She suggested that she provide a demonstration to the AERA MC and emphasised the potential for collaboration with Manehub with nominations being seamlessly uploaded to AERASpace.

Linda advised that a look at Manehub would have been helpful but legal advice was not to sign an NDA. She also assured that the Sub-committee upheld their earlier decision that this was something that could best benefit AERA in the long-term, by development of AERASpace to support this as an in-house process.

Comments from MC Members:

- This has been dragging on and Manehub is being used and seems to be much further advanced than AERASpace. If the opportunity to have Manehub interface with AERASpace is a faster, good alternative, it should not be dismissed.
- Lots of Ride Organisers are using this system and seem happy with what it gives them now; acknowledgement that this is developed by someone in the sport who knows the information that needs to be captured.
- Noted that progress with AERASpace has been delayed due to restrictions placed on spending during 2020.
- Manehub is already familiar to many of us so it is easier to comment.
- Costing had initially been estimated at \$12 – 15k and some of that work would have to be done to interface with Manehub. There had also been a suggestion that income could be sourced from on-line membership renewals.
- Concern that we are a small group, and we need knowledge and expertise to advise the MC – question will we always have the intellectual and expert knowledge on the committee to support understanding.
- Noted that AERA could achieve some income from the interaction with Manehub.
- Concern that this aspect of our business is invested in a small group of people.
- Summary that we are looking for a system that is user-friendly and efficient with a clear costing and timeframe.

Responses from AERASpace Sub-committee

- Acknowledge that this development has been delayed and aiming to have this done in 2 months.
- Each option has risks and there are risks with a 3rd party – what is their viability, and we have no control over the direction they may take.

- The coding is sufficiently embedded to allow for someone else to pick up if Peter Johnson is no longer available.
- Confident that this is a better opportunity for us.

Actions

Aim to have a timeline and costings distributed to all MC members in the next week.

14.5. Chief Stewards and TPRs – Mark Dunn (as at 21/01/21)

A few issues have been progressed / considered since the last AERA meeting.

1. One Chief Steward has been accredited (Qld, Stephanie Malmborg) since the last AERA MC meeting.
2. Another probationary CS from Tas (Ian Sims) is likely to become accredited in the first part of 2021. Two applications for CS accreditation have been submitted in Qld (Ken Moir and Gayle Holmes).
3. I have responded to a few queries from CSs and CS Liaisons about procedural matters.
4. Jackie Swan has indicated that she is happy to continue to make the CS vests for new CSs.
5. There was a little activity on the CS Facebook group about the Rule changes, nothing significant.

Discussion / Actions

2IC CS for TQ22 as discussed in Business Arising will be advanced by Mark calling for Expressions of Interest. Clarified that AERA pays for travel costs of the 2IC as this role is usually filled by someone from another DA.

14.6. National Vet Panel – late report brought forward from subsidiary agenda.

Noted that this report would normally be provided by Anne Barnes, as Chair of the VNP, but she has had some pressing matters to deal with.

They will continue to work to progress the 'blood' rule review, vet fees, Rule 16.5, accreditation and training and distance to referral points.

14.7. Horse Welfare and Invasive Treatments – Mark Dunn, HWSC Chair

14.7.1. General report

Not a lot of action since the AERA MC last met.

1. **Distance to referral points** – In 2020 a request was sent to DAs for data relating to rides that are some distance from potential referral points. As reported in September / November, responses have been received from Vic, SA and Tas. Likely this will be on the agenda for the next NVP meeting, due soon. We will report in once comment from NVP is received and considered.
2. **Invasive Treatment stats** - I've done a quick analysis of Invasive Treatments in endurance horses at events from 2016 – 2020. This are based on what has been entered into AERAspace by the various DA registrars and others. It is known that, historically, not all IT data has been entered into the database, so these stats should be interpreted cautiously.

IT stats national

Outcomes

	Total entries	TQ ITs	Total ITs	ROs	Nil	Euth.
2016	9351	18	56	42	10	1
2017	8603	9	42	29	9	
2018	9089	7	33	21	3	
2019	9073	18	65	40	28	2 (3?)

2020

4452

12

6

1

A few comments.

- RO = rest order, Nil = no rest order or other documented outcome, Euth = horse euthanised.
- The numbers don't add up but are the best I can extract from AERASpace.
- IT numbers don't seem to vary hugely from year to year.
- The outcome of most ITs is the imposition of a rest order, suggesting that appropriate action is taken when an IT is administered.
- Deaths following an IT are rare – approx. 2% of all ITs from the numbers above. One death in every 10,000+ horse starts.
- 0.005% of horse starts end up with an IT, suggesting that management of horses at events to prevent undue metabolic stress is excellent.

It was discussed by the HWSC that a much deeper analysis should be conducted on the IT horses. What happened after treatment? Back to competing? Permanently compromised? Recovery time? Etc. Is this the province of 'professionals' (researchers)? The SC also noted that any deeper analysis needs to produce a practical outcome – ie not simply be 'of interest'.

Discussion

Overall IT treatments are rare, and deaths are rarer. What we are doing seems ok on face value. The benefit of some level of deeper analysis may be to provide a response to any challenge from an external party relating to horse welfare. It was acknowledged that this is probably beyond the capacity of the Sub-committee and could be the subject of a Masters Degree. Matt Walker acknowledged that he is still aiming to do this. Also noted that any analysis of the data we have should have a clear purpose that is focussed on benefit to the sport and learning.

Query about whether a report could be generated to show the number of EWS letters that are sent as a demonstration of our oversight of this concern. There had been discussions about letters being automatically generated but general feeling was that the human connection was required.

Most DAs would receive reporting on EWS letters.

Noted that there may still be some inconsistency in how data is recorded.

14.7.2. Report on horse catastrophes

Nil to report

Meeting adjourned from 3.45 to 3.55 pm.

14.8. Medication control

14.8.1. Swabbing Report

Only 3 states swabbed in 2020.

- Tasmania at two events with 5 samples sent, all returning negative results. TEERA has 5 kits in stock.
- South Australia at one event with 4 samples sent all, returning negative results. Swabbing steward did not return all paperwork as requested (only sent summary) and has not responded to requests for paperwork to be provided.
- Queensland at one event with 3 samples sent, all returning negative results. Queensland ordered a total of 20 kits including 15 for State Championships. Swabbing did not go ahead for state ride as a swabbing steward was not available and all unused kit have been returned.

Table provided by Marylou Locke to show what kits were ordered and what samples were done. A total of 12 blood samples were sent for testing.

Discussion

Mark had prepared an annual report to meet the reporting requirements and had circulated for discussion. Mark spoke to the report, stating what testing had been done, the outcomes and what AERA is aiming for. This report to go on website and to include in letter to DAs re swabbing targets. Noted importance of visibility in what is happening and what AERA is doing in this area.

14.8.2. EADCM Matters

Nil to report.

14.8.3. Other business

Swabbing target for 2021

This was previously set for 2% of endurance entries from the previous year.

Comparing total endurance ride entries for each DA and applying a 2% target gives the following numbers – note this does not include swabbing at a Tom Quilty event.

Division	Endurance			
	2020	2%	2019	2%
NSWERA	533	11	1220	24
QERA	755	15	1653	33
SAERA	47	1	166	3
TEERA	260	5	388	8
VERA	0	0	388	8
WAERA	251	5	460	9
Totals	1846	37	4275	86

Discussion

Consensus that we will advise DAs that swabbing targets are based on 2019 as a more realistic reflection of the activity of the sport. There is no penalty imposed if a target is not met but all DAs are encouraged to work towards this as a goal. Reminder that TQ swabbing numbers are not counted in a DA target.

Rule re publishing of AAF results

During the time since last meeting it was requested by a member that the notice on the AERA website relating to their positive swab should be removed having been published 12 months ago. This topic has been discussed before - how long should “public disclosure” remain public and it was agreed that this was a procedural matter and not a rule change requirement.

Recommendation that the annual report and any notice of transgressions should be more visible on the website – perhaps a separate tab for this linked to Medication Control.

Action

HWSC to discuss and bring back to the next meeting.

14.9. Biosecurity

Nil to report

14.10. Equestrian Australia

Nil to report

14.11. Governance and Policy

Documents provided to MC Members.

14.11.1 AERA AGM Nomination Forms

14.11.2 AERA Management Committee Code of Conduct

14.11.3 AERA Confidentiality Agreement

14.11.4 AERA Bylaw – Fees and Charges

Discussion

AERA AGM Nomination Form and AERA Confidentiality Agreement adopted.

AERA Management Committee Code of Conduct to include a comment about responses and comments on Social Media.

AERA Bylaw – fees and charges. Document presented was updated from previous version following discussion at November AERA MC Meeting. This provides information about the process for setting fees and the calculation basis for this.

Motion: 2021/02/xx Moved: Kim Moir / Dick Collyer

That the AERA Bylaw – Fees and Charges is adopted.

Carried unanimously.

Actions

Kim to circulate suggested dot point re social media commentary to include in Code of Conduct.

Linda to develop a template for Bylaws so these can then be uploaded to the website.

14.12. Tom Quilty Gold Cup

14.12.1. TQ21 – Collie, Western Australia

Verbal report provided by Jane Radny.

The WA TQ21sub committee conducted our first meeting for the year via Zoom on Wednesday 27 January 2021. It was unanimously felt that the committee will do everything we can to ensure that the 'show will go on' despite the uncertainties that still surround Covid-19. Each portfolio is ready and willing to continue from where they were planning at the time that Covid-19 halted proceedings. Every portfolio is dedicated to their tasks and can ensure that their timeline targets are met.

There exists some hope that the Covid-19 vaccine roll out may help with border restrictions and ease quarantine protocols. There is also a WA State government election in March which may see a change in the WA state leadership which in turn may see a less stringent approach to hard border closures as well as a potential for a change in quarantine/self-isolating protocols. Unfortunately, there is no way to predict what the future may hold with Covid-19 as we all found out last year.

WA is definitely enthusiastic to continue planning and organising TQ21. However, we will still need to be compliant with Govt regulations. The idea of providing a 'bubble' has been suggested for those travelling from the East, however, we probably won't have the resources to be compliant with this and not sure how we could really ensure that the Bubble won't get breached. Also, we doubt that we would be granted permission.

The TQ21 Committee are cognizant of the fact that our entries may be adversely affected by the Covid-19 situation and currently are working towards tightening our budget eg investigating alternative venues for the Dinner Dance and perhaps hiring a smaller marquee.

The TQ Committee will welcome any advice from the AERA and happy to answer any questions.

Discussion

Biosecurity Plan

The importance of having access to the updated Biosecurity Plan was stressed so that members who may travel from the Eastern States can make an informed decision and plan their schedules. The last discussions supported a 3-week out-of-area strategy for those coming from an area identified as a "hendra risk zone". The Event Standard requires that the Biosecurity should be signed off 6 months before the event. Agreed that final Biosecurity Plan would be on the agenda for April meeting and that the final draft should be provided to AERA by 28 February 2021.

Acknowledgement that there is lack of predictability, whilst also being compliant with any restrictions that may be imposed.

Budget

The budget is being reviewed with consideration of the impact on number of attendees at the event due to any Covid-19 restrictions and what infrastructure costs can be reduced. AERA 2021 Budget has been revised to reflect buckles income from 50% completion from 100 attendees. TQ21 is looking at 3 budget version with 70, 90 and 100 entries.

Cup and buckles

Recent discussion with Gerard Bou confirmed that early April is sufficient time to advise on manufacture of cup and buckles. In worst case scenario, cup and buckles are standard to all events; the base has been made of wood relevant to the host state.

Agreement

Decision was made that TQ21 is WA's Quilty and however that happens TQ22 is in NSW. The committee has considered what might happen if the restrictions create a hard border closure. It was resolved that there was time to consider this at the next meeting and it was too early to impose a "cut-off date".

AERA Delegates and officials to attend TQ21

Tony Perry has offered to assist with ETS and has advised that he is going to TQ21. AERA to consider what support to offer.

Bronwyn Cuthbertson and Sandy Little have offered to attend to support data entry. WA have a few people who do data entry but have not worked with the added complication of the ETS.

Note that accommodation is booked, and part payment made for officials and AERA representatives.

Resolved that if quarantine is required this would probably impact on the viability of the event and probably riders and officials would not be able to attend.

Communication with DAs re vets and CSs to carry forward to April.

AERA awards – no points and distance for 2020 but there may be horse or rider distance awards – need to identify a cut-off date, with a suggestion that this be end of June. Consult with Registrar and Kerry Fowler-Smith.

Pat Slater judges to appoint and sashes to order – carry forward to April meeting.

Actions

Letter to TQ21 requesting final draft of Biosecurity Plan by 28 February 2021 – Kim.

Consult with Registrar and AERA Awards Sub-committee re cut-off date for applying for awards – Linda.

Jane to discuss with TQ Committee contingency planning.

All other items to carry forward to April meeting.

14.12.2. TQ22 – Tooraweenah, New South Wales

Nil report received from TQ 22 Committee.

Action

Kim to follow up with Secretary of TQ22 to discuss future communications between the TQ Committee and AERA.

Appointment of AERA Advisor and AERA representative to the TQ Committee

Discussion about the two positions and resolved that this could be the same person.

Action

Kim to talk to Tom McCormack about being AERA representative to TQ22 Committee and also AERA Advisor.

Interim Agreement

Agreed template for this to be finalised by Linda.

14.12.3. TQ23 – Victoria

Letter of invitation to host DA had been circulated to all MC Members.

Action

Request that this be sent again for approval and then to forward to VERA.

Alamdar Dastani left the meeting at 5.00pm

14.12.4. TQ Manual

Documents had been circulated to all MC Members for consideration of amendments.

- *TQM 1.0 – Introduction*
- *TQM 3.0 - Reporting to AERA*
- *TQM 4.2 – The Course Marking Standard*
- *TQM 4.3 – The Role of the Head Veterinarian*

Discussion

TQM 1.0 refers to the qualification of vets and the question was raised about a “grandfather clause” that had been passed at some time and that had been referred to in the process of selecting vets for TQ19. It was resolved that this referred to accreditation of vets and not to TQ attendance; and that this clause was now expired.

Action

These four sections were accepted and are to be incorporated into the TQ Manual.

15. Rule Changes

15.1. Report from AERA Rulebook Sub-committee – Mark Dunn, Marylou Locke and Dick Collyer

There has been little activity since the November MC meeting.

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1. In 2020, the SC did some work on Rule 16.5 in an attempt to resolve some of its uncertainties. Given the resurrection of the AERA NVP and its ongoing interest in Hendra related issues as they relate to endurance, at the September AERA meeting the SC recommended an opinion be sought from NVP before further progressing the review of the Rule. NVP is still to consider this issue. The SC will itself consider the issue further when the NVP views is known.
2. The 2021 Rule changes have been circulated to DAs and published on the website. These appear to have been generally well received (as evidenced by no complaints being received...).

Discussion

Late correspondence from VERA was referred to at this time, advising that the membership had raised concerns about Rule 62.5.2 regarding the notification of a horse catastrophe subsequent to a ride. The request from VERA was that the rule should be reviewed and concerns identified were:

- Lack of enforceability
- Lack of definition of a timeframe after the ride under which the rule still applies
- Reliance on the honesty of a rider to declare this information
- The inequity that arises whereby a rider declares a catastrophe while others may not.
- Replication of wording in this clause and 62.5.

Mark Dunn spoke to this and advised that it had been acknowledged that there were shortcomings but that the thrust of the rule change was that reporting was more likely to occur with the rule there.

VERA was asked to table a properly formulated rule change to the next meeting. Linda to relay this outcome to VERA.

15.2. Motions for first vote

Nil received.

15.3. Motions for second vote

15.3.1. Rules 29.2 and 47.4 - recommended amendment from Tom McCormack

Mark provided a review of the background to this rule change.

The three motions to support this rule changes had been voted on unanimously at the AERA MC Meeting on 8 November 2020.

Discussion

No further discussion was required.

The motions were put to the vote for the second time.

Motion: 2020/11/14 Moved: Kerry Fowler-Smith / Mark Dunn

That rule 29.2 is amended to read

A novice status rider is subject to a minimum riding time for each individual leg of every ride. The minimum riding time is determined by the chief steward in consultation with the ROC and the head veterinarian.

a) For both the Standard and VGIH ride controls, the minimum riding time permitted for every individual leg cannot be less than the resultant calculation of dividing the distance of the leg by 14 km/hr.

b) For the purpose of this clause, riding time will:

i. commence for each leg of the ride when the rider is timed out on the respective leg irrespective of the 'due time out'.

ii. cease for each leg when the rider is timed in off the course irrespective if the VGIH ride control is used.

And

That rule 47.4 is amended to read

47.4 A novice horse is subject to a minimum riding time for each individual leg of every ride. The minimum riding time is determined by the chief steward in consultation with the ROC and the head veterinarian.

a) For both the Standard ride controls, the minimum riding time permitted for every individual leg cannot be less than the resultant calculation of dividing the distance of the leg by 14 km/hr.

b) For the purpose of this clause, riding time will

i. commence for each leg of the ride when the horse is timed out on the respective left irrespective of the "due time out".

ii. cease for each leg when the horse is timed in off the course irrespective if the VGIH ride control is used.

Voting: MD – yes; KM – yes; SD – yes; AD – absent; MW – yes; JL – yes; DC – yes; LT – yes.

Voting result: For – 7 ; Against – 0.

Motion: 2020/11/15 Moved: Kerry Fowler-Smith / Dick Collyer

That section 5.5, Table 8 will be amended to be consistent with these changes to rules 29.2 and rule 47.4.

Voting: MD – yes; KM – yes; SD – yes; AD – absent; NW – yes; JL – yes; DC – yes; LT – yes.

Voting result: For – 7 ; Against – 0.

The motions were passed on the second vote and will be implemented as a rule change from 1 January 2021.

Action

When rules changes are advised to DAs for 1 January 2022, correspondence to include advise that DAs will have to implement a process to record the actual departure time for all riders when the ETS is not in use.

16. General Business

Nil General Business

17. Next meeting dates

Sunday 11 April – 9.00 am AEST.

Saturday 12 June

~~Sunday 5 August~~ Sunday is 8 August (date to be reviewed)

Weekend 13/14 November

18. Meeting closure

The meeting was closed at 17.21 pm AEDT.

President: Linda Tanian

Signature: 

Date: 24/01/2022