



# Australian Endurance Riders Association Inc.

## Minutes of the Committee of Management Meeting

**Date:** Commencing at 9.00 am AEST on Sunday 11 April 2021

**Venue:** Webinar

### 1. Meeting opening

Linda Tania, Chair declared the meeting open at 9.01 and welcomed everyone and thanked those attending for giving up their time. Linda noted that there had been a good start to the year, though some rides had been affected by weather events.

Noted that the meeting is recorded.

### 2. Attendance

#### 2.1. Management Committee Members Present

Linda Tania (President) (VERA), Mark Dunn (Vice President) (TEERA), Kim Moir (Secretary) (QERA), Dick Collyer (QERA), Jodie Luck (SAERA), Sarah Dumbrell (WAERA).

#### 2.2. Apologies

Noni Seagrim (NSWERA), Matthew Walker (NSWERA),

#### 2.3. Proxy Votes

Kerry Fowler-Smith holds proxy votes for Noni Seagrim and Matthew Walker.

#### 2.4. Visitors

Delegates – Kerry Fowler-Smith (NSWERA), Craig Renner (QERA), Xanthe Webb (QERA), Pat Hodgetts (TEERA).

Also attending the meeting was Andrew Miles, TEERA President, who attended for the full day, and Sonya Ryan, Chair of EAEC who joined the meeting at 4.30 pm.

#### Apologies

Jane Radny (WAERA)

### 3. Portfolio Allocations

*Names in red are non-MC committee personnel to be confirmed.*

AERA Distance Registrar Liaison	Linda Tania
AERA / Quilty Awards	Kerry Fowler-Smith, Jodie Luck, <b>Ieva Peters, Jodie Smith</b>
AERA Rulebook	Dick Collyer, Mark Dunn, <b>Marylou Locke</b>
AERA Webmaster Liaison	Linda Tania
Biosecurity	Dick Collyer, Matt Walker, <b>Craig Renner plus others</b>
Chief Steward and TPR	Mark Dunn
Database	Linda Tania, <b>Adam Garvin, Anita Fortsch, Tom McCormack</b>
EA – International	<b>Sonya Ryan (EAEC Chair)</b>
EADCM Review Panel	Linda Tania, Mark Dunn, <b>Pat Hodgetts</b> , Dick Collyer
Social Media (Fb, Instagram)	Jodie Luck, <b>Sioux Reid, Jane Radny, Ieva Peters</b> , Sarah Dumbrell
Finance Committee	Mark Dunn, <b>Sioux Reid</b> , Kim Moir, <b>Deb Edwards</b>
Governance	Linda Tania, Sarah Dumbrell, Dick Collyer, <b>Sioux Reid</b>
Horse Welfare	Linda Tania, Matthew Walker, one other
Media and Publicity	Linda Tania
Medication Control	Marylou Locke, Sarah Dumbrell, <b>Sioux Reid</b>
Meeting Notes	Kim Moir
National Vet Panel Liaison	Mark Dunn
Quilty Advisory Panel	Dick Collyer, <b>Pat Hodgetts, Ieva Peters, Tom McCormack</b>

Strategic Plan

Kim Moir, **Sioux Reid**, Sarah Dumbrell

Actions

AERA Quilty Awards - confirm Ieva Peters and Jodie Smith to continue – Kerry Fowler-Smith  
AERA Rulebook – confirm that Marylou Locke will continue – Kim Moir.  
AERA Webmaster – consult with Talea Hasko-Stewart and Noni Seagrim; EOI for Webmaster – Linda Tania  
Biosecurity – Terms of Reference to be drafted before members confirmed – Kim Moir.  
Document Library (WIP) – documents copied to Google Drive – Kim Moir  
Social Media – to confirm Noni's participation – Jodie Luck.  
Horse Welfare – to invite one of QERA Honorary Vets – Dick Collyer  
Non-committee members to be confirmed if not allocated to another person – Kim Moir.  
Chairs of all Sub-committees to be confirmed at the next meeting.

**4. Register of Pecuniary Interest**

No declarations of Conflict of Interest were made before or during the meeting.

**5. Previous meeting minutes**

**5.1. Amendments to the Minutes of the AERA MC Meeting on 7 February 2021**

Nil amendments received.

***Motion: 2021/04/01 Moved: Dick Collyer / Jodie Luck***

***That the minutes of the Management Committee Meeting held on 7 February 2020 are adopted.***

***Carried***

**5.2. Amendments to the Minutes of the AERA MC Meeting on 7 February 2021 to consider Subsidiary Agenda.**

Nil amendments received.

***Motion: 2021/04/02 Moved: Dick Collyer / Sarah Dumbrell***

***That the minutes of the Management Committee Meeting – Subsidiary Agenda, held on 7 February 2021 are adopted.***

***Carried***

**5.3. Amendments to the Minutes of the AERA MC Meeting on 17 March 2021 to appoint Office Bearers.**

Nil amendments received.

***Motion: 2021/04/03 Moved: Kim Moir / Dick Collyer***

***That the minutes of the Management Committee Meeting held on 17 March 2021 to appoint Office Bearers are adopted.***

***Carried***

**5.4. Amendments to the Minutes of the AERA Annual General Meeting held on 17 March 2021.**

Nil amendments received.

These were presented to confirm accuracy and it was noted that the members believed these to be correct, for the purposes of lodgement of changes to the AERA constitution to be submitted to NSW Fair Trading.

**5.5. Amendments to the Minutes of the AERA Management Committee held on 29 March 2021, to consider the TQ21 Biosecurity Plan.**

Nil amendments received.

***Motion: 2021/04/04 Moved: Kim Moir / Dick Collyer***

***That the minutes of the Management Committee Meeting held on 29 March 2021, to consider the TQ21 Biosecurity Plan are adopted.***

***Carried***

## 6. Business arising from the minutes – refer Action Sheet.

### 6.1. EADCM Rules Review – action completed.

Rulebook Sub-committee have reviewed these to ensure that they remain aligned with FEI Clean Sport Rules that were amended from 1 July 2020. Noted no changes required.

### 6.2. Decade Teams Award – discussion and action ongoing

Re-visit decision of what will be awarded for this achievement due to large numbers eligible and potential cost.

Since the last meeting we have been able to review the numbers eligible and the cost of the vest resulted in potential expenditure of \$20,000 if everyone chose to apply – 478 185 as at 15/05/21 eligible and vests costs \$99.99 plus cost of embroidery. Ideas had been put forward including capping numbers who can apply in one year or looking for sponsorship.

- Suggestion of a scroll which is affordable and easily produced.
- The AERA scroll as is can be enhanced with a nice frame.
- Note the variance in the distances done – some have done quite a small number of kilometres and a vest is given for significant distance achievements, so to award an embroidered vest for potentially less than 1000 kms is inequitable.
- Consideration that a scroll is insignificant for 10 years plus of achievement.
- Need to identify an amount to be expended.
- Option of an etched glass trophy – had been presented at a Quilty with a photograph of the horse and rider embedded in the glass. Possibility of a discount with larger number ordered – rider would supply photograph.
- With consideration that this is not in the current budget and pitched at appropriate time, later this year may get 20 – 30 this year. Treasurer comment that we aim for around \$2000 per annum.
- Further note that this would be potentially the biggest year.
- Buckles could be an option that may not be so costly.
- Option to present at the Quilty will stagger applications as people will look to have them presented at the event in their state.

#### Action

AERA Awards Sub-committee to consider options for awards and present a complete costing for any suggestions, including mailouts, to be brought back to the next meeting.

MC members to email ideas to Kerry or Jodie in next week or so.

### 6.3. National Sponsorship – discussion and action ongoing

Ref Jane Radny's discussion with Andrew Forrest of RMW – interested in TQ21 but also spoke about options for wider sponsorship.

Finance Team had previously put forward ideas on National Sponsorship but still need to confirm what the DAs are willing to commit to, regarding acknowledgement of a national sponsor at all national championships and state championship events, in exchange for an amount of the sponsorship money raised going to those events.

Sarah Fraser O'Brien (QERA MC members) has been working with Kim Moir to put together a proposal to go to potential sponsors. Discussion at last meeting indicated that some DA Committees had not clearly understood the intention of the proposal.

VERA had raised the concern about how this would impact on their own sponsorship for State Championships.

The initial proposal suggested perhaps a line-honours trophy that may be an extra award to a State Championship event with an agreed amount of money being given over and above that – it does not preclude DAs or ROs doing their own fundraising. The benefit is that AERA has another income stream that is not from the DAs, so we can begin to reduce fees or at least reduce fees with the hope of a sponsorship contract over 6 years.

Responses to date – QERA on board; VERA has expressed concerns re own fundraising; SAERA reported as supportive of this; TEERA will consider this.

Suggestion that Sarah (QERA MC Member) and Kim present to DA Presidents to ensure understanding.

Action

Kim to re-circulate original document and continue to work on Sponsorship Proposal.

**6.4. Action Sheet**

Review of all outstanding tasks on Action Sheet.

- Honorary Membership of Tom McCormack to be acknowledged at TQ21 presentation at AERA Awards night.
- A proposal to review the presentation of Top Ten Rugs at a Quilty event to have this done with consideration to the top ten horse-rider combinations across all four divisions was lost.
- Applications for AERA Awards to be presented at TQ21 will have to be submitted 12 weeks prior to the Quilty date.

**Meeting adjourned 10.30 – 10.45 am**

**7. Online motions**

**7.1. Financial decisions**

Payments from 8 February 2021					
	Payee	Invoice No	Date	Amount	Comments
1	Jackie's Saddlecloths	662	6/02/21	\$70.00	CS Vest
2	Kim Moir	Reimburseme	6/02/21	\$199.00	Registry Aust - TQGold Cup Registry - 3 yr
3	ES Print	1354559	8/02/21	\$2,672.18	2450 Arrows
4	Allingtons	N75739	15/02/21	\$99.99	Rainbird Vest - Tom McCormack
5	TNT	60436844	6/02/21	\$157.86	Freight ETS - NSWERA and SAERA
6	GJ Walsh & Co	49983	18/02/21	\$2,959.00	Audit services and reporting
7	Peter Johnson	801	11/11/20	\$1,213.90	AERA Awards - clocks and clothing
8	Australia Post	1010377407	3/03/21	\$82.05	Postage
9	Kim Moir	Payment	28/02/21	\$630.00	Secretariat Honorarium
10	Deb Edwards	162	2/03/21	\$640.00	Bookkeeper fees - 16 hours
				\$8,723.98	

**7.2. Other on-line motions**

**7.2.1. Motion**

**Motion: Moved: Mark Dunn / Kim Moir**

**That the process for election of Office Bearers for the positions of President, Vice President, Treasurer and Secretary is as follows:**

- **Office bearers are nominated by a member of the MC and seconded by a different member of the MC**
- **Nomination is presented at the first MC meeting after the AGM**
- **Voting can be done by show of hands or by secret ballot**
- **If a secret ballot is requested an independent scrutineer will be appointed (to be arranged prior to the meeting)**
- **The person with the majority of votes is elected**
- **If the role of President is to be determined by a vote (the number of nominations received exceeds the number of positions available) the President will vacate the chair and the MC will elect someone to occupy the chair until the vote is determined**

- ***If voting is tied, candidates will be invited to speak to their nominations and there will be a new election.***  
***Carried unanimously.***

## 8. Correspondence

### 8.1. Correspondence Inwards

No	Date	Correspondence Inwards	Action
1	08/02/21	NSWERA Member re Horse Welfare incident at the Rock Ride.	MD responded
2	09/02/21	J Proudfoot – query re Vet accreditation in VERA	Fwd to VERA
3	10/02/21	A Erickson – AERA Confidentiality Agreement	Noted
4	12/02/21	SUREWiSE, K Sparnon - PA Application form	Fwd to SAERA
5		TQ21 – Minutes from Meeting on 27 January 2021	Fwd to MC
6	15/02/21	GJ Walsh, Auditors – advice that no extraordinary items were noted, records kept in acceptable manner.	Noted
7	16/02/21	A Dastani, MC Member – Confidentiality Agreement	Noted
8	17/02/21	QERA re nomination to AERA MC and AERA Delegate	AGM Agenda
8a		D Grull re Shareym Award	Agenda
9	21/02/21	NSWERA – advice re AERA MC Members and Delegates	AGM Agenda
10	24/02/21	D Somerville re AERA Constitution, Clause 23.3	Agenda 8.3.1
11		NSWERA – advice re AERA MC Members for 2021	AGM Agenda
12		NSWERA – request for AERA budget	Response KM
13		NSWERA – request for AERASpace access for D McLaughlin	Response LT
14		SAERA – advice re AERA MC Member and Delegate	AGM Agenda
15		FedEx – combine with TNT as if 1 April 2021; update contact	Fwd Bookkeeper
16	25/02/21	Advice re WAERA AGM Minutes of 5 December 2020	Noted
17	26/02/21	J White, SAERA re Pony Club connection	Agenda 8.3.2
18		MS Azure re Credit Card expiry	Fwd Bookkeeper
19		NSWERA – Appointment of N Seagrim as MC Member	AGM Agenda
20	28/02/21	TQ22, S Bonham – request for TQ Manual and advice re TQ22 Test Event	Responded KM
21	02/03/21	TQ21 Biosecurity Plan	Fwd MC – meeting 29/03
22		VERA – AGM Minutes and Financial Reports	Noted
23		NSWERA – contact details for AERA Delegates and request to cc NSWERA Secretary in all correspondence to Delegates	Noted
24	03/03/21	QERA re Honorary Memberships for Brian Sheahan and Ieva Peters.	AGM Agenda – agenda item 8.3.3
25		VERA – advice re AERA MC Member and Delegate	Noted
26	02 - 04/03/21	Andrew Jonkers, Andrew Bailey, Tony Warren – AERA Confidentiality Agreements	Noted
27	05/03/21	WAERA – Minutes of Meeting on 7 February 2021	Fwd Delegates
28	08/03/21	WAERA re proxy votes for AGM	AGM Agenda
29	09/03/21	EA – acknowledgement of correspondence re Affiliation Agreement	Agenda – meeting 29/03
30	09/03/21	M Dunn – nominations for Office Bearer positions	AGM Agenda
	10/03/21	T Franke – query re AERA Points and Distance Awards	Responded KM
31	11/03/21	L Tanian – AERA MC Code of Conduct signed	Noted
32	13/03/21	N Seagrim - nomination for M Walker as Office Bearer	AGM Agenda
33	18/03/21	QERA – two items of correspondence. 1 Rule Changes; 2 AERASpace user access	FWD to MC Agenda items 15.2 and 8.3.4
34	19/03/21	EAEC, J Radny, request to survey DA members	
35	22/03/21	Confidential item re insurance - note to self this was to seek feedback re TADRA cover	To MC Members
36	28/03/21	EAEC request to survey members re interest in FEI events	Done

37	29/03/21	M Sheehan request for user access to Database - responded	Ref to QERA
37	29/03/21	WAERA Minutes	To MC Members
L1	30/03/21	QERA re Referral hospitals	To MD

## 8.2. Correspondence Outwards

	Date	Correspondence Outwards	Author
1	08/02/21	Form A9, Fair Trading re Public Officer – Marylou Locke	ML
2	09/02/21	TQ22 re reporting to AERA	KM
3	10/02/21	VERA re Vet to accredit – J Proudfoot	KM
4	12/02/21	DA Secretaries re swabbing targets	KM
5		L Rae, SAERA fwd members insurance application	KM
6		TQ21 re Biosecurity Plan	KM
7		Registrar, J Bailey re TQ98 Results	KM
8	13/02/21	D Grull, response re TQ trophies	KM
9		T Smith response re TQ19 results	KM
10	15/02/21	DA Secretaries – advice re AERA AGM	KM
11	19/02/21	S Pollard-Williams response re Social Media	KM
12	22/02/21	EA re Affiliation Agreement	LT
13	23/02/21	DAs re Special Resolutions	KM
14	24/02/21	TQ21 2IC CS applicants re further process	MD
15		DAs – Audited Financial Reports plus AGM information	KM
16		NSWERA re AERA MC appointees	KM
	01/03/21	AERA Delegates – advice re meeting dates and Google Drive	KM
17	02/03/21	DAs re Land Transport of Horses	MD
		AERA Delegates – request to complete Confidentiality Agreement	KM
18	04/03/21	AERA Delegates. MC Members and DA Secretaries – AERA AGM documents	KM
19	08/03/21	VERA President – invitation re TQ23	KM
20	11/03/21	DA Secretaries re AERA Budget	KM
21		DA Secretaries, MC Members, Delegates and Reports re meetings on 17/03 and 11/04	MD
22	16/03/21	Mindy Davies – response	KM
23		Fia Hasko-Stewart – response	KM
		Julie White – response	KM
24	18/03/21	Response to MC and Delegates on question on notice to Treasurer at AGM	KM
25	22/03/21	T Franke – acknowledgement of correspondence	KM
26	28/03/21	T Franke response re 2019 AERA Awards	KM
27		F Fenech and Cassie 2019 Mulcahy re AERA Awards	KM
28	29/03/21	NSW Fair Trading – Annual Returns and payment	KM
	29/03/21	4 x responses re applications for 2IC CS to TQ21	KM
L1	08/04/21	Biosecurity Qld re Land Transport of horses	MD

**Motion: 2021/04/05 Moved: Dick Collyer / Mark Dunn**

**That the inwards correspondence is received, and the outwards correspondence is endorsed. Carried unanimously.**

## 8.3. Business arising from Correspondence Inwards

### 8.3.1.1. D Somerville – correspondence inwards item 10

David has written to request that consideration is given to an amendment to Clause 23.3 in the AERA Constitution and presented his view that this clause may create a barrier to the functioning of AERA. He has recommended that this clause include an option to refer a matter that is decided in the negative due to an inequality of votes, to a Special General Meeting.

Discussion

General discussion suggested that the constitution has not been operating for long enough to determine the need for this change, noting that an SGM can be called if required. Some concerns were expressed about how the constitution was working to represent members and the impasse that can occur from the equality of voting may need to be resolved.

Resolved that the Governance Sub-committee would monitor the decision-making process to determine whether this needs to be reviewed at a later date.

It was noted that this could be raised as a Special Resolution at the next AGM by a member.

Action

Secretary to provide response to David Somerville as discussed.

**8.3.1.2. J White – correspondence inwards item 17**

Julie has suggested an approach be made to Pony Club Australia to have endurance on their calendar as a “discipline” of the month with the outcome of encouraging new members.

Discussion

Consensus that this was a good idea.

Action

Secretary to write to PCA as discussed and to SAERA to advise of the outcome of this discussion.

**8.3.1.3. AERA Honorary Memberships – correspondence inwards item 24**

Applications for Honorary Membership were approved at the AGM, but no action was determined.

Action

Kim to contact leva to discuss her preference for how this award will be presented.

Kerry to organise an embroidered vest for leva.

Kim to discuss with Gerard Bou the design and manufacture of a plaque to include a TQ buckle to be presented to Brian’s family – script to read “Brian Sheahan - in acknowledgement of the contribution made to the sport of Endurance” or similar.

Linda to discuss with son, James Sheahan, how this would be best presented.

Kim to write to leva and to Brian’s wife to advise of Honorary Membership.

**8.3.1.4. QERA re AERASpace end of year access – correspondence item 33**

Request that reviews of user access of Database be postponed for one month to end January to avoid interruption to access at a difficult time for QERA.

Discussion

Resolved that the review date for user access would be 28 February and acknowledged that some people may have access linked to a role that they no longer hold. It was also acknowledged that if there was need to remove anyone’s access to the database this could be requested on an individual basis.

Action

Advice to AERASpace Sub-committee – Linda

Letter to QERA in response – Kim

**8.3.1.5. D Grull re Shareym Trophy – correspondence item 8 a.**

Seeking information to complete the list of winners.

Discussion

Acknowledged the work done by Debbie to date in compiling this list and that the presentation of this trophy may have been missed for several years.

Suggestion that Ron and Val Males or Barb Timms may be able to confirm a list once compiled.

Action

Registrar to be asked to search old master sheets for information that may be contained there – Linda.  
 Letter to Deb to thank her for her efforts and advise of actions – Kim.  
 AERASpace to be updated to allow public viewing of previous trophy winners – AERASpace SC.

**8.4. Business arising from Correspondence Outwards**

**8.4.1.1. Tahlia Franke re 2019 AERA Awards**

Tahlia wrote to enquire about awards that she should have received for 1<sup>st</sup> Mwt Distance and Points. These had been given to other members due to a miscalculation of data. Information from AERASpace was accurate and error was caused by human error due to confusion with FEI events. Both parties who had received these awards by mistake have been advised.

Actions

AERA Awards Sub-committee to proceed with order and presentation of awards to Tahlia.

**9. President’s Report – Linda Tanian**

Apology from Linda that no report was available.

**10. State Reports**

**10.1. NSWERA Report – Tony Warren**

Dear AERA members,

The NSWERA Annual General Meeting was held on the 20th February 2021 at Panthers Club Bathurst along with the annual awards night & dinner dance afterwards, despite having depleted awards this year due to the dreaded Covid 19 and much less rides being on the calendar we all still managed to have a great night reminiscing about the stop start year that was and the hopeful prospect of a Covid free year to come.

I would formally like to welcome everyone back onto the committee and a warm welcome to Andrew Jonkers, Andrew brings a very long history of endurance horse riding & breeding as well as a wealth of knowledge regarding committee to the table.

*I would like to introduce the NSW 2020 committee.*

Executive Committee	Non-executive Committee	Zone Delegates
President – Tony Warren	Belinda Hopley	Z1 Faith Robinson
Vice President – Alam Dastani	Peter Bice	Z2 John Howe
Secretary – Kerry Fowler-Smith	Dr Matthew Walker	Z3 Kylie Jonkers
Treasurer – Kim Stephens	Kylie Jonkers	Z4 Kim Stephens
	Noni Seagrim	Z5 April Newman
	Andrew Jonkers	Z6 Peter Kelly
	John Howe	

I look forward to, again working with such a diverse knowledgeable group of people.

Our ride calendar is looking reasonably good this year, we have had a new ride run at Mogendoura which by all accounts was very successful – it’s great to see new ride committee’s stepping up to run rides. Scenic City ran a training weekend end of February, Central Ranges ran a mini marathon and 20 and 40 km rides the weekend before last as well as Pinkett ran 20/40 and 80km rides. Unfortunately, the middle 2 months of June and July look a bit thin so the committee is putting feelers out to all ride organisers to try and fill some gaps, so hopefully our ride season will thrive in 2021.

But already our ride organisers have faced some very difficult times especially Johns River who had to cancel due to a waterlogged course and Mountain Lagoon ride committee who had to cancel their ride I think three times now at the last minute, last year twice due to covid 19 this year due to the floods, the floods have devastated the area around this ride and many more areas of NSW. Condolences to any ROs and any members affected by the floods.

I would like to wish all members safe riding and a successful year, looking forward to seeing everyone around the trails.

Regards,

Tony Warren – President NSWERA



Discussion

Nil discussion

**10.2. QERA Report – Dick Collyer**

**Membership** Fairly solid memberships at this stage – with a big Easter weekend ahead of us.

**Finances** We had a remarkably sound financial situation at the end of our 2019 /20 financial year. Audited accounts are on our website.

**Ride Calendar** We have a very full ride calendar at this stage – all subject to Covid interruptions, of course.

**Manehub**

At our recent SMC meeting, we had a presentation by Mindy of her Manehub system. We would strongly recommend that AERA has a similar face to face meeting so that Mindy can explain the potential of her program and exactly how it can interface with AERASpace.

**Rule change proposals**

We have submitted proposed rule changes for:

1. harness event start times
2. identifying riding divisions in a ride
3. riders with special needs
4. changing the age by which a junior rider can ride unaccompanied by an adult, from 10 to 12 years.
5. a “definition” of “Social Rides”

Kind regards

Dick Collyer

Discussion

Manehub – general discussion regarding the opportunity for Manehub to present to the AERA Committee and the benefit of now having much more information from the AERASpace Sub-committee to compare the opportunity of AERA doing a stand-alone nomination system and working with Manehub or a similar system. To hold off on further discussion until we look at the AERASpace proposal.

Easter rides affected by the pre-Easter shutdown due to COVID concerns; 262 nominations over 3 events.

**10.3. SAERA Report – Jodie Luck**

Late report received.

The SAERA year has started off beautifully with our first training ride, Narrinyeri Hills Blast Off being held in the middle of March.

SAERA is currently actively campaigning to increase interest in the sport of endurance here in SA and hoping to get more attendees to our events and with time, hopefully more members. We had over 70 horses at this opening ride and this is a fabulous indication of the value of social media, via our Facebook page, in getting helpful information and encouragement out there to potential riders. Julie White is our recruitment officer, and she is very passionate about her portfolio and she has instigated #saeraweeklyfeed that has a great following. Our flagship ride, Mil Lel Marathon held at Easter was also very well attended by both South Aussies and our Victorian friends with 83 entries! This ride gave our President and Ride Organiser of this much-loved event, Melissa Bright, the opportunity to trial the new ETS under the careful guidance of Tom McCormack who attended as our CS. Many SA riders have had no exposure to the system, so there was plenty of learning all round, but it became very clear, very quickly that this is a fabulous much needed piece of equipment for our small but passionate state! To say that we are excited about the implications of the ETS for SA would be an understatement!

The SAERA calendar continues to fill slowly, and we have at our last SMC meeting accepted an application from Melanie Scott as RO, for the State Championships to be held in Mt Crawford Forest on the June Long weekend. Our current membership stands at 64.

Discussion

Positive sense of work being done to attract new members; positive contribution of ETS to the management of rides.

**Meeting adjourned 12.30 – 1.00 pm**

#### **10.4. TEERA Report – Mark Dunn**

By the date of the meeting TEERA clubs will have staged four rides. At the time of writing three rides have been run with good ride numbers.

The TEERA strategic plan has us aiming for 160 members by the end of this year and, right now, this is looking achievable.

This year's SMC sees the generational change that started a year or two back continuing. The SMC has a number of new members and, along with those who've been there a year or two, is functioning extremely well.

Consideration is already being given to options for Tassie's next turn at a Tom Quilty - TQ25.

##### Discussion

Nil discussion

#### **10.5. VERA Report – verbal report presented by Linda Tanian**

The main focus for VERA has been to get rides back on the calendar and to get the sport moving again. There are currently 15 rides confirmed for 2021 with some others being discussed. There are also a couple of new Ride Organisers.

The ETS has been used and some have been converted to the idea of using this resource while others are still resistant. Generally looking forward to a great 2021.

##### Discussion

Question asked if there is any response to the invitation to host TQ23? Linda reported that VERA has prepared an Expression of Interest but wanted to have rides happening before they called for EOIs for TQ23. Kim suggested that it may be helpful to include contact details for AERA TQ Advisors as people may seek advice from them in preparing an EOI.

#### **10.6. WAERA Report – verbal report provided by Sarah Dumbrell**

Two rides have been held so far – Wilga and the Easter Marathon – both with good numbers. Two people were successful in completing their first marathon. The next ride will offer a 160km ride as a TQ Qualifier for those who need this to be eligible to participate in TQ21.

Sarah will follow up with Anna re reporting to AERA.

##### Discussion

Secretary noted that Minutes have been received from WAERA from their most recent meetings.

All DA reports received.

Secretary noted that there is a folder in Google Drive that contains Minutes and Reports from AGMs. Noted still to receive AGM Minutes and Reports from NSWERA, last DA to hold its AGM.

### **11. Treasurer's Report – presented by outgoing Treasurer, Kim Moir**

#### **Overview**

Finance Reports to end of February have been circulated to all MC Members. Overall, we are tracking well to budget with income down by \$787 but expenses also down, by \$3577, mainly due to lack of meeting expenses.

Aged Receivables to 15 March showed an amount of \$12,554 in the 31 – 60-day bracket. Most of this has now been paid, with \$3185 still owed by NSWERA.

Invoices issued on 10 March for month of February totalled \$46077, with \$45000 still owing at time of writing this report. Most DAs seem to be holding back on payments longer.

Current bank account balances total \$156,437. We are still to receive invoices for insurance.

Balance sheet shows TQ stock at \$11,951 with most of that for old buckles.

#### **Appointment of Administrators to bank accounts.**

This item would usually have been dealt with at an AGM but under the new AERA Constitution, Office Bearers are appointed by the Management Committee. It was resolved to carry this item over to the next meeting of the AERA Management Committee Meeting

Current administrators and approvers are Deb Edwards and Kim Moir; Linda Tanian has access to the bank account. Recommendation that Treasurer, Mark Dunn is appointed as an administrator and approver.

**Discussion**

Kim spoke about reducing the time between invoicing and payment. Invoices to end of the month, are generally sent out on 5<sup>th</sup> of the next month to be paid within 28 days. Payments are often stretched out to the last day and beyond and Kim suggested that payment timeframe be reduced to 14 days from date of invoice (or 7), noting that this is generally for money that has been collected by the DA. The expectation of 28 days may have been established when everything was sent by snail mail and all payments were by cheque. If accepted, this would require a change to the By-laws.

Comments from VERA, NSWERA and SAERA indicated lack of confidence in the accuracy of reports being used to generate invoices as there was variance between the data that is used by DA Treasurers and that used for invoicing. It was also suggested that 2 weeks does not give enough time for Treasurers to check invoices. DAs were also looking for more detail, so they know what they were paying for. Also noted that delays in paying can be due to requiring two people to authorise the payments.

Mark suggested that DA Treasurers can confer with the Bookkeeper if there are concerns and his experience as Treasurer of TEERA has been that a call to the Bookkeeper has resolved any concerns.

Budget – noted that this is a working budget with amendments to be made as new expenses or income sources are identified. The budget to be adjusted to reflect expenditure for upgrades to AERASpace to accommodate online nomination systems and to include potential income from this source.

**Action**

Mark, as new Treasurer, to look at processes for following up on outstanding amounts and also to look at invoicing procedures and how DA Treasurers can be engaged to support understanding and communication.

Reference to online discussion about the payment of MS Azure by Credit Card and that card's expiry. Linda to follow up with Peter Johnson to set up payment by Direct Deposit if this is available or whether he can use his Credit Card to pay, and this can be reimbursed through his invoicing.

**Motion: 2021/04/06 Moved: Dick Collyer / Sarah Dumbrell**  
**That the Treasurer, Mark Dunn, is appointed as an Administrator and Approver for the AERA bank accounts.**  
**Carried unanimously.**

**Motion: 2021/04/07 Moved: Mark Dunn / Kim Moir**  
**That the Treasurer's report is adopted.**  
**Carried unanimously.**

**12. Insurance Report**

No information has been received relating to any new claims. Noted that uptake of PA insurance is approximately the same as it was for the first quarter of 2020 but 130 fewer than in 2019. This provides an income stream for AERA.

**13. National Ride Entry Statistics as of 28 March 2021**

Division	Endurance	Intermediate	Introductory	FEI	Total
NSWERA	61	180	129	-	370
QERA	35	189	134	-	358

<b>SAERA</b>	-	<b>30</b>	<b>38</b>	-	<b>68</b>
	<b>86</b>	<b>82</b>	<b>23</b>	-	<b>191</b>
<b>VERA</b>	<b>60</b>	<b>41</b>	<b>44</b>	-	<b>145</b>
<b>WAERA</b>	-	-	-	-	-
<b>Totals</b>	<b>242</b>	<b>522</b>	<b>368</b>	-	<b>1132</b>

**Treasurer’s note – Kim Moir**

Still early in the season and a couple of rides impacted by adverse weather conditions. A large number of intermediate and introductory rides and VERA must be pleased to be so far ahead in 2021 compared to minimal rides in 2020.

**14. Portfolio Reports**

**14.1. AERA Registrar**

No report received.

Review of application form for horse distance scroll

Item carried over from Registrar’s report to February 2021 meeting to review the fee for a scroll as being \$30. This is for scrolls that are not awarded by AERA.

This fee was imposed in July 2018 and had previously been \$10. This fee is not charged for awards presented by AERA.

Discussion resolved that the fee would remain at \$30 as this contributes to the Registrar’s honorarium and does involve the Registrar confirming the history of the horse. Noted that there was only one transaction of this type in 2020 and matter was raised when someone sought to purchase 10 scrolls.

The form currently relies on the Registrar to manage payment and accepted that forms would also be changed to require payment to be made and evidence of payment to be sent to the bookkeeper and to the registrar.

Action

The form to be amended for relevance to presentations in 2021 and to include AERA bank account details and to send to Bookkeeper. Kim to complete and circulate for approval. Linda to advise Jo.

**14.2. Website / Webmaster – verbal report provided by Linda Tanian**

No report received.

There are still some difficulties in making changes and getting updates done in a timely way. Linda has access now and can make some changes. Talea had suggested some changes to the menu structure that had been circulated.

Actions

Linda to re-send Talea’s suggestions.

Information from AGM to be uploaded – Financial reports, new members and delegates, minutes from previous meetings.

**14.3. Social Media – Jodie Luck**

No report received.

Discussion

Process to move from a “page” to a “group” has happened and will allow a different level of interactions. The old page is still there and new page is still being built.

Concerned about time of moderators to management comments.

Need to know how many “hits” we are getting and what type of posts generate interest. This is vital information to encourage national sponsorship. Group needs to be maintained with relevant information.

Jodie does not have access to Instagram yet.

#### Actions

Jodie to confirm with Noni her participation and talk to other moderators to see who can contribute to this.

Kim to forwards passwords to Jodie.

Reporting to include activity levels and posts that are of interest and general participation in the group.

#### **14.4. AERASpace – Linda Tanian**

##### **Request from QERA to replace two new gate units that were not functioning.**

Sub-committee wanted to clarify expectations about replacement of these and who was responsible. These units were part of the ETS sold to QERA in 2017 that has been in use since early in 2018 so well out of the two-year warranty offered. Linda reported that unit with the aerial cost \$1200. QERA has been loaned gate units from the AERA kit so they still have use of the system. The two units will be checked by Peter Johnson to see if they can be fixed. It was noted that they had both been used in severe weather conditions.

The Sub-committee was seeking an understanding of the expectations of management about the support provided.

Consensus that QERA would pay for new units.

Noted that a report was sought from Peter about the cause of failure of the other units to assess whether this was a manufacturer fault.

##### **General updates to ETS**

Feedback received from users has led to some changes: additional total riding time adding to arrival time and vetting time; enable reprinting of tickets; provision of a new screen to amend riding time; looking at a new screen to show ride progress so officials can easily see status of all riders (on track, coming to vetting, withdrawn etc). This is probably 2 – 3 hours of worktime.

##### **Report re on-line nominations**

The Database SC has been working on some modelling around the costs/income from the Online Nomination system. There have been a few variants of this that we've worked through as there are oodles of options from a pricing perspective so that's why it's taken longer than I initially expected. The attached spreadsheet shows some options in terms of pricing and what the payback period would be for our system based on the rate of take up by our ROs and the cost points per entry.

One thing to note that this model doesn't include a fee per rider as levied currently by other options such as Manehub and Trybooking. We can easily add this option in but wanted to show what could be achieved just on the basis of a fixed fee per entry to the club. Another alternative that we could adopt is to have a % cost per entry which then has an increase in revenue for higher cost events, such as last year's NSW State Champs where the entry cost was \$350 and the Quilty events.

The sheet also includes a cost comparison with Trybooking as an example of the outcomes.

In the spreadsheet we've included a cost for an Administrator to assist ROs get up to speed with using the Online Nomination system. This may not be a reality, particularly if that person is sourced from the SC or if people have sufficient support options (such as detailed documentation) to help them get set up. It is definitely not a long-term role.

The spreadsheet doesn't include the cost benefits for ROs (as this isn't a tangible for AERA). They will have less work to do in terms of the ride entries because the riders will be doing the leg work for them. It will be a review and adjustment process instead of a data entry process. There are also benefits for riders in that they are more in control of their entries through being able to modify their entry as required as well as being able to access their records and keep their details updated. The other benefit that riders receive is that they will have warnings displayed for things like the 13-month rule, rest order status, etc.

Our bookkeeper will have an increased burden as Deb will be handling the inflow of the cash transactions.

One longer term option that we have discussed but not implemented at this stage is that our fees per rider for insurance could be directly retrieved rather than our current process of invoicing the DA and recouping costs via an invoicing process.

With the implementation of the Online Nomination system, we have a gateway to being able to generate other revenue streams – membership renewal and subscription access to AERASpace for non-members are two options we've previously discussed. This extends our revenue base to other non-ride activities.

As part of our investigation into the likely take up of the online nomination system we have received wholehearted support from the ROs we've talked with so far. From their perspective this is a no brainer, particularly around the time savings they can achieve with the rider processing their nominations and this being automatically created as an entry for the ride.

### Discussion

The potential of this system is not just about income, there is also the reduced hours by data entry volunteers and registrars. It brings it back to a small number of adjustments on the day rather than all entries having to be done. Members will be able to update their own records re change of address etc and renew memberships, which can be another revenue stream, managed by a web-interface and individual password. This could see a reduction in hours from Registrars also.

Manehub system is acknowledged – it is being used now - but we still need to consider the integration issues. Partnering with another system brings integration issues with ongoing work to both systems to be updated when either system makes any changes. This also reduces income to AERA.

From the report provided, with moderate predictions of take-up of only 50%, the anticipated cost of development would be recovered within 6 years. This is with a fee of \$2.50 per entry which is in-line with other systems.

Manehub is a small business that is "endurance friendly" and could be on-sold so losing that personal aspect and may have less of a customer-focus – just a risk associated with this.

Development timeframe is suggested as approximately 4 months and this would include a testing phase, to be trialled with a couple of Ride Organisers.

Clarified that Day Members will be able to input their details to nominate and will be found if they have previously entered an event. Prompts will be included to ensure that it is the right person selected.

From an AERA perspective this is the ability to manage memberships, ride entries and other changes to personal data. Horse registrations will remain as a task for Registrars; something to look at in the future. Update of rider status from novice to open will remain a manual task by registrar but still a future option.

Funds held by AERA will be onforwarded to Ride Organisers as soon as possible and will model on other systems. This can be done through the Payment Gateway.

Total expense is around \$17000 but that includes options for other income options.

Recommendation from the AERASpace Sub-committee is that we proceed to build and implement the online nomination system on the basis of the benefits to a whole range of people in our sport and to our bank account. There is an expense involved but the long-term is that there is another revenue stream with options to develop other income streams. They have not recommended a fee but have presented a range of options, acknowledging that there will be a variety of "take-up". This is their recommendation with confidence.

Question about whether Manehub can do this and what would be the cost. Manehub can't do this without access to our database – required an integration layer to be built and maintained; changes to our system or business rules require changes to this integration layer and to both systems. A rough estimate had been provided before of \$5000 to \$10,000.

Take-up may be hindered by existing relationships and resistance to changes and this will be supported by a good communication system.

Noted that the system does not capture non-riding members, but this could be overcome by using the QR Code.

NSWERA noted that they want Mindy Davies to have the opportunity to present to AERA Management Committee.

**Motion: 2021/04/08 Moved: Mark Dunn / Jodie Luck**  
**That AERA approves the development of the AERASpace on-line nomination system in line with the quote and information provided to date.**

**Voting: Kim – yes; DC – yes; MD – yes; JL – yes; SD – yes; KFS – no x 2; LT – yes.**

**Voting outcome: For – 6 votes; Against - 2 votes.**

**Carried**

Discussion about providing the opportunity to hear a presentation from Mindy Davies, Manehub. Concern that the decision made has rendered this meeting unnecessary. Acknowledged that Mindy may be concerned about loss of intellectual property and may see little value in meeting. It is noted that the decision to invite Mindy to present was made after AERA had decided on the development. Consensus was that Mindy would be invited to present to AERA on Manehub and to be advised of the decision of the meeting about development of AERASpace.

#### Action

Linda to ask Registrars if members updating their own information would cause an issue because the system could be set to generate an email to advise that a change has occurred.

Letter to Mindy Davies to advise on the outcome of the meeting and to invite her to present to AERA on what Manehub could offer.

#### **14.5. Chief Stewards and TPRs – Mark Dunn**

A few issues have been progressed / considered since the last AERA MC meeting.

1. I have conducted one Stage 2 Chief Steward exam (Qld) – applicant still has three rides to do as a Probationary CS before being accredited.
2. Three other CSs are part way through the accreditation process (Tas, Qld).
3. I have responded to several queries from CSs and CS Liaisons about procedural / Rule matters.
4. I have co-ordinated the selection process for the 2IC CS for TQ21 – likely this will have finalised before this meeting.

#### Discussion

Noted that Marylou Locke was appointed as 2IC Chief Steward for TQ21.

**Meeting adjourned from 3.00 pm to 3.15 pm.**

#### **14.6. National Vet Panel**

No report received – next meeting occurred after the agenda closed.

Mark reported on discussion at the NVP meeting and wanted to look at training and accreditation for Endurance Vets.

“The vets are firmly of the opinion that the specialised nature of endurance horse care requires advanced training, and that this should be supported by AERA as consistent with their own endorsed procedure, for accreditation of treatment and line vets.”

It was noted that the Accreditation of Vet section on the AERA Website, says “The veterinarian must have participated in an AERA Endurance Veterinarian Presentation in a manner and format approved by the NVP and sanctioned by the AERA within the preceding 24 months”.

The procedure used to be that vets attended a face-to-face presentation which has now been replaced with reading the material on the website and doing a self-assessment.

NVP believes there should be something a bit more formal and that AERA commit funds to developing a training process perhaps in conjunction with a university – probably an on-line process, a module that would

attract CPD points, and there may be some package out there that could be used or developed further, such as FEI training. Darien Feary has put some work into this with Sydney University and they are not prepared to put more work into this without in-principal support. There is strong emphasis that treating a horse with colic at an endurance event is different to a horse in the paddock.

As Treasurer, Mark suggested that \$5000 could be found and that was probably a minimal amount but would provide a level of comfort to proceed further.

Consensus that Mark should provide further information about where the money will be found and a better description of what is being looked at.

#### **14.7. Horse Welfare and Invasive Treatments**

##### **14.7.1. General report – Mark Dunn**

The only activity since the last MC meeting was for me to respond to a query from a NSWERA member about what follow up had occurred as a result of the 'bloody mouth' incident at the Rock ride in 2020. The member had previously contacted me about the matter.

In brief, I informed her that NSWERA had considered the matter and that the NVP was in the process of considering a Rule change to make it more likely such incidents would lead to a vet inspection.

Report noted.

##### **14.7.2. Report on horse catastrophes**

Nothing to report.

#### **14.8. Medication control**

##### **14.8.1. Swabbing Report**

No report received.

##### **14.8.2. EADCM Matters**

Nil to report.

#### Discussion

At last meeting Marylou had reported on difficulty of getting all documents from Swabbing Steward in SA. This had also been reported regularly from the previous EADCM Coordinator.

Jodie reported that she has sought to clarify this through SAERA and provided a response from Melanie Scott, stating that this information has never been shared. The swabbing steward that SAERA work with said that the information is only shared with EA and that to share it with AERA would compromise the confidentiality.

At present information that has been provided is paperwork to show what swabs have been done with signatures of responsible persons – nothing confidential. One of the jobs of the Steward is to retain a copy of that form so that, in the case of a positive swab, that information can be provided. In the case of a positive swab, it is imperative that we are able to access the form to know that the procedure has been done correctly, noting that AERA does have responsibility for management of positive swabs, whereas all other disciplines are managed by EA.

It was noted that it is part of Marylou's job is to confirm negative results, reported by sample identification numbers on the EA website, that allows her to check that all samples forwarded have been processed and reported on.

Pat suggested that all forms should be circulated to MC Members so that everyone knows what documents are being referred to.



Important that the DA knows how many rides and how many horses have been swabbed, to ensure that invoicing is accurate. Most DAs reported that swabbing is quite public as that is part of the message that we are about running a "clean" sport.

**Action**

Request to Marylou to follow up with EA about what is available to us.

Also request to Marylou to provide copies of paperwork used so MC can better understand what is being sought.

**14.9. Biosecurity**

No report received.

**14.10. Equestrian Australia – Sonya Ryan**

No report received.

**14.11. Governance and Policy – carried forward to adjourned meeting.**

No report received.

**14.12. Tom Quilty Gold Cup**

**14.12.1.1. TQ21 – Collie, Western Australia**

Documents provided:

*14.12.1.1 Minutes of meeting 27 January 2021*

*14.12.1.2 Minutes of TQ21 Meeting 24 March 2021*

*14.12.1.3 TQ21 Budget 115 Riders – 28 March 2021*

Secretary notes from minutes - note that Tony Brandis has resigned as VP and Richard Jeggo now holds that position on the committee; initial contingency planning has been done to source CSs from WA; discussion with RMW re sponsorship is ongoing; nominations will close one month out from the event; there was a query about who is to be the 2IC Vet and note that AERA has advised that this is Matt Walker.

Report – TQ21 Updates:

- 2IC Chief Steward will be Marylou Locke.
- New Vice Chairperson is Richard Jeggo (following last year's resignation of former vice Chair, Tony Brandis).
- TQ Meetings to be convened monthly until May and then fortnightly.
- The Dinner Dance may be held off site and venues are being investigated. This discussion came about as the main caterer for the original lunch has since closed their business and it was commonly felt that the committee will have too much to do running the BC and then to organise a lunch as well as the presentations. If a lunch is to be held it will be informal and on a smaller scale eg gourmet sausages on good quality buns and may be outsourced to a Collie Community group or run thru the canteen.
- The budget will be adjusted accordingly once we have received the costs and the quotes for the Dinner/Dance.
- The Vet ring is progressing very well and with the extra year of preparation should be excellent. The Collie venue is being used 3 times this year – the Ester Marathon and a 160km ride on Anzac Day weekend. The vet ring will be utilised for both of these major events.
- TQ legs 1 and 3 will be run at the marathon. They will not be used at the 160km as there are prescribed burns in that area in the next few weeks.
- The Winter line of merchandise has arrived and will be launched at the Easter marathon and will also be available for sale via the online platform on the website.

- We have been in discussion with Mindy Davies for using her system for nominations and Mindy is also very kindly assisting us with the lay out/preparation of the Yearbook. Requests are going out to the DA's and key officials in the next few weeks asking for their reports for the Yearbook. Advertising in the yearbook is available and this will be promoted over the next few weeks/months.
- A Fundraising raffle will be held with first prize being a TQ20 custom made fire pit, other prizes include a weekend getaway in Yallingup, custom portraiture and hamper valued at \$350. Tickets will be available for purchase in July.
- Live streaming is almost finalised and will occur during daylight hours- this will also give ample opportunity for sponsor recognition and exposure.
- Top 5 rugs have now all been sponsored with the exception of 5<sup>th</sup> LW.
- Our target is to have 50 buckles sponsored. 37 are currently sponsored.

#### Risk Management - Biosecurity

Outcome from meeting on 29 March 2021

#### Budget

Secretary's notes – based on 115 entries and shows overall profit of \$16,267, allowing for a \$5000 contingency fund in expenses.

The budget only allows for \$2000 from AERA for vets and this should be \$7000 but line vet expenses may not be accurate at \$8600.

Note that **AERA Accommodation** is total of \$6820 – 11 twin-share rooms for 4 nights = \$77.50 per person per night from Thursday to Sunday inclusive. To date we have paid a 25% deposit of \$1705. Note that costs for 6 x DA rep Vets and 6 x DA rep CSs are recoverable from DAs. This is \$3720 so total cost to AERA is \$3100.

- Vet team = 10
- CS team = 8
- AERA = 4

Query – there is \$1000 set aside for hire of ETS; is there an expectation that a TQ committee will pay for this?

#### Discussion on Biosecurity Plan

Concerns raised

- If AERA requires a different approach to non-vaccinated horses this may cause a problem for the appointed vet team and the referral hospital.
- There has been no movement in this plan in the last 12 months and no firm statement from AERA to change this stance in the last 5 years, excepting 2019, with biosecurity measures that disadvantage a large group of members.
- Noted that QERA members have been disadvantaged in some way from participating in the National Championships and we continue to use a recommendation that is not mandated by government. This is a further consideration over and above the 5000 km travel and costs involved.
- Noted that all members face some level of disadvantage and posed the question whether we should be talking to EA or similar body to make representation to government departments to update their guidelines. Suggestion that this may be best coming from QERA as a starting point, with the support of AERA. Noted that no other aspect of the horse industry has to worry about this. This may mean that EA would not be interested as we are a small part of their membership.
- Also noted that part of the problem is recommendations vary from state to state because risks are different from state to state. This is a state-based function and reiterated the need to do what government requires and no more, no less. The only advice is the list of where cases have been identified and areas noted in plan as "high risk" are not warranted ref Qld and Northern NSW with no definition of what that is.

- There has been no acceptance from anyone in WA to accept less than 20 days “out-of-area” so do we push that and accept that the TQ21 may cause changes to the vet team or the referral hospital.
- Request had been made to remove adjoining zones, but this has not happened as there is little defensible risk in including these as areas of concern. This is also not consistent with the AERA Biosecurity Statement. Qld Biosecurity also states that all horses must be treated in the same way, regardless of vaccination status.
- The use of terms “quarantine” as well as “out-of-area” suggest different things with quarantine being a more rigorous requirement.  
Definition of “quarantine” was provided as –  
“a state, period or place of isolation in which animals are placed that have arrived from elsewhere or been exposed to infectious or contagious disease.” (google)
- If AERA does not endorse the plan what is the consequence? Sense that the plan needs to be accepted by AERA and could have an impact on insurance cover.

#### Actions from Reports

Provide feedback on budget AERA contribution to vet fees and overall vet expenses.

Response to query re charge for hire of ETS is that this is not a requirement from AERA.

Ask TQ21 to reconsider the Biosecurity Plan and ask them to submit a final version, that is close to finalised, and identify the parts of the document that are not acceptable. This needs to be done in a fairly tight timeframe to allow this to progress.

- Suggested definition of “risk areas” is a zone / LGA where Hendra has occurred – note this is not a recommendation from government about any quarantine requirements, but areas are listed in the AERA Biosecurity Statement.
- Consider a 14-day out of area period (not quarantine) in line with incubation period of virus (6 – 10 days and a bit extra) which could be mainly taken up with travel time.
- There is a reasonable argument on horse welfare grounds to have this period less than 20 days.

Consensus that the principle of a Quilty in each State is supported; the opinion of vets is respected but there are issues about risk management that others are aware of. The consideration of the majority being supported to attend the event over a small number who may be disadvantaged has to be the focus of these discussions.

#### Other actions to be completed.

Final Agreement to be forwarded for signatures, with the provision that there is a Biosecurity Plan accepted by all and information received about use of any surplus funds.

Letter to TQ21 to include comments -

- Linda Tanian is planning to attend and will represent AERA at the AERA Awards evening; Linda will also manage the nominations of the AERA Teams after pre-ride vetting is concluded. Noted that Jodie may also be attending.
- WAERA / TQ21 to confirm that they have personnel to manage the data entry for the event.
- Sioux Reid will attend and support social media coverage.
- Call for nominations of judges for Pat Slater cup.
- AERA awards – cut-off date for application for Horse and Rider Lifetime Distance Awards is 12 weeks prior to Quilty date.

Correspondence to DAs re appointment of rep vets and CSs, noting some contingency planning for C-19 when booking flights.

Pat Slater sashes to be orders and keepsake trophy.

Confirm buckles and cup from Gerard Bou.

**Visitor to meeting**

**Sonya Ryan, Chair EAEC, joined the meeting at 4.30 pm.**

Linda congratulated Sonya on her appointment as Chair of Equestrian Australia Endurance Committee. Sonya advised that her appointment still has to be endorsed.

The EAEC has been trying to get a feel for riders' interest in doing FEI rides and hopes to breath new life into this aspect of the sport. This is a good time to do this with lesser costs involved in running rides.

A Survey is ongoing with 49 responses to date – has been on the AERA Facebook page and shared to DA Facebook pages.

- 35 people have stated interest in doing FEI rides with an interest in competing internationally and then competing in Australia against international visitors.
- Majority of respondents said that 3 – 4 rides per annum would make it worth their while; 5 said 1 -2 rides.
- 17 out of 35 said they would be interested in providing sponsorship.

Rides on calendar – May at Bullio, June hosted by Tofts, and August and October/November at Bullio again.

Survey results will be published and will also publish a one-page information sheet about how to register and how to qualify.

Aim to encourage participation so our riders can compete on international stage.

Number of officials – impact on maintaining qualifications when there are so few rides.

Another survey will be done targeting officials – suggested that this one include reasons for those who are not continuing.

Sonya acknowledged she is not on social media and Xanthe offered support in posting information.

Sonya will re-send surveys and will have a comment box on next one to generate more feedback. This can be posted on the AERA Website.

AERA had a meeting scheduled to catch up with EA to discuss Affiliation Agreement but this is still to happen.

**14.12.2. TQ22 – Tooraweenah, New South Wales – carried forward to adjourned meeting.**

**14.12.3. TQ23 – Victoria – carried forward to adjourned meeting.**

**14.12.4. RQ Manual – carried forward to adjourned meeting.**

**15. Rule Changes – carried forward to adjourned meeting.**

**16. General Business – carried forward to adjourned meeting.**

**17. Next meeting dates**

Secretary to call for availability for an adjourned meeting in the next week.

**18. Meeting closure**

Meeting closed at 5.10 pm.

**President: Linda Tanian**

**Signature:** 

**Date:** 24/01/2022