



Australian Endurance Riders Association Inc.

MEETING NOTES

Date: Commenced at 10.10 am to 7.05 pm on 17 March 2018.
Commenced at 8.30 am to 3.55 pm on 18 March 2018

Venue: Quality Hotel Melbourne Airport, 265 Mickleham Road, Tullamarine, Victoria.

1. Welcome by President

Ieva Peters, as new President, welcomed everyone to the meeting and thanked all for their attendance. A special thanks to Melanie Scott, who has been the AERA President for 4 years.

2. Members Present

2.1. Apologies: Stella Harbison (SA) , Kerry Fowler-Smith (NSW)

2.2. AERA Delegates Present: Ieva Peters (Chair), Peter Bice (NSW), Noni Seagrim (NSW) Gerard Bou (Qld), Steve Swan (Qld), Kim Moir (Qld), Jessica Aistrope (SA), Pat Hodgetts (Tas), Jill Hawks (Tas), Sioux Reid (Vic), Tamara Atkinson (Vic), Alamdar Dastani (Vic), Ieva Peters (WA), Deb Jewell (WA)

Sunday 18 March 2018

Ieva Peters left the meeting at 2.30 pm and Alamdar Dastani was appointed as Chairperson for the remainder of the meeting.

Jessica Aistrope and Peter Bice left the meeting at 3.00 pm.

Pat Hodgetts and Jill Hawks left the meeting at 3.45 pm.

2.3. Proxy Votes:

Peter Bice for Kerry Fowler-Smith (NSW)

Jessica Aistrope for Stella Harbison (SA)

Matthew Walker will be attending the meeting as a representative of NSWERA in place of Kerry Fowler-Smith.

2.4. Visitors

Julie Fiedler (Saturday 12.00 pm), Melanie Scott, out-going President (Saturday), David Somerville (Saturday 1.20 pm)

3. Portfolio Allocations:

- **Liaison - AERA Webmaster:** Sioux Reid
- **Liaison - National Veterinary Panel:** Matthew Walker
- **Document Library (WIP):** Ieva Peters, Angus Smith, Steve Swan
- **CS &TPRs:** Gerard Bou
- **Horse Welfare:** Pat Hodgetts, Jo Hamilton-Branigan
- **Medication Control:** Dorte Colja
- **Constitution:** Kerry Fowler-Smith, Melanie Scott, Steve Swan & Sioux Reid
- **Database:** Steve Swan, Jess Dastani, Stella Harbison, Anita Fortsch.
- **EA-International:** Sioux Reid, Noni Seagrim, in consultation with Robyn Parnell
- **AERA Rulebook:** Gerard Bou, Jill Hawks
- **Strategic Plan:** Kim Moir, Melanie Scott, Alam Dastani, Noni Seagrim, Sioux Reid
- **Facebook:** Ieva Peters, Sioux Reid, Liz Rutherford, Jessica Aistrope
- **Sponsorship:** Sioux Reid, Jill Hawks
- **Quilty Advisory Panel:** Pat Hodgetts, Ieva Peters, Peter Bice, Gerard Bou

- **Insurance Advisor:** Steve Swan, Jill Hawks
- **AERA/Quilty Awards:** Kerry Fowler-Smith, Jody Smith
- **AERA Distance Registrar Liaison:** Deb Jewell
- **Biosecurity:** Steve Swan (Co-ordinator) Chris Nichols, Pat Hodgetts, Luke Annetts, Matthew Walker, Jo Hamilton-Branigan, Sioux Reid, Bill Harbison, Deb Jewell.
- **EADCM Review Panel:** Ieva Peters, Pat Hodgetts
- **Media and Publicity:** Sioux Reid, Jill Hawks
- **Meeting Notes:** Tamara Atkinson

4. Registration of votes

Adult & Junior Riding M'ship (AeraSpace, 31/12/2017)							Membership at 15/03/18 compared to same period in 2017				
	2013	2014	2015	2016	2017	Votes	Memberships		New Memberships		
							2018	2017	2018	2017	
NSWERA	474	471	520	495	474	5	279	360	18	29	
QERA	531	537	526	495	463	5	312	295	33	34	
SAERA	71	65	76	81	81	1	64	67	9	10	
TEERA	224	253	260	222	224	3	149	166	26	21	
VERA	174	191	189	194	209	3	157	142	13	15	
WAERA	141	187	190	180	159	2	117	103	8	13	
Total	1,615	1,704	1,761	1,667	1610	19	1146	1133	107	122	
<i>Table includes lifetime members</i>							<i>All memberships except newsletter-only</i>				

5. Previous Meeting Minutes

5.1.

Motion: 2018/03/01 Moved: Pat Hodgetts / Tamara Atkinson
That the Minutes of General Meeting of 11/12 November 2017, are accepted.
Carried.

5.2.

Motion: 2018/03/02 Moved: Tamara Atkinson / Peter Bice
That the Minutes of the General Meeting by teleconference of 12 December 2017, are accepted.
Carried.

6. Matters Arising from the Minutes (from Action Sheet)

6.1. Tom Quilty Gold Cup 1966 – 2015 book

With reference to National Library information, it is a requirement for Australian publications to be deposited with the National Library of Australia, within one month of publication - includes books, magazines, newsletters and can be online publications. Any publication is required to be sent to the National Library for "legal deposit".

Motion 2018/03/03 Moved: Steve Swan / Deb Jewell
That the AERA purchase 13 Dust Jackets and the ISBN for the remaining stock of books to allow legal deposit of the book with the National Library and each State Library (17)
Carried

6.2. Matthew Krahn Buckles

Buckles still to be returned

6.3. Tom Quilty Gold Cup – quotes to make replica for 2018

Motion: 2018/03/04 Moved: Melanie Scott/Steve Swan

That the AERA accepts the quote from G Bou for provision of TQ Gold Cup for 2018 to a maximum expenditure of \$2000.

That the AERA acknowledges the long contribution of Trevor Young to our sporting history, thanks him for his quote and advises him that his quote has been unsuccessful.

Voting: NSWERA – yes; QERA – yes; TEERA – yes; SAERA – yes VERA – yes; WAERA - yes. Carried.

6.4. Chief Steward Report amended reference conditions

Form 37 has been amended to provide the opportunity to comment on weather and track conditions. This has been distributed and is on the AERA website. Gerard will be issuing a directive to CS's, following this meeting, to use the new form.

6.5. Ride Standard

Gerard Bou to follow up with this – amendment to Chief Steward Report to note any variance to standard.

7. Works in progress – update reports

7.1. Archives

“The Little Black Book” is in the process of being scanned so that the historical records of the AERA are not lost. Ongoing task undertaken by Kerry Spratt.

Discussion

This task has been an action item since July 2012. Request that the book be taken to the next meeting to re-assess the task and how best to achieve this. Acknowledge that this may be of historical interest and should be preserved.

8. President's Report

Follows my final report as the AERA president. When writing this I took a trip down memory lane and reflected on 7 years at the AERA table, the last four as President and re read Tom Mc Cormack's last report as president (AGM March 2014). Interestingly many things have not changed since then and I urge those who keep good records to re read Tom's final report. It also made me stop and think what has been achieved over the last 4 years, perhaps those who have been here for that same period could also reflect on what has been achieved. It has been a roller coaster but in general I have enjoyed the opportunity entrusted to me by you all to contribute to our sport. At different times each of you has been available to help me on a personal level and you are all always a phone call away. I have appreciated the opportunity to thrash some issues out on the phone with many of you. I consider you all friends, and thank you for your support. If I name people I risk insulting some, but I do not think the membership appreciates enough the time and money invested personally by all who contribute at the AERA and usually also at the state level. So this is a general thank you to all, many of you wear multiple hats and contribute much time to make our sport wonderful.

I will continue with the constitution project with your support and with that as my sole responsibility would like to think it can be finalized soon. (this too was in Tom's final report!) The constitution review is important and has galvanized my thoughts on conflict of interest and the AERA table could be more rigorous around conflict of interest. I urge those continuing at this table to be vigilant with regards to conflict of interest and remember the sport is for all, first and foremost, not for those who make the most noise, are the winners or make a living from it.

Bio security and Hendra continue to consume much time and emotion and the AERA table is to be commended for supporting various TQ committees in their approach to this issue. TQ19 looms as a challenge for the AERA table and is finally forcing some of the wider membership to take an interest in what has largely been a QERA debate.

We all need to work collaboratively at the AERA table for the greater good, which means respecting differences and actively contributing and at times compromising. I have had to compromise on many

things in my time at the table in particular with regards to the sport in Group 7 and biosecurity. I believe AERA has high veterinary standards and I trust professionals and science, and have been personally distressed at the disrespect for our professionals I sometimes see at the AERA table. For the sake of horse welfare I hope you keep our professionals in mind when decision making. I wish you all the best with ongoing AERA business and am always happy to discuss issues. Thank you again for your support. My ponies and I are going to enjoy more rides!

Melanie

9. Division Association Reports

9.1. NSWERA Report

Dear AERA members,

The NSWERA Annual General Meeting was held on the 17th February 2018 at Windsor RSL along with the annual awards night & dinner dance afterwards, a great night had by all who attended.

I would formally like to welcome everyone back onto the committee and a warm welcome to Dr Matthew Walker, Matt brings a very long history of endurance horse breeding & veterinary knowledge to the table. We also welcome back Talea Hasko-Stewart after a short hiatus last year.

I would like to introduce the NSW 2018 committee.

Executive committee members:

Mr Tony Warren – president

Mr Peter Bice - vice president

Ms Kerry Fowler-Smith (Spratt) – secretary

Mr John Howe - treasurer

Non-executive committee:

Ms Belinda Hopley

Ms Jo Davis

Ms Noni Seagrim

Ms Jacque Wright

Ms Talea Hasko-Stewart

Dr Matthew Walker

I look forward to working with such a diverse knowledgeable group of people.

I would also like to welcome Fiona Mellor as our newest Life member; Fiona does an extreme amount of work behind the scenes working with National Parks to keep our trails accessible, congratulations Fiona.

Our ride calendar is looking great this year, with rides being well spaced and I would like to wish all members safe riding and a successful 2018, looking forward to seeing everyone around the trails.

Regards

Tony Warren – President NSWERA

9.2. QERA Report

QERA AGM brought about some changes to how things will run in 2018. The vote for committee saw only one change at the table yet the motions that went to members to vote upon after the agm saw a rather large change to the way we run our ride calendar. A motion to allow "open" rides on the same dates as vaccinated events got up by one single vote.

As a result, the ride calendar policy needed to be changed quickly before the season started. Our season will most likely see various rides running on the same weekends as others. How this works out in the longer term we do not know. It is a waiting game.

QERA made a loss last year due to a few factors. It is important that this year we don't so we hope that the members will attend all rides in large numbers. Leading up to TQ in 2019 we still have some work to do with relation to biosecurity and vet availability to ensure a smooth running TQ. The state champs will be at the TQ venue this year and will be a good test run for not only the ride base and track but all of the other issues we have in Qld at the moment.

A new year, same old problems. It will be good to have some rides running as the natives always get restless over the summer break.

Gerard Bou

QERA President

9.3. SAERA Report

SAERA have a mostly new committee this year, with our president Bill Harbison staying on for another term. Our committee has had a rough start with 3 members deciding it was not for them early on and have resigned. Unfortunately, there was not a great deal of interest for SMC, sadly our small

membership has a few hard-working souls that have tired and deserve a break and many others that believe miracles happen without applying hard work or any effort.

SAERA have redesigned the logo and created a new website, which is now up and running making the old site obsolete. A new line of merchandise is also being arranged and I hope to have this available on the website for purchase before our first endurance event at Easter.

2018 will see many new rides on the calendar as well as some legendary revivals. Our calendar is unfortunately not 100% complete with some ride organisers and venues yet to be confirmed, here's hoping this happens soon.

We have two training weekends early on the calendar and hope to run a TPR course along with some volunteer training.

9.4. TEERA Report

Only 2 rides since Nov AERA meeting. The last for 2017 and the first for 2018. At the Feb 10th ride 4 horses escaped during the night and one of these suffered a fractured pelvis. At this stage I believe the injured horse is responding to veterinary and owner care and expected to survive. However the capacity to return to competition will not be known for at least 12 months. The SMC are investigating the circumstances of this incident and awaiting some reports.

On a happier note the 2017 awards held early December were well supported and the AERA 10,000km certificates presented. The AGM produced three new faces to the table of SMC. Of note is Roger Nichols, elected to the position of Treasurer and he is already working on upgrading our banking process. Wendy Rand was re-elected as President.

The ride calendar for 2018 will take on a different pattern due to the TQ18 event being held in October. At the moment there is only one 160km ride prior to the Quilty. Depending on the number of riders who need to qualify for the Quilty there may be an additional 160km ride.

The TQ18 committee continue to work towards producing a wonderful event. Initial feedback indicates around 40 interstate horses booked on the ferry. Pre-ride nominations open 1st April. See separate report for TQ18.

Pat Hodgetts

9.5. VERA Report

Victoria is welcoming in the new year with a lot of changes in our SMC for 2018. Due to many end of term vacancies we have now a new SMC; consisting of a few continued places, as well as some previous committee members coming back in with their invaluable historical knowledge of where we have come from. We also welcome Alamdar Dastani, previous NSW President, as our own President now. Vic have taken advantage of Alam's move down south, to have someone capable of directing issues in the professional manner needed to progress our sport further in Vic.

We had quite a few highlights at our end of year award presentations, one being the amazing achievement of Alison Noble, junior rider. Every year Alison leaves the awards with an armful of trophies and sashes, but this year she blitzed everything. She doubled the points and distance score of the second junior placegetter for Vic, and also became first Junior points and distance for AERA, leading the tally by an amazing 400kms. Alison's horse, Springridge Elite, also managed to become first junior AERA horse, achieving 1200 kms. All of this before breaking her leg at the very end of the season jumping a horse at home!

Our season started early than normal this year, and by the time of this AERA meeting, we will have already had four rides completed. A great start to 2018.

Tamara Atkinson

9.6. WAERA Report

The WAERA ended 2017 with 18 events on our ride calendar, culminating in our Awards Night which was held on 2nd December. Of particular importance was the AERA 10,000km scrolls that were issued to our members. They were pretty chuffed and very deserving of these awards after many years of involvement in our sport. I still have one 15,000km scroll to award.

The WAERA AGM and GM was held on 10th February 2018 and was, by previous standards, poorly attended. Our updated constitution allows for the Awards Night and the AGM/GM to be held separately.

According to the financial statements, WAERA has run at a loss for the last two years. This is most concerning.

Nominations for President and Vice President were taken from the floor.

Our committee for 2018 are:

Deb Jewell (President), Abigail Bartell (Treasurer), Richard Jeggo (Vice President), Rachell Nell (Secretary), Deb Ryan, Terry Sweeney, Caren Earl, Cara Allan, Ieva Peters, Karly Elliot, Carly Arnasson, Ross McCamish and Dr. Anne Barnes (Honorary Veterinarian).

Since the AGM, we have had two resignations: Ross McCamish and Karly Elliot.

The General Meeting had some very robust conversations about the notices of motion regarding Conflict of Interest and the TQ2020 Quilty venue selection.

Our first event was the Endurance Clinic held on the 24th February. This year the Clinic was held at the Byford Trotting Track and we only had demonstration horses and not the usual short (10km) ride. This is due to the usually very hot weather that we experience at this time of the year, which didn't happen this year! The clinic was well attended and topics covered were: how to train the novice horse at home, taking temperatures, strapping, course etiquette, biosecurity and a Chief Steward's talk, followed by a ride organiser's forum.

Planning is well under way for the first rides this year at Wilga and the Easter Marathon. We have a full calendar and some new ride organisers stepping up to run rides. We also have a 1* FEI ride on the calendar for May.

Ieva Peters

10. Treasurer's Report

10.1. Treasurer's Report

General At the time of writing I haven't seen our auditor's report, but our funds are in better shape than in previous years, thanks to the minor increases we have added to our fees and charges over last years. At December 31st 2017, we had a total of \$32,477 cash on hand – to me this figure is always a good indication of how the year has gone – how much was left over at year's end? And \$32K is certainly more than the \$2,000 or so that we have sometimes had in previous years. Even with the annual EA license fee, and some legal fees, both which were not budgeted for, we will still be able to deal with the early 2018 invoices we receive quite readily.

Insurance

NMGW are wanting us to pay our PL insurance up front - \$55,075 – and are offering us a payment plan. As you know AERA is a not for profit organisation with little surplus funds, and a steady but small regular income through the year. Over the last 2 years NMGW has allowed us to stagger our payments, as funds become available, and we have usually finished our PL payments by July.

Website

As everyone would be aware, requested changes and additions to the website were not happening in a timely manner. I had a chat to Angus, and suggested that perhaps we needed to separate what he covered in his monthly "Maintenance" fee, and other work that was extra to maintenance (of which there was a reasonable amount that needed doing), in order to make the work more attractive to him in his increasingly busy schedule. He agreed, and all the outstanding work has now been done.

Buckles

Further costs will be coming soon for our new TQ buckles, and before too long we will probably have our 2018 invoice from EA, if they remember. Our 2018 monthly invoices to the divisions have begun, so our income will slowly increase into the year to provide for our expenses. I don't foresee any great dramas, we'll just continue with our timing juggle.

As of 31st Jan our **Aged Debtors** looked like:

Name	Total Due	0 - 30	31 - 60	61 - 90	90+
New South Wales Endurance Riders Assoc. Inc.	\$16,515.44	\$14,538.72	\$229.30	\$1,747.42	\$0.00
Queensland Endurance Riders Association Inc.	\$18,894.62	\$17,826.12	\$0.00	\$0.00	\$1,068.50
South Australian Endurance Riders Association Inc.	\$5,495.06	\$5,435.06	\$0.00	\$0.00	\$60.00
Tasmanian Equine Endurance Riders Association Inc.	\$9,796.34	\$9,795.84	\$0.00	\$0.50	\$0.00
Victorian Endurance Riders Association Inc.	\$6,272.00	\$6,092.00	\$0.00	\$0.00	\$180.00
Western Australia Endurance Riders Association Inc	\$7,574.25	\$5,865.84	\$0.00	\$1,027.91	\$680.50
Total:	\$64,547.71	\$59,553.58	\$229.30	\$2,775.83	\$1,989.00
Ageing Percent:		92.3%	0.34%	4.3%	3.01%

Steve Swan

10.2. Honorariums

Steve Swan and Kim Moir declared their conflict of interest in this agenda item and did not participate in this discussion.

Current payments are:

Secretary	\$600 per month
AeraSpace Administrator	\$300 per month
National registrar	\$250 per month

Discussion

This is a standing item for November of each year, but was omitted from last meeting.

Motion: 2018/03/06 Moved: Ieva Peters / Jill Hawks

That the Honorariums increase by 2.5% as per standard to be applied from 1 January 2018.

Carried unanimously

11. National Ride Entry Statistics 2016. (Source: AeraSpace.)

Data as at 31/12/2017							Data as at 31/12/2016					
Division	Enduro	Training	Intro	FEI	Total	% var	Division	Enduro	Training	Intro	FEI	Total
NSWERA	1123	732	871	24	2750	-9%	NSWERA	1268	803	883	41	2995
QERA	1007	846	414	45	2312	-15%	QERA	1237	931	484	42	2694
SAERA	355	146	158	-	659	-10%	SAERA	245	196	292	-	733
TEERA	601	326	87	-	1014	+7%	TEERA	526	329	93	-	948
VERA	483	254	172	-	909	-16%	VERA	637	311	136	-	1084
WAERA	412	334	287	-	1033	+4%	WAERA	352	297	344	-	993
Totals	3981	2638	1989	69	8677	-8%	Totals	4265	2867	2232	83	9447

12. Portfolio Reports

12.1. AERA Registrar Report (Jo Bailey)

Database

Still working on missing data for email requests and any other issues as they arise, getting there slowly but surely.

Quilty Scrolls

Could a cut off date for TQ 2018 scrolls be decided upon at this meeting, preference would be for approx. 8 weeks prior to event to allow for embroidery and engraving etc.

Rider Scrolls

WA, QLD, TAS and NSW have been in contact and their 10,000km rider scrolls will be presented in near future, I have not heard from VIC yet and SA were presented at TQ 2017.

Scroll Certificates

The actual certificate paper used for printing all scrolls is now getting very low, I ask AERA what they would like to do to order new stock. I have absolutely no idea where the original stock was sourced from, it has been around for years and years, I got one of these scrolls presented to me in the 1980's and I am still using the same paper supply. I can send a blank original to whomever will be in charge of ordering if required, please advise in due course.

Contact Details

My new contact details are as follows:

207 Laytons Range Road

NYMBOIDA NSW 2460

PH: (02) 6649 4163 ah, mobile 0419 478 422

Jo Bailey

Registrar – AERA

12.2. AeraSpace (Steve Swan)**AeraSpace March 2018**

The database is performing well. There was a new version released on Dec 27th, whilst there was not much endurance activity. Included in the updates were many items for ride secretaries, registrars and administrators, that will help make their jobs easier.

Whilst there were some issues for some users because of the inclusion of a new version of Crystal Reports, they were resolved pretty quickly.

ETS

Tom Mac will be going, at our expense, to WA at Easter to use the system there. Hopefully he will be able to leave the hardware there, if they choose to buy.

On-line Nominations

Work on the implementation of this is progressing. There is still much testing to do though, so it will probably be another 2 or 3 months before we can implement it.

Steve Swan

12.3. National Veterinary Panel (Pat Hodgetts)

Matthew Walker appointed to liaise between NVP and AERA – one vet from each DA to make up panel. DA's to confirm NVP representatives.

12.4. Horse welfare and Invasive Treatments (Pat Hodgetts)

Tasmania, first ride of the year with 65 horses nominated. Two horses broke out of yards and caused another horse to escape resulting in injury to the third horse. Chief Steward had inspected yards earlier and found they were not electrified, advised owners of the two horses who later escaped that they should fix their yards.

12.5. Medication Control (Dorte Colja)

NSWERA have not yet submitted report for State Championship swabbing, I am uncertain if swabbing took place. SAERA was not in a financial position to swab at their State Championship, after footing the bill for the 10 swabs done at TQ17.

EA have one Medication Control Swabbing Steward course on the calendar so far, this will be held in June, in Lara, Victoria. I will attend this to do compulsory refresher. SAERA is running short of Swabbing Stewards, this EA course for Swabbing Stewards in Lara, Vic, could be an opportunity to have a couple of new Stewards trained. I have not yet received any kit orders, but our season has just started, so this is not unusual.

Dorte Colja

***Motion: 2018/03/07 Moved Steve Swan / Peter Bice
That Tom Quilty Gold Cup nomination fees will include a swabbing levy of \$15 per horse to
commence at TQ18.
Carried Unanimously***

12.5.1. NSWERA positive swabbing outcome

Peter Bice advised the table that the rider and persons responsible have exhausted all avenues of appeal but have not accepted the outcome. They have disputed that they should be named and have been advised that this is not the Division's responsibility.

12.6. Biosecurity Committee (Steve Swan)

Biosecurity Statement was circulated by Steve Swan to all delegates with some suggested amendments.

Steve Swan appointed as Coordinator of a Subcommittee to look at this. Suggested members to include Chris Nichols, Pat Hodgetts, Luke Annetts, Matthew Walker, Jo Hamilton-Branigan, Sioux Reid, Bill Harbison and Deb Jewell.

12.7. Equestrian Australia – Endurance Committee (Robyn Parnell)

Robyn Parnell is new EA Liaison person for Endurance but Chairperson not appointed yet.

12.8. Governance and Policy

12.8.1. Draft Constitution

The Draft AERA Constitution 2018 has been circulated to delegates.

Key changes are to support good governance; the recommended structure allows for separation of roles and responsibilities and clarifies who are members and how they can vote.

Discussion about use of “State” rather than Division.

States/Divisions are the members and they appoint delegates who will not be members of the Division/State Management Committee. There will be 8 delegates appointed for 2 years – 2 from Qld, 2 from NSW and one from each of the other states, to meet face-to-face at least twice a year – and there may be two other specialised (non-voting), people appointed to provide a specific area of expertise.

AERA has right to oversee and approve constitutions.

Voting will remain broadly proportional to membership, as per above.

General sense that the Draft Constitution was acceptable and once changes made from today’s discussions this could be shared with DA’s with comments to be received before the July meeting.

ACTION

Given the pending changes to the Constitution it was suggested that letters be sent QERA, NSWERA and Nth Rivers to ask for thoughts on current arrangement with relevance to Constitution review.

12.8.2. Policy, Strategic Planning, Restructure

12.8.2.1. Child Protection Policy

Kim reported that she is aware that some states are working on this.

12.9. Media and Publicity – Promotion (Sioux Reid and Jill Hawks)

Advertising could create income; need to consider the perception that what we advertise we are endorsing. Disclaimer to be on website – to come back to next meeting.

Kim advised on current federal funding that has been allocated via Fox Sports to promote under-represented sports. There is the opportunity for this to be sourced for TQ19 and possibly TQ20. Kim to follow through in seeking further advice and feedback through the exec.

12.10. Tom Quilty Gold Cup

12.10.1. 2018 – Scotsdale, Tasmania

12.10.1.1. Event Director’s Report

Summary:

The Tom Quilty 2018 – Scotsdale event planning is on track and AERA can be assured that a great event is planned! Sponsorship support for the event is above expectations, mainland rider support is currently above expectations and the Tasmanian endurance community is excited and planning for the event!

Planning Detail

The committee has locked in our facility suppliers for the October 2018 event, toilets, showers, lights, marquees and dinner location. Attached to this report are our proposed entry forms – which once approved by AERA, will be ready to append to our website on 1st April 2018. The Tom Quilty 2018 website is operational, through the website and facebook site, we are receiving sufficient volunteer offers – which is a good sign of local support of the event.

We as a committee have discussed the 2017 State Champs and also the 2017 Quilty and notated areas that we need to improve upon or focus on.

- Internet
- Power
- Good all weather tracks
- Camp Site allocation at Ride Base

Internet access for AERAspace has been a focus for us recently. We are working with our local Telstra representative to devise a solution to allow timely and reliable results posting. Providing reliable and adequate phone reception for the remaining ride base is not going to be achievable.

The phone reception is 'patchy' but available at the ride base.

We have been working on reliable power supplies for steward areas and timing areas, this is planned to be given more consideration by the 2018 Quilty committee at the 'Easter marathon' that is hosted at Santarena Park by the NEEEC endurance club. Majority of the 2018 committee will be in attendance at the Easter Marathon in some capacity – therefore essentially giving us another 'trial run' prior to October 2018.

The Easter Marathon will enable track changes to be effected, ride base layout changes to be reviewed and assessed. It will also give volunteers more exposure to the Bio Security requirements that will be in place in October 2018.

Personnel

At a recent Tom Quilty 2018 – Scottsdale meeting, Graham Bucknell was appointed Event Director, With Greg Burford appointed his assistant. Graham is the current president of Tom Quilty 2018 – Scottsdale, he also holds the role as track marker.

Graham has Tim Jenson and Chris Davis as assistant track markers – with the direction to Graham to transfer his knowledge to his assistants as much as practical prior to the event. There is no expectation from the committee for Graham to be on ride base / on call for the whole duration of the event – hence we have appointed Greg Burford (myself) to be his assistant. We will work in tandem, in the same manner a Chief Steward and assistant Chief Steward do. When Graham requires a rest – I will take over and assume responsibilities.

I am also the current Vice President of the Tom Quilty 2018 – Scottsdale committee and have adequate endurance and life experience to undertake this role. The ideal scenario is for every role to have multiple people able to fulfil the position.

Bio Security:

There will be a requirement for interstate competitors to attend Lamprey's Smith & Others Road property when disembarking the boat. At this location, they can provide their necessary temp logs and paperwork to enable them to be treated as 'just another horse' within Tasmania from that point on.

Budget:

We have budgeted for 80 horses and can achieve a break even position based on this. Indications at this early point are propositioning close to 40 bookings aboard the Spirit of Tasmania – which could translate into 30 mainland horses. Our Budget modelling suggests that if we get 30 mainland horses, we should be able to attain our original goal of 100 horse entries.

The current ride base can comfortably accommodate 120 horses, 130 horses at a stretch. As a contingency (most likely, realistically not needed), we have the option of the farmland across the main road. If this eventuates – which is unlikely – we will do a risk management plan for this and provide road marshalls etc. to ensure safety of horse and humans at all times.

Entries:

We propose an entry fee of \$490 for all competitors, including juniors. Entries open on 1st April 2018 with a proposed cut off of 1st September 2018 for Entries and Payment.

1st April 2018 - Entries Open

1st September 2018 – Entries Close

After 1st September – \$100 Penalty Fee Applies

Track:

The Wicen and Northern Tasmania Amateur Radio Club, that are involved in doing the Track Communications and Checkpoints etc. in Tasmanian Endurance do a great job and they are fully on-board for TQ18. They provide a professional outlook, which is evidenced by the mapping and also the work they have conducted on the electronic timing system.

As part of the risk management process, we have plans in place for road marshalling – as unfortunately we do need to cross a main road a couple of times to access 160km of good, safe tracks.

Sponsorship: Donna Venn has done an amazing job of securing sponsorship for the 2018 event. She has \$37k pledged as sponsorship to date with \$19k of this, already paid.

Other:

Debbie Grull has volunteered to co-ordinate the publication of the year book.

Trish Smith is co-ordinating the merchandise, due to our tight budget, we are cautious not to over order and be left with stock post Quilty! We are progressing through finalising a plan to avoid this, but also maximise our merchandise revenue.

Greg Burford

Vice President TQ18 – Scottsdale

12.10.1.2. TQ18 Ride Entry Fees

Entry fee	\$490	[Pre-nom \$150 (non-refundable)]
Vet Levy	\$ 20	
Camping	\$ 40	
International levy	\$ 30	
Late fee	\$100	

**Motion: 2018/03/08 Moved Pat Hodgetts/Peter Bice
That the TQ18 Ride Entry and associated fees, total of \$565, are approved
Carried Unanimously**

12.10.1.3. Biosecurity for 2018**Summary**

If travelling from a non-Hendra risk area you are required to complete the 10-day Temp Log and Horse health Declaration

1. If travelling from a Hendra risk area and your horse is HEV vaccinated you need to supply a current vaccination certificate and complete the 10 day Temp Log and Horse Health Declaration.
2. If travelling from a Hendra high risk area and your horse is not HEV vaccinated your horse needs to be out of the Hendra high risk area(and not enter any other high risk area) for a minimum of 28 days prior to arrival at the Ride Base. In addition you are required to contact Dr Pat Hodgetts (pat.hodgetts@gmail.com) before 18th August and complete a quarantine and location declaration and the 28-day quarantine Temp Log and Horse Health Declaration commencing the day the horse arrives at the quarantine location outside of the Hendra risk zone.

ALL INTERSTATE HORSES

Upon arrival in Devonport and clearing Tasmanian quarantine and biosecurity at the wharf **you are required to call into Pat and Dicky Lampreys property for your initial TQ18 biosecurity check.** The property is approx 15 minutes from the Devonport ferry terminal. An ideal spot to unload and give your horses a stretch and stock up on sufficient feed supplies until you arrive at the ride base. Your Temp Logs and paperwork will be checked and horses will have temperature taken and recorded. Completed paperwork will be collected at gate entrance to TQ18 ride base and you will be issued with a Temp Log for the days you are camped on ride base.

REGULAR TASMANIAN BASED HORSES

The 10-day Temp Log will be checked and collected at the gate entrance to the TQ18 ride base and you will be issued with a Temp Log form for the days you are camped at the ride base.

The Biosecurity Document that was used for TQ17 is being adjusted with the insertion of Tasmania Government contact details and websites.

12.10.1.4. Track Commentary

Tracks for 2018 Tom Quilty Gold Cup

Overall the 2018 course is undulating , gravel roads, dirt bush tracks, mostly good under foot, through farmland and forestry plantations. With panoramic views on some of the legs. When riding on roads we ask riders to travel in single file. Wooden bridges should be crossed in single file at a walk.

Leg 1 = 41km

3 Check points - 5 water points

All good going underfoot and free flowing, at approx. 11km there is approx. 2km of sealed road and at approx. 20km the track is loose and rocky under foot for approx. 2km, 1 wooden bridge, a large hill and 1 more wooden bridge to cross and then back to base. Mostly, tracks are wide enough for overtaking other horses.

Leg 2 = 40km

3 check points – 7 water points

This leg starts off winding through the bush and then onto gravel roads, then 1 large hill, a wooden bridge in a hardwood plantation, back onto a gravel road, then into the bush and 1 more wooden bridge, the latter part of this leg is very windy and narrow.

Leg 3 = 39km

2 check points – 6 water points

Crosses a major road twice, marshals will be in attendance to assist safe crossing.

After traveling through a farming property the track is very windy for the next 10km, and narrow at times, cross the main road and then free flowing for approx. 8km, then back into the bush, the track is then very windy back to base with 1 large hill to climb towards the end of the leg.

Leg 4 = 25km

1 check point – 5 water points

Crosses major road twice, marshals will be in attendance to assist safe crossing

Parts of this leg are the same roads and tracks used in leg 3.

Leg 5 = 15km

1 check point – 2 water points

The first 9km is the same as leg 2, then onto a gravel road and home to the finishing line.

12.10.2. 2019 – Imbil, Queensland

12.10.2.1. Event Director's Report

Process

The second meeting of the TQ19 Committee was held on 11 February 2018. The meeting was attended by 32 people, including the President of the local Chamber of Commerce.

The next meeting is set for 8th April 2018 and further meetings have been scheduled for June, August, October and December in 2018. Other smaller meetings will continue to be held to advance work in each portfolio area.

Portfolio Reports

Ride Base

Progress has been made in developing a "footprint" plan for the TQ 19. Important elements will be in place for the 2018 Queensland Championship event to be held in July.

Earthworks have been completed to level the proposed trot-out area. Imbil showgrounds have been booked to provide camping for early arrivals and to provide a biosecurity check point prior to arrival at the venue; a marked exercise loop will also be available from this venue.

Course

The tracks in the Imbil Forestry are well known to our Course Director team and many options will be explored to allow variety, challenge and safety. The managers of the forestry area have been informed of the event schedule and will provide information about planned logging activities.

Plans are being made to reduce concussiveness on some sections of dirt road by sweeping edges clear of small rocks and gravel.

Trials are in progress to assess the practicality of using a "competitor tracking" system. The location of competitors would appear on a screen in real-time at the ride base. Spectator/media interest would be

enhanced, and it would provide an added safety aspect for competitors. The system is being trialled at the Nanango Ride in June and will be used at the QERA State Championships. A ride base communications system via an FM radio band is also being considered. This could have many advantages at a reasonable cost. This and the tracking system are seen to contribute to safety as well as to spectator interest. WICEN radio checkpoint operators have been booked for the event and they are very familiar with the venue and the tracks at Imbil. Contingency planning will allow for wet weather and other possible happenings.

Risk Management and Biosecurity

The members of the TQ19 Committee are very aware of the need to have a biosecurity plan that will allow for safety and welfare of all participants. Emphasis has been placed on this and meetings have been held to progress this issue. The aim is to produce a protocol that will allow easy access to the event from all areas of Australia.

A DRAFT Biosecurity Plan has been reviewed by Biosecurity Officers and Vet based at Gympie Department of Agriculture and Fisheries and an initial meeting with representatives provided advice for further development of the Biosecurity Plan. Some things to include are information about weed management, tick spraying and capturing data on vaccination for Strangles.

The Biosecurity Officer will meet with Matt Sample, Jim Green, Rod Field and Kim Moir on site on Monday 5 March to assess and advise on the proposed layout of the venue. This will allow for a final version of the Biosecurity Plan to be presented to QERA's April meeting, relevant to the State Championships in July.

A comprehensive Risk Management Plan has been developed using the AERA template and has been reviewed by Claire McManus, a rider, ride organiser and also a trainer in OH&S and Risk Management. She will attend a meeting / workshop with key participants to ensure understanding of risk. The final version of this will be available for presentation to AERA by November 2018.

Officials and Volunteers

Sandy Little has agreed to be Chief Steward for TQ19 and is available to attend the QERA State Championships and the Tom Quilty Gold Cup Event in Tasmania, if approved.

With regard to the position of Head Vet, we have approached Luke who stated that he would consider his availability after TQ18 is over. Matthew Walker is available to participate and willing to attend the TQ18 as a potential candidate. Accommodation was provided by Tent City for our recent FEI event and feedback from all officials was positive. There is some motel accommodation in Imbil and at nearby tourist facilities.

Budget

The budget as supplied is based on 315 nominations, nomination fee of \$450 and \$350 for juniors, a 60% completion rate (probably a bit high), 22 vets in attendance and shows a surplus of \$21,742. The reduction in nomination fee for 40 juniors reduces the AERA income by \$800.

The QERA Treasurer has advised on the reporting requirement for QERA and the SCEC Treasurer will establish a separate reporting line to ensure clear tracking of TQ19 finances. QERA has committed \$5000 as seed funding for the TQ19 event.

Sponsorship, Media and Merchandise .

Possible logos for TQ 19 were discussed. Consultation has occurred with previous TQ committees to understand what has sold well. Stirling's Crossing website has been launched with information about the Endurance Club, the Arabian Stud and the Equestrian Complex. We are keen to set up the website for TQ19, mindful that this would be done to minimise any impact on the TQ18 website (www.tomquilty2019.com.au) and their promotions.

TQ19 will certainly present with a strong focus on promotion of the sport of endurance and of the event. We are currently negotiating with Fox Sports re television coverage of the event and our option of riders wearing tracking devices will provide for greater spectator engagement.

Meetings are scheduled to meet with Tourism and Events Qld, Sunshine Coast Tourism and Gympie Regional Council. The Club is also registered to apply for government grants from Sports and Recreation and from Gambling Community Benefit Fund. Michael Shaw has agreed to support the preparation of grant submissions.

12.10.3. 2020 – Western Australia

The WAERA asked for Expressions of Interest for appropriate TQ2020 venues from members/groups to be submitted by 1st August 2017. Four proposals were submitted: Wagin Sports Ground (venue of the 2014 event), Collie Race Course, Dryandra Pony Club and the State Equestrian Centre, Brigadoon.

The WAERA then charged Dr. Anne Barnes, Jane Radny and myself with the task of inspecting the proposed venues and submitting a report to WAERA. All three have considerable experience and have been involved with the sport (and Quilty events) for many years.

I used the Quilty Events Standards document and made up a checklist which was used when assessing each venue. Following the venue inspections, a report was sent to WAERA in January 2018.

It should be noted that my concerns regarding Conflict of Interest during the selection process was specifically included in the report.

The Brigadoon submission was withdrawn due to not being able to source a vital section of the course. Dryandra was not considered as there was concern about accessing some parts of the course. That left two venues for consideration: Collie Race Club and Wagin Sports Ground.

The Wagin Sports Ground was the venue of the 2014 Quilty. We were offered the entire venue at no charge and with sponsorship (buckles and "work in kind") from the Shire of Wagin – basically the same offer that we had in 2014. Little or no infrastructure would need to be hired. The course would be mostly through private property and would be supervised by long-standing WAERA member, Richard Summerfield.

At the WAERA State Management Committee meeting held on the 13th January 2018 the members present voted and the Collie Race Course was selected as the venue for the TQ2020. No conflict of interest was declared. I will further elaborate regarding this matter, if required, at the AERA meeting.

WAERA have been holding rides at the Collie Race Course for many years. Whilst there is not adequate infrastructure, WAERA will need to hire toilets, showers, marquees, vet hospital, etc., with improvements and hire of infrastructure, the venue will be appropriate for a Quilty. There is also considerable work to be done and money spent to ensure that the vetting and strapping areas meet the requirements of such a prestigious event. The tracks around the Collie Race Course are varied and tried and tested throughout the years. There is also a \$20,000 sponsorship from the Bendigo Bank at Collie for the event. At the recent AGM, it was agreed that a comprehensive budget would be done by 31st May 2018.

The proposed date is: **Friday 26th June, Saturday 27th June, Sunday 28th June 2020.**

The TQ2020 Committee will be a sub-committee of WAERA. The key roles (Event Director, etc.) have still to be sorted and should be done shortly so that we may move forward with the event. We look forward to welcoming our eastern states friends to the Quilty at Collie.

Ieva Peters

12.10.4. Tom Quilty Gold Cup

Ieva Peters provided the valuation of the TQ Gold Cup and cabinet that had been given by Coronet Jewellers on 18 November 2015 - \$28,000 for the cup and \$2500 for the cabinet.

12.10.5. Tom Quilty Manual

All amended documents have been sent to delegates with amendments tracked to support discussion. The last update was in 2014 and many things need to be revised to fit current rules and relationships.

12.10.5.1. TQ Event Standard

Discussion re criteria required for DA appointees as opposed to DA members appointed to a TQ Committee – consensus was that this was up to DA Management Committees to select the best person for the role. Considered nominees covered continuity when people cease to be a member of the DA MC. Inclusion of the option of an interim agreement, 2 years prior, when an Expression of Interest is initially accepted to allow for some formalisation of the relationship between a TQ Committee and AERA, whilst waiting for the details to be included in the final agreement to be signed 12 months prior.

Inclusion of a swabbing levy, changes to vet selection criteria, vet agreement and general modernisation.

12.10.5.2. Event Agreement

Presented as relevant to TQ18 and accepted.

12.10.6. TQ Buckles

Gerard Bou registered his conflict of interest in this discussion.

12.10.6.1. Progress report on buckles

Three buckles presented for consideration – design includes Australian influences – one “aged” to show how they will look after some time.

Motion 2018/03/09 Moved Deb Jewell / Alamdar Dastani

That the AERA pay G Bou for casting 100 riders to support manufacture of 100 buckles for TQ 18 for \$900 plus gst.

Carried

Motion 2018/03/10 Moved Jill Hawks / Sioux Reid

That the AERA pay a fee of \$2000 to G Bou for the design and development of the manufacturing procedure of the Australian-made buckles for future TQ Gold Cup events.

Carried

12.10.6.2. Suggestion of buckles for horses – G Bou

Option to make a buckle/trophy for the horse, mounted on a timber plaque with an engraved inscription with the horse's name, year of completion and time taken that could be purchased for a horse that was loaned or leased to another rider; may be purchased by owner or by rider as a means of thanking the owner for loan of horse.

All old buckles (31) and old place buckles (1st and 2nd place) for this and could be retrospective – cost to include asset value of old buckle – not including 1000 and 2000 mile buckles.

G will keep a database to record who has ordered so only one per horse.

13. Rule Changes

13.1. Rule Changes – Motions for discussion and first vote

Suggested amendment to rule (G Bou)

15.4 For rides of 120 kms or more a separate additional treatment veterinarian is required to be present at the ride base.

Motion 2018/03/11 Moved Gerard / Peter

That Rule 15.4 be amended to include the words “in one day” to read “For rides of 120 kms or more in one day a separate additional treatment veterinarian is required to be present at the ride base.

Voting: NSWERA – yes; QERA – yes; TEERA – yes; SAERA – yes VERA – yes; WAERA - yes. Carried. Passed for second vote

Consent from table that G can promote this change to Chief Stewards now as the intent of the rule change.

14. Correspondence

14.1. Correspondence Inwards

14.1.1. VERA re AERA fees

VERA would also like the following to be added to the agenda for discussion from a motion at our recent SMC meeting.

That VERA forward agenda item to aera that insurance, fees and levies from aera be confirmed by AERA and communicated to the DA's by 1st December in each year.

Rationale – states need this information to enable them to set state fees and prepare state forms such as membership, ride entry and horse logbook fees for the following year.

15. General Business

15.1. **Record-Keeping**

Financial reports – 5 years (ATO)

Biosecurity – HHD for 2 years as per Qld Biosecurity; what is required for other states?

Insurance – 7 years from date of any liability claim or 7 years from the date that a junior attains the age of 21 years.

Nominations – relates to financial records and junior records.

Incident reports – to consider future liability.

15.2. **Julie Fiedler presentation**

Julie provided an overview of her project, which is to keep the horse industry sustainable into the future with regard to social and public perception. A Social Licence to Operate (SLO) is influenced by a public conversation. The term SLO originated from the mining industry through community consultation to assess and respond to concerns about the impact of mining on communities and the environment. The concept has morphed into other aspects of business and farming, eg fishing, dairy, the impact of the greyhound racing exposé.

Public pressure can impact on the capacity to do the sport through concern that if you are challenging the horse's welfare, should you be operating? The emergence of endurance racing and international reports can present a threat to public perception of our sport.

Julie's research will assess members' thoughts and beliefs through an on-line survey with a selection of members to be interviewed. A final report to us will inform our communication strategy with members. The process for how the survey will be conducted has still to go through the Ethics Committee for approval.

Motion: 2018/03/12 Moved: Ieva Peters/ Jessica Aistropé

That AERA support the current research project undertaken by Julie Fiedler and [will](#) promote the survey to Division Associations for e-blast to members.

Carried unanimously

15.3. **David Somerville Presentation**

David spoke on events that had occurred in Queensland with reference to meeting/s reported to have occurred between APVMA, Biosecurity Qld, WH&S and EVA when it was required that statements regarding efficacy of the vaccine should be amended to be aligned with current approvals by APVMA. He referenced information that had been provided by APVMA stating that of five levels of efficacy rating, the Hendra Vaccine was determined to be of the lowest rating.

David spoke of his concern about the impact that the Hendra Virus and Vaccination requirements were having on the sport – financially and with regard to participation numbers and relationships. He was hoping to contribute to more positive long-term outcomes.

David proposed an alternative means to support attendance at TQ18 for horses from identified "hot spots" by testing horses before they left property of origin with result of test available within 48 hours and before they arrived on site. This testing process is accepted by Gatton University Equine facility. This would provide a second protocol to support attendance at rides in conjunction with temperature checks.

16. Meeting Closed

Meeting closed at 3.55 pm, Sunday 18th March 2018

17. Meeting Dates

28/ 29 July 2018, 10/11 November 2018 tbc.